



Republic of the Philippines
Department of Education

REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
MLA-2022-CID- 073

To : **JUANITA C. LAFUENTE PhD**
School Principal Manga Elementary School

MARCH DESIREE D. MAR
Teacher III- Manga Elementary School

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent

Subject: **REPLACEMENT OF TAGBILARAN PARTICIPANT TO THE
HANDS ON TRAINING FOR THE REGIONAL POOL OF TRAINER
AND LAY-OUT ARTIST**

Date : May 19, 2022

1. Pursuant to Regional Memorandum no. 0426, s. 2022, “Hands-On Training for the Regional Pool of Trainer and Lay-Out Artist on May 23-27, 2022 which will be held at Hotel Fortuna, Borromeo St. Cebu City, please be informed of the replacement of the identified participant of our Division. **Ms. Doreen O. Descarten** shall be replaced by **Ms. March Desiree D. Mar**.
2. Travel expenses and other incidental expenses of the participants related to the training shall be charged to the Division MOOE. Expenses for the board and lodging shall be charged to Regional Office Funds. All expenses are subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of, and compliance with this Memorandum is directed.

