



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division  
Superintendent

**MEMORANDUM**

**MLA-2022-OSDS-011-1**

To : **MR. JUSTINO M. CANDA**  
Secondary School Principal II, TCSHS

From : *J. Irwin A. Lagura* 4/27/22  
**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

Subject : **CONDUCT OF SPECIAL ENGLISH PROFICIENCY TEST (EPT)  
FOR TCSHS TEACHER APPLICANTS TO THE POSITION OF  
SENIOR HIGH SCHOOL TEACHER III**

Date : April 27, 2022

1. The Division Human Resource Merit Promotion and Selection Board, in pursuance to DepEd Order No. 3, s.2016, shall conduct a special English Proficiency Test (EPT) for Teachers of your school who applied for ranking and/or promotion to the position of Senior High School Teachers II and III on **April 28, 2022 at 10:00 in the morning**. Venue will be inside the premises of Tagbilaran City Science High School.
2. In line with this, you are directed to prepare and set up a room for ten (1) examinees. Personnel from the Division Human Resource Merit Promotion and Selection Board (HRMPSB) shall be providing the materials and will as well facilitate the conduct of such. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. In addition, you are hereby directed to submit the **Class Observation Ratings** of the said Teacher applicants to the Division HRMPSB **not later than April 28, 2022**. Below is the list of applicants:
  - a. BONGATO, Rose Marie N.
  - b. GALES, Anamie T.
  - c. HIMALALOAN, Josephine D.
  - d. PONCE, Ian Paul B.
  - e. SOBREPEÑA, Elaine B.
4. For information, guidance, and strict compliance.





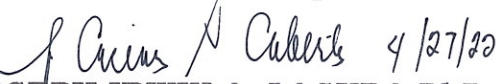
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REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division  
Superintendent

**DIVISION MEMORANDUM**  
**MLA-2022-OSDS- 055-1**

To : **TEACHERS OF TAGBILARAN CITY SCIENCE HIGH SCHOOL**

- **Rose Marie N. Bongato**
- **Anamie T. Galves**
- **Josephine D. Himalaloan**
- **Ian Paul B. Ponce**
- **Elaine B. Sobrepeña**

From :  **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

Subject : **CONDUCT OF SPECIAL ENGLISH PROFICIENCY TEST (EPT)  
AND ONLINE INTERVIEW FOR TCSHS TEACHER APPLICANTS TO  
THE POSITION OF SENIOR HIGH SCHOOL TEACHER III**

Date : April 27, 2022

1. In pursuance to DepEd Order No. 03, s. 2016, and in relation to your application for ranking and/or promotion to the positions of Senior High School Teachers II and III, you are hereby encouraged to take the special English Proficiency Test (EPT), which shall be conducted on **April 28, 2022 at 10:00 in the morning in Tagbilaran City Science High School**. Result of the test will be credited as score under the English communication skills criterion per ranking guidelines.
2. In addition, an online interview shall be conducted on the following day, **April 29, 2022**, via Facebook Messenger. Please comply and follow these instructions:

- a. Add friend Facebook account **DepEd Tagbilaran Hrmpsb Secretariat**. Kindly refer to this schedule.

TIME	NAME OF APPLICANTS
09:01 - 09:25 a.m.	BONGATO, Rose Marie N.
09:26 - 09:50 a.m.	GALES, Anamie T.
09:51 - 10:15 a.m.	HIMALALOAN, Josephine D.
10:16 - 10:40 a.m.	PONCE, Ian Paul B.
10:41 - 11:05 a.m.	SOBREPEÑA, Elaine B.

- b. Be very sure to have a strong internet connection on your scheduled interview. Standby on your scheduled time for the screening committee to contact you.
3. For information, guidance, and strict compliance.

