



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

April 1, 2022

DIVISION MEMORANDUM

No. 109 s. 2022

**CONDUCT OF NATIONAL INVENTORY OF DEPED PUBLIC SCHOOLS BUILDING
(NSBI) SY 2021-2022 AND ENCODING**

TO: Assistant Superintendent
Chiefs, CID/ SGOD
Education Supervisors/Coordinators
Elementary and Secondary School Heads

1. In line with the goal of the Department of Education (DepEd) to establish accurate and comprehensive data on school buildings, this Office, through the School Governance and Operations Division – Educational Facilities, and Planning & Research Section, will conduct and orient on the National School Building Inventory (NSBI) Forms and Systems on April 22, 2022 through Google Meet with link: <https://meet.google.com/pex-civp-krh> at 9:00am.
2. The objectives of the Orientation are:
 - a. Orient the participants on the NSBI Forms for SY 2021-2022
 - b. Discuss the processes of the collection of data, validation and online encoding
 - c. Update and ensure more accurate and comprehensive baseline data of school buildings in all DepEd Public Schools for use in planning, budgeting and decision making.
 - d. Address concerns and issues related to the conduct of the NSBI
3. Participants to the orientation are: a.) designated Physical Facilities Coordinators, b.) ICT Coordinators and c.) School Property Custodian.
4. Immediate dissemination of and compliance to this Memorandum to all concerned is directed.

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent *lagura*

JIAL/CPC/SGOD/BCL/lti



Address: Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol
Telephone Nos.: (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147
Email Address: tagbilarancity.division@deped.gov.ph