



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS TAGBILARAN CITY

Office of the Schools Division Superintendent

July 14, 2022

DIVISION MEMORANDUM  
No. 257 s. 2022

**GENDER AND DEVELOPMENT (GAD) ACTIVITIES FOR DIVISION NON-TEACHING PERSONNEL**

To: SDS, ASDS  
Division Chiefs (CID, SGOD)  
Education Program Supervisors  
Division Personnel  
City Paid Personnel  
Other Concerned

1. Executive Order (EO) No. 273 “Approving and Adopting the Philippine Plan for Gender- Responsive Development” gives mandate to all government agencies to incorporate and reflect GAD concerns in their agency performance commitment contract.
2. In this connection, the Division of City Schools –Tagbilaran will conduct GAD Activity focusing on Magna Carta for Women, Violence Against Women and RA No. 11313, an Act Defining Gender-Based Sexual Harassment in Streets, Public Spaces, Online Workplaces on August 3-4, 2022. Venue will be announced later.
3. Participants to this activity are the Tagbilaran City Division Personnel.
4. Expenses relative to the conduct of the activity are chargeable against Division (GAD) Fund subject to the usual auditing rules and regulations.
5. Attached is the Matrix of Activities and Working Committees.
6. Immediate and wide dissemination of this Memorandum is highly desired.

**JOSEPH IRWIN A. LAGURA, PhD**  
Schools Division Superintendent

JIAL/CPC/SGOD/ftc



Address: Dampas District, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph

## GAD- MATRIX OF ACTIVITIES

**Aug 3-4, 2022**

Date/Time	Activity	Responsible Person	Venue/ Remarks
<b>Day 1 -August 3, 2022</b>			
8:00-8:30	Assembly Time		Division Office
8:30	Jump off Time	C/o City Govt Transpo Committee	The DO Personnel will depart at 8:30
11:00-11:30	Settling down/ Check in	Engr. Junicel Mancha Venue Committee	
11:30-12:00	Lunch		
1:15- 1:30	Registration	Dr. Rosene D. Olaivar	Function Room
1:30-5:00	Lecture (Separate Sheet)	Dr. Esther L. Cagas Dr. Filomena C. Tanggaon	Function Room
6:00-7:00	<i>Dinner</i>		
7:00PM- Onward	Socials (Separate Sheet)		
<b>Day 2 -August 4, 2022</b>			
6:00-7:00	<i>Breakfast</i>		
7:00-11:00	Team Building Activity	Dr. Neolita S. Sarabia All Single Ladies	
11:30-12:30	Lunch		
12:30	Home Sweet Home	Transpo Committee	
<b>Officer of the Day-</b>			
Day 1	Mrs. Emily L. Acabo		
Day 2	Ms. Joanalli Operiano		

**GAD Committees:**

Committee	Persons Involved	
<b>VENUE &amp; SOUND SYSTEM</b>	Chairperson	Engr. Junicel T. Mancha
	Co-Chair	Engr. Jose C. Mariñas III
		Stephen Mark Bendijo
		Bernardito Taguisa
<b>INVITATION/CERTIFICATES/ PROGRAM/ATTENDANCE/ REGISTRATION</b>	Chairperson	Filomena C. Tanggaan PhD
	Co-Chair	Esther L. Cagas PhD
		Rosene D. Olaivar
		Engr. Louenie T. Indanao
		Joermelyne Pasilbas
		Liza E. Maquiling PhD
		Artemio B. Alo EnP,JD
		Jocelyn P. Cutin
Fairy Ann C. Babaison		
<b>PRIZES/MATERIALS:</b>	Chairperson	Marife C. Rallos
	Co-Chair	Margie L. Tejano
		Rosalie A. Tambis,
		Angeli Faith V. Pascual
		April Apple T. Revita
Marilou C. Bedrijo		
<b>AFTER CARE/PHYSICAL FACILITIES</b>	Chairperson	Simon T. Rios
	Co-Chair	Paul Castro
		Regino A. Bensurto
		Janet Pateño
		Maria I. Luna
Jocelyn M. Pozon		
<b>PARLOR GAMES</b>	Chairperson	Neolita S. Sarabia EdD
	Co-Chair	Joanalli R. Operiano
		Laura L. Domingo
		Maricel A. Galan
		Ana Lou S. Regalado
		Maria Maximina L. Babiano
		Rey Rusty B. Galan
		Marianne C. Palomares
		Divine Grace V. Casulocan
		Christian John L. Capon
Aldrin M. Pajo		
Emily L. Acabo		
<b>FINANCE</b>	Chairperson	Michelle T. Sagaral CPA, MM
	Co-Chair	Julie Ann A. Kristie Redillas

		Felisa Deligencia Jerelyn T. Tumabang
<b>HEALTH CHECK</b>	Chairperson	Dr. Lev V. Nadela
	Co-Chair	Dr. Vida N. Romero
		Rowena L. Pizarra RN
		Rhodelia B. Tumanda RN Adeline Carmen C. Dagamac RN
<b>Overall Program Chair</b>	Joseph Irwin A. Lagura PhD	
<b>Co-Chair</b>	Casiana P. Caberte PhD	
	John Ariel A. Lagura PhD	
	Janet T. Butalid PhD	
	Joseph C. Barrete	
	Alberto A. Lacang	
	Aimee T. Amistoso PhD	
	Beatriz E. Incog EdD	
	Nenita J. Incog PhD	
	Concepcion A. Tubal	
	Elizabeth Rosil-Escolano	
	Elisa B. Geagonia EdD	