



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

**Office of the Schools  
Division Superintendent**

DIVISION MEMORANDUM

No. 139, s. 2022

**April 21, 2022**

**Re-orientation & training on LIS-BEIS & other related matters for SY 2021-2022**

To: All Public-Private School(Elementary & Secondary),  
ICT Coordinators/Registrars concerned

To update our Schools & Division Office on the Basic Education Statistics, uploading of the School Profile to the system and other LIS-EBEIS related processes all for SY 2021-2022, you are hereby enjoined to attend a one(1) day Orientation-Workshop ( **face to face**) relative to the aforementioned activities on May 5, 2022(Thursday) starting at 8:30 am to 4:30 pm and the venue shall be announced later.

This is intended to re-orient our public & private school ICT coordinators on the aforementioned activities. You are requested to bring your respective laptops during the orientation so as to follow whatever procedures or processes that need to be undertaken along the way.

It is highly hoped that with deeper appreciation and understanding of the system, submission and downloading of pertinent data and other related reports to and from the system could hopefully be attained at a faster and more efficient/effective pace thus improving the delivery of basic services to our constituents.

Expenses incurred from this activity is chargeable against the Division MOOE subject to the usual accounting & auditing rules & regulations.

Strict compliance to this Memorandum is desired.

**JOSEPH IRWIN A. LAGURA, Ph.D.**  
Schools Division Superintendent  
Office of the Schools Division  
Superintendent

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