



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of City Schools – Tagbilaran City

DIVISION MEMORANDUM
NO. 284 s. 2022

TO : All Public & Private School Heads (Elementary & Secondary Schools)
IT Coordinators Concerned

SUBJECT : Virtual Orientation-Workshop on DepEd Order No. 35, s. 2022 Guidelines on Enrollment for SY 2022-2023 in the Context of Re-Introduction of the In-Person Classes

DATE : August 5, 2022

To guide our school heads, teachers, and parents/legal guardians on the enrollment procedures for School Year 2022-2023 (In-person enrollment, Remote enrollment, Enrollment through Dropboxes), you are hereby enjoined to attend a half (1/2) day **Virtual Orientation-Workshop on August 9, 2022(Tuesday)** starting at **9:00 a.m. via Google Meet** wherein the link will be sent thru your respective Chat Group: the Public School thru the School Heads & ICTs & the Private School's Chat Group(Messenger).

This is also intended to enhance procedures and clarify the roles of key stakeholders in the enrollment process and introduce improvements in the reporting mechanisms in the LIS.

It is highly hoped that with deeper appreciation and understanding of the system, submission and downloading of pertinent data and other related reports to and from the system could hopefully be attained at a faster and more efficient/effective pace thus improving the delivery of basic services to our constituents.

Strict compliance to this Memorandum is desired.


JOSEPH IRWIN A. LAGURA, Ph D
Schools Division Superintendent

JIAL/SGOD/BCL/aba



Address: Dampas District, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph