



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

DIVISION BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING

Opening of Bids

9:00 A.M., February 10, 2022 @ Division Conference Hall

I. ATTENDANCE

Present:

- | | |
|-------------------------------------|-----------------------------|
| 1. Dr. Casiana P. Caberte | - Chairperson |
| 2. Dr. Beatriz C. Luga | - Co-Chairperson |
| 3. Dr. Aimee T. Amistoso | - Regular Member |
| 4. Dr. Aquilino T. Milar, Jr. | - Regular Member |
| 5. Dr. Beatriz E. Incog | - Regular Member |
| 6. Mr. Alberto A. Lacang | - Alternate Member |
| 7. Dr. Nenita J. Incog | - Alternate Member |
| 8. Dr. Vida A. Encarquez | - Alternate Member |
| 9. Mrs. Michelle T. Sagaral CPA, MM | - TWG Member |
| 10. Engr. Junicel T. Mancha | - TWG Member |
| 11. Engr. Louenie T. Indanao | - TWG Member |
| 12. Engr. Jose C. Marinas III | - TWG Member |
| 13. Mr. Artemio B. Alo JD, EnP | - TWG Member |
| 14. Dr. John Ariel A. Lagura | - Secretariat Chair |
| 15. Ms. Angeli Faith V. Pascual | - Secretariat V-Chair |
| 16. Mr. Ananias J. Sumaylo | - Secretariat Member |
| 17. Mr. Christian John L. Capon | - Secretariat Member |
| 18. Ms. Lady May P. Karaan | - Secretariat Member |
| 19. Mr. Bernadito T. Taguisa | - Secretariat Member |
| 20. Ms. Marianne C. Palomares | - Secretariat Member |
| 21. Dennis Norono | - Global Copier Trading |
| 22. Jeffrey Famor | - Copier Source Enterprises |

Absent:

- | | |
|-------------------------------------|----------------------|
| 1. Mr. Joseph C. Barrete | - TWG Member |
| 2. Mrs. Michelle T. Sagaral CPA, MM | - TWG Member |
| 3. Mrs. Marife C. Rallos | - Secretariat Member |

II. CALL TO ORDER

The Opening of Bids was called to order at 9:00 A.M. by the Presiding Officer, Dr. Casiana P. Caberte. It started with a prayer led by Dr. Beatriz C. Luga. The BAC Presiding Officer declared the meeting quorum after a roll call of the BAC Members.





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50 **III. CLOSING OF RECEIPT OF BID DOCUMENTS**

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52 The box which contains the bid documents was closed at 8:59 in the
53 morning with the presence of the Bids and Awards Committee and representatives
54 from the Global Copier Trading and Copier Source Enterprises.
55

56 **IV. READING AND APPROVAL OF THE PREVIOUS MINUTES**

57 A motion to dispense on the reading of the previous minutes was raised to
58 give way to the main agendum of the meeting.

59 **V. AGENDA OF THE MEETING**

60 **A. Opening of Bids:**

- 61
62 1. Supply and Delivery of Toner, Image Drum, Pick Up Roller, and Fusing
63 Assembly
64

65 **VI. OPENING OF BIDS**

66 The Presiding Officer acknowledged the presence of the interested bidders.
67 The opening of Bids for the Supply and Delivery of ES5162 Toner, ES5162 Drum,
68 ES5162 Roller, ES5162 Fusing Assembly with (ABC 1,739,466.00) and APV4020
69 Toner and APV4020 Drum with (ABC 2,079,000.00).
70

71 After the BAC Members examined the bid documents submitted, the
72 Presiding Officer declared that the Global Copier Trading and Copier Source
73 Enterprises were all eligible for the supply and delivery of A4 bondpapers. The
74 BAC Members then filled-up the form of Abstract of Bid as Calculated and as
75 Read.
76

77 The Presiding Officer declared that the Copier Source Enterprises
78 represented by Mr. Jeffrey T. Famor is the lowest and responsive bidder for the
79 Supply and Delivery of APV4020 Toner and APV4020 Drum with (ABC
80 2,079,000.00). Moreover, for the Supply and Delivery of ES5162 Toner, ES5162
81 Drum, ES5162 Roller, ES5162 Fusing Assembly with (ABC 1,739,466.00), the
82 Global Copier Trading represented by Mr. Dennis Norono is the lowest and
83 responsive bidder. After the declaration of the winning bidder, the Presiding
84 Officer then excused the bidders from the BAC meeting.
85

86 **SUPPLY AND DELIVERY OF IMAGE DRUM, TONER, PICK-UP ROLLER & FUSING**
87 **ASSEMBLY**

NAME OF BIDDER	BID SECURITY	SAMPLE	(ABC 1,739,466.00) ES5162 Toner, ES5162 Drum, ES5162 Roller, ES5162 Fusing Assembly	(ABC 2,079,000.00) APV4020 Toner and APV4020 Drum	REMARKS
Copier Source Enterprises	BSD	Fuji Xerox Drum Cartridge ApeosPort-V4020 DocuPrint M465 AP Toner Cartridge-V4020	-	2,078,055.00	Eligible
Global Copier Trading	BSD	OKI ES5162 Image Drum Fuser Assembly- PN307(240V) ES5162 Toner	1,734,216.00	-	Eligible





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VII. ADJOURNMENT

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As there were no more points to discuss, the meeting has been adjourned
at exactly 12:00 noon.

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I hereby attest that the foregoing statements were true and correct.

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Prepared by:

96

MARIANNE C. PALOMARES
BAC Secretariat

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Noted by:

101

CASIANA P. CABERTE PhD, CESE
BAC Chairperson

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