



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2022-OSDS- 096

To : **Dr. FILOMENA C. TANGGAAN**
Senior Education Program Specialist (HRDD)

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *JIC*

Subject : **DESIGNATION AS REWARDS AND RECOGNITION
DIVISION FOCAL PERSON**

Date : June 1, 2022

1. In the exigency of service and in lieu of the study leave of Dr. Aquilino T. Milar Jr., Administrative Officer V of the Division of City Schools – Tagbilaran City, you are hereby designated as Focal Person of the Rewards and Recognition System of this Division.

Your designation shall be effective immediately until such time Dr. Milar returns to duty.

2. As a Rewards and Recognition Focal Person, you shall be responsible for the development, administration, monitoring and evaluation of the Rewards and Recognition System of the Division; and makes sure that equal opportunity principle is applied in the System.
3. This designation does not carry any monetary remuneration but this could be an avenue for your career upward progression.

