



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN

Office of the Schools Division  
Superintendent

June 6, 2022

DIVISION MEMORANDUM  
No. 205 s. 2022

**ADDENDUM/CORRIGENDUM TO DM No. 64 s. 2022**  
**2<sup>nd</sup> DIVISION RESEARCH CONGRESS FOR SENIOR HIGH SCHOOL STUDENTS**

To:

CID Chief, SGOD Chief,  
Education Program Supervisors  
Schools Division Research Committee (SDRC) Chair and Members  
All Public Secondary School Heads  
Division Research Technical Working Group  
Research Focal Persons  
All Others Concerned

- 1 This Office hereby announces changes of the schedule of the Division Research Congress for Senior High School Students from June 8, 2022 to June 15, 2022 8:30 to 4:30 at Tagbilaran City Central Elementary School.
2. The submission of the manuscript (in 3 copies) to the Technical Working Group (TWG) will be on June 8, 2022 as agreed during the meeting of the TWG.
4. The presentation will be done simultaneously. There will be two Grand winners. One from ACAD and another from TVL Category. The decision of the Board of Judges is final.

JIAL/CPC/BCL/ftt2022



**Address:** Dampas District, Tagbilaran City, Bohol  
**Telephone Nos.:** (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
**Email Address:** tagbilarancity.division@deped.gov.p

5. Attached is the General Guidelines of the Research Congress.
6. Immediate dissemination of this Memorandum is desired.



**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent



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## **Attachment to DM No. 205 s. 2022**

### **General Guidelines of the Division Research Congress 2022**

#### **A. Format of the Executive Summary**

1. The executive summary is composed of the following parts; Introduction, Methodology, Results and Conclusion and Recommendation plus Bibliography and Acknowledgement. For a better understanding, project-based and experiment-based researches must present the steps and the pictures of the set-up and output.
2. Courier New is the ideal font style and "12" is the font size in single space.
3. References must be arranged alphabetically regardless of the source following the APA Style.
4. Beginning paragraph must be indented from the left side at 8-character spaces. No extra spaces between paragraphs to save papers.
5. Page number must be placed at the upper right corner.
6. 8. Margins must be set at "1.5" at the left and "1" in all other sides.

#### **B. Oral Presentation**

1. Each entry is allotted 15 minutes. The group will present his/her research for 10 minutes. Two minutes before the time, the bell will be rung to signal that his/her time is almost finished. The last five minutes is allotted for the oral interrogation by a panel. Each judge is given a maximum of 2 major questions plus one follow-up question.
2. The order of presentation shall be drawn by lot. Only one (1) presenter per group.
2. A panel of evaluators are carefully chosen to judge based on their expertise.
3. Decision of the panel is final and irrevocable

#### **C. Power Point Presentation**

1. **Title Slide** (1 slide) includes the name of the researchers, name of school and the date of the presentation.
2. **Introduction** (2-3 slides). What is your study all about? Why did you conduct the study? What is being addressed by your study (existing gaps)? Mention your hypothesis if there is.

3. **Materials and Methods** (3-4 slides). Summarize the design. For experimental /project-based research, Show pictures of the set-up. Show the parameters and the procedure but not in details. Mention the statistical test/s used in analyzing your data.
4. **Results (2-5 slides)**. Show summary of your major findings. For experimental /project-based research, show pictures if needed. Present results in graphical forms.
5. **Conclusion** (1 slide) generally answers the title of the research. For experimental research, state the answer of your research questions and for project-based research state the acceptability.
6. **Recommendation** (1 slide). Your recommendations highlight specific solutions and measures to be implemented based on the findings of your research. For experimental /project-based research, recommendations will be based on the limitations of the study for further improvement of next researches.

C. **Criteria** (based on DepEd Order No. 36 Series of 2016)

| <b>Criteria</b>                                     | <b>Weight</b> |
|---|---------------|
| Usefulness and relevance to the school or community | 30%           |
| Soundness of Methodology                            | 30%           |
| Manuscript Preparation                              | 15%           |
| Research Presentation                               | 10%           |
| Defense   | 15%           |
| <b>TOTAL</b>  | <b>100%</b>   |

Prepared by

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Chairman, Division Technical Working Group-Research