



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

DIVISION BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING
Pre-procurement Conference
9:00 A.M., December 13, 2021 @ Conference Hall

I. ATTENDANCE

Present:

- | | |
|---------------------------------------|-----------------------|
| 1. Dr. Casiana P. Caberte | - Chairperson |
| 2. Dr. Beatriz C. Luga | - Co-Chairperson |
| 3. Dr. Aquilino T. Milar, Jr. | - Regular Member |
| 4. Dr. Aimee T. Amistoso | - Regular Member |
| 5. Dr. Beatriz E. Incog | - Regular Member |
| 6. Dr. Nenita J. Incog | - Alternate Member |
| 7. Dr. Vida A. Encarquez | - Alternate Member |
| 8. Mr. Alberto A. Lacang | - Alternate Member |
| 9. Mrs. Michelle T. Sagaral CPA, MM | - TWG Member |
| 10. Engr. Junicel T. Mancha | - TWG Member |
| 11. Engr. Louenie T. Indanao | - TWG Member |
| 12. Engr. Jose C. Marinas III | - TWG Member |
| 13. Mr. Artemio B. Alo JD, EnP | - TWG Member |
| 14. Dr. John Ariel A. Lagura | - Secretariat Chair |
| 15. Ms. Angeli Faith V. Pascual | - Secretariat V-Chair |
| 16. Mrs. Jennifer B. Sarigumba | - Secretariat Member |
| 17. Mr. Ruben C. Lorejo | - Secretariat Member |
| 18. Mr. Christian John L. Capon | - Secretariat Member |
| 19. Ms. Lady May P. Karaan | - Secretariat Member |
| 20. Mr. Bernadito T. Taguisa | - Secretariat Member |
| 21. Ms. Marianne C. Palomares | - Secretariat Member |
| 22. Ms. Julie Ann Kristie A. Redillas | - Budget Officer |

Absent:

- | | |
|-------------------------------------|----------------------|
| 1. Mr. Joseph C. Barrete | - TWG Member |
| 2. Mrs. Marife C. Rallos | - Secretariat Member |
| 3. Mrs. Michelle T. Sagaral CPA, MM | - TWG Member |
| 4. Mr. Ananias J. Sumaylo | - Secretariat Member |

II. CALL TO ORDER

The Pre-procurement Conference was called to order at 9:00 A.M. by Dr. Casiana P. Caberte as the Presiding Officer. It started with a prayer led by Dr. Beatriz C. Luga. The BAC Presiding Officer declared the meeting quorum after a roll call of the BAC Members.

III. READING AND APPROVAL OF THE PREVIOUS MINUTES

A motion to dispense on the reading of the previous minutes was raised to give way to the discussion on the Development, Production and Delivery of Self-Learning Modules with Indicative Allocation of Php 12,846,220.23 for Q3 and Q4 of SY 2021-2022 and Q1-Q3 of SY 2022-2023.



Address: Dampas District, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

53 **IV. AGENDA OF THE MEETING**

54
55 **A. MAIN AGENDUM**

56
57 **1. Development, Production and Delivery of Self-Learning Modules**
58 **with Indicative Allocation of Php 12,846,220.23 for Q3 & Q4 of SY**
59 **2021-2022 and Q1-Q3 of SY 2022-2023.**

60
61 The Presiding Officer called a meeting as per advised, for the allocation
62 of Quarters 3 and 4 for SY 2021-2022. Q3 will start on the 2nd week of
63 February 2022, therefore there's still a month to answer the need of materials
64 for Quarter 3. Based on the Regional Memorandum No. 1105, s. 2021 entitled
65 "Advisory on the Conduct of Early Procurement Activities for the Development
66 and Production of Self-Learning Modules for FY 2022, there is an indicative
67 allocation per division in Annex A and the subjects covered for Q3 and Q4 for
68 SY 2021-2022 in Annex B. The lists of indicative allocation are the following:
69

	Q1	Q2	Q3	Q4	TOTAL
SY 2021 - 2022	-	-	2,283,854.64	1,512,880.23	
SY 2022 - 2023	5,554,417.73	3,265,206.10	229,861.53	-	
-	-	-	-	-	12,846,220.23

70
71 Ma'am Julie said that the usual release of allotment for the Q3 and Q4 of
72 SY 2021-2022 will be in February and/or March of this year, and for SY 2022-
73 2023 will be in June and/or July of this year for Q1 - Q3.

74
75 Based on the feedback and assessment from the needs of the schools,
76 attached is the indicative allocation list of flexible learning options (FLO) funds to
77 be used for the development, production, and delivery of SLMs to be released upon
78 approval of FY 2022 GAA.


79
80 Additionally, toner will be provided by the LGU with the estimated amount
81 of 3.9 million and has already undertaken the bidding process, therefore, it was
82 agreed to focus on the purchase of bondpaper and roller for the Q3 and Q4.

83
84 **V. ADJOURNMENT**

85 As there were no more points to discuss with, the august body, the meeting
86 has been adjourned at exactly 10:00 A.M.

87 I hereby attest that the foregoing statements were true and correct.

88
89 Prepared by:


MARIANNE C. PALOMARES
BAC Secretariat

90
91
92
93 Noted by:


CASIANA P. CABERTE PhD, CESE
BAC Chairperson



94
95
96
Address: Dampas District, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph

INDICATIVE ALLOCATION LIST OF FLEXIBLE LEARNING OPTIONS (FLO) FUNDS TO BE USED FOR THE DEVELOPMENT, PRODUCTION, AND DELIVERY OF SLIMs TO BE RELEASED UPON APPROVAL OF FY 2022 GAA

OPTIONS	QTY	UNIT PRICE	TOTAL	SY 2021-2022				SY 2022-2023			BALANCE
				Q3	Q4	Q1	Q2	Q3			
Fusing Assembly	25	17,346.00	433,650.00	2,283,854.64	1,512,880.23	5,554,417.73	3,265,206.10	229,861.53	12,846,220.23		
Pick up roller	25	4,000.00	100,000.00	533,650.00					12,846,220.23		
A4 Bondpaper	9211	190.00	1,750,090.00	1,750,090.00					12,312,570.23		
remaining bal.			114.64						10,562,480.23		
APV 4020 Toner	50	11,000.00	550,000.00						10,562,480.23		
APV 4020 Drum	40	11,000.00	440,000.00						-		
ES5162 Toner	57	5,126.00	292,182.00						-		
ES5162 Drum	27	8,498.00	229,446.00		1,511,628.00				9,050,852.23		
remaining balance					1,252.23						
A4 Bondpaper	26454	190.00	5,026,260.00			5,026,260.00			4,024,592.23		
APV 4020 Toner	40	11,000.00	440,000.00						4,024,592.23		
APV 4020 Drum	8	11,000.00	88,000.00			528,000.00			3,496,592.23		
remaining balance						157.73					
1. Various colored inks		see schedule 1									
2. ES5162 Toner	57	5,126.00	292,182.00				560,100.00		2,936,492.23		
ES5162 Drum	19	8,498.00	161,462.00				453,644.00		2,936,492.23		
3. Riso Ink-Fil	70	1,690.00	118,300.00						2,482,848.23		
Riso Master Fil	40	3,915.00	156,600.00						2,482,848.23		
Riso INK CV3230	50	1,335.00	66,750.00						2,482,848.23		
Riso Master CV3230	30	2,780.00	83,400.00				473,050.00		2,482,848.23		
70FE Staple Cartridge	40	1,200.00	48,000.00				1,778,400.00		2,009,798.23		
A4 Bondpaper	9360	190.00	1,778,400.00				12.10		231,398.23		
remaining balance											
APV 4020 Toner	20	11,000.00	220,000.00					220,000.00	11,398.23		
HP680 black	17	550.00	9,350.00					9,350.00	2,048.23		
composition of 2,048.23								114.64+1252.23+157.73+12.10+511.53			