



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

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Office of the Schools Division  
Superintendent

**DIVISION MEMORANDUM**  
**MLA-2022-OSDS-042**

To : **Dr. CASIANA P. CABERTE CESE**  
**Dr. JOHN ARIEL A. LAGURA**  
**Dr. AQUILINO T. MILAR, JR.**  
**(Mrs.) JOCELYN P. CUTIN**  
**Dr. BEATRIZ C. LUGA**

From : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *JIL*

Subject : **EVALUATION & VALIDATION OF DOCUMENTS AND  
CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS TO THE  
POSITION OF HEAD TEACHER II**

Date : March 21, 2022

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1. Designated as the Division Human Resource Merit Promotion and Selection Board in pursuance to DepEd Order No. 29, s. 2002, you are hereby directed to evaluate and validate the pertinent papers of the applicants for the ranking to the position of Secondary Head Teacher II on **March 30, 2022** at the Office of the Assistant Schools Division Superintendent, and to conduct an online interview on **April 4, 2022** at the Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.





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DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

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Office of the Schools Division  
Superintendent

**DIVISION MEMORANDUM**  
**MLA-2022-OSDS-\_\_\_\_\_**

To : **Dr. FILOMENA C. TANGGAAN**  
**Dr. ESTHER L. CAGAS**  
**Miss ANGELI FAITH V. PASCUAL**  
**Miss LADY MAY P. KARAAN**  
**(Mrs.) MAYFLOR L. ROBLES**

From : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *mee*

Subject : **EVALUATION & VALIDATION OF DOCUMENTS AND  
CONDUCT OF ONLINE INTERVIEW FOR APPLICANTS TO THE  
POSITION OF HEAD TEACHER II**

Date : March 21, 2022

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1. Designated as the Division Human Resource Merit Promotion and Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the Board in the evaluation and validation of pertinent papers of the ranking to the position of Secondary Head Teacher II on **March 30, 2022** at the Office of the Assistant Schools Division Superintendent, and to conduct an online interview on **April 4, 2022** at the Conference Room.
  2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
  3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
  4. For information, guidance, and strict compliance.





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**Department of Education**  
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DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

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**Office of the Schools Division  
Superintendent**

**MEMORANDUM**

To : **Engr. JOSE C. MARIÑAS III**

From : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *me*

Subject : **CONDUCT OF INTERVIEW OF APPLICANTS FOR THE  
POSITION OF HEAD TEACHER II**

Date : March 21, 2022

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1. The Division Human Resource Merit Promotion and Selection Board shall conduct an online interview of applicants for the ranking of the position of Secondary Head Teacher II on **April 4, 2022** at the Conference Room.
  2. In line with this, you are directed to be the Board's technical support in the conduct of such. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
  3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
  4. For information, guidance, and strict compliance.

JIAL/CPC/ASDS/CPC/afvp



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