



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

MLA-2022-OSDS-101

To : **(Mrs.) JOCELYN P. CUTIN**
Administrative Officer IV

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *JIC*

Subject : **ADDENDUM TO DIVISION MEMORANDUM**
MLA-2022-OSDS-097

Date : June 8, 2022

1. Designated as Authorized Signatory of the Administrative Services of this Division, you shall also be authorized to sign the Report on Appointments Issued (RAI) Form.
2. All other provisions of Division Memorandum MLA-2022-OSDS-097 not consistent with this memorandum shall remain in effect.
3. For your guidance and compliance.

