



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
Division Superintendent**

March 4, 2022

DIVISION MEMORANDUM
No. 063 s. 2022

**SUCCESSFUL APPLICANTS TO THE MICROSOFT YOUTH AMBASSADORS
(MYA) PROGRAM**

To: All Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is OUA Memo 00-0122-0134 Memorandum dated January 26, 2022 entitled "*Successful Applicants to the Microsoft Youth Ambassadors (MYA) Program*". Following the online application, screening, and deliberation by the Selection Committee, 568 out of 1, 479 applicants were selected as successful Microsoft Youth Ambassadors.
2. This office congratulates the two successful applicants from Tagbilaran City Division namely **Vince Joseph Cartagenas** and **Clarence Concha** of *Tagbilaran City Science High School*.
3. The successful applicants will be required to attend (2) two Train the Trainers sessions to qualify for program completion. Schedule of activities are also attached to this memorandum.
4. For widest dissemination and information to all concerned.


JOSEPH IRWIN A. LAGURA, Ph. D.
Schools Division Superintendent

JIAL/CPC/SGOD/BCL/jpp2021



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0122-0134
MEMORANDUM
26 January 2022

For: **Regional Directors and BARMM Education Minister**
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
School Heads, Public and Private Secondary Schools
Academic-Related and Co-Curricular Clubs and
Organizations
All Others Concerned

Subject: **SUCCESSFUL APPLICANTS TO THE MICROSOFT**
YOUTH AMBASSADORS (MYA) PROGRAM

Pursuant to OUA Memorandum 00-1221-0004 titled "Call for Applications to the Microsoft Youth Ambassadors (MYA) Program," the Department of Education (DepEd), through the Office of the Undersecretary for Administration (OUA), hereby announces the **Successful Applicants to the Microsoft Youth Ambassadors (MYA) Program.**

Consistent with the mandate of the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), this program aims to shape empowered Filipino students who employ globally competitive skills and embody the ideals of being value-driven, career-oriented, culturally rooted, and socially responsible. The MYA Program aims to onboard qualified learners to serve as the Department's ambassadors who will champion the innovative use of technology to their classmates and peers.

Following the online application, screening, and deliberation by the Selection Committee, **568 out of 1,479 applicants were selected as successful Microsoft Youth Ambassadors (Annex A.)**

The successful applicants will be required to attend **(2) two Train the Trainer sessions** to qualify for program completion. These sessions will be held on **Saturdays in February and March 2022** to ensure that there is no disruption in regular classes.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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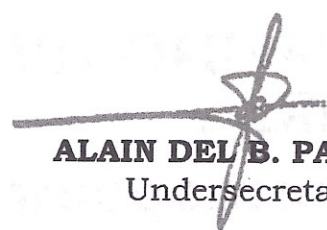


Training details such as schedule and meeting links will be cascaded through an addendum memorandum and will be forwarded directly to the MYA's registered e-mail addresses. Furthermore, MYAs' teacher-advisers and Project Development Officers concerned shall provide support and technical assistance all throughout the conduct of the activity.

Please refer to **Annex B** for the Parents' Consent Form to be signed and uploaded to this link, <https://bit.ly/MYAProgramConsentForm>.

For all future correspondence and queries on the MYA Program, please contact Mr. Adolf P. Aguilar, Chief of BLSS-YFD, at 0915 566 7867 and email at myaprogram@outlook.com.

For immediate and appropriate action.



ALAIN DEL B. PASCUA
Undersecretary



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No.	Name of Microsoft Youth Ambassador	Category	Grade Level	Region	Division
372	Mallorca, Rex Orly	Senior High School	Grade 11	Region VI	Negros Occidental
373	Maza, Mary Gabrielle	Junior High School	Grade 7	Region VI	Antique
374	Oira, Downen Vier	Junior High School	Grade 7	Region VI	Antique
375	Olac, Neil Famyrr	Senior High School	Grade 11	Region VI	Negros Occidental
376	Pantua, Jz Louise	Senior High School	Grade 12	Region VI	Bacolod City
377	Paraonda, Janmil Clyde	Senior High School	Grade 12	Region VI	Iloilo
378	Polaron, Jullea Alyza	Junior High School	Grade 10	Region VI	Antique
379	Ramos, Maria Soleta Ellaine	Junior High School	Grade 7	Region VI	Antique
380	Sampaga, Ernstein	Senior High School	Grade 12	Region VI	Negros Occidental
381	Sedavia, Jim Franco	Junior High School	Grade 10	Region VI	Antique
382	Sejera, Rodee Mizel	Junior High School	Grade 10	Region VI	Antique
383	Sian, Rhodreyna	Senior High School	Grade 12	Region VI	Negros Occidental
384	Sisno, Marlou Jan	Senior High School	Grade 12	Region VI	Escalante City
385	Supresencia, Danica	Senior High School	Grade 11	Region VI	Iloilo
386	Tatoy, Bea Bianca	Junior High School	Grade 8	Region VI	Antique
387	Tesipao, Twila	Junior High School	Grade 10	Region VI	Negros Occidental
388	Toledo, Erick John	Senior High School	Grade 12	Region VI	Iloilo
389	Villagomesa, Yohan	Junior High School	Grade 8	Region VI	Sagay City
390	Villareal, Alexis Vincent	Senior High School	Grade 12	Region VI	Silay City
391	Villasis, Lyle Patrick	Junior High School	Grade 10	Region VI	Antique
392	Zaragosa, Kisses Jane	Junior High School	Grade 10	Region VI	Antique
393	Zaulda, Amiel Roy	Senior High School	Grade 11	Region VI	Aklan
394	Antipuesto, John Mark	Junior High School	Grade 10	Region VII	Lapu-Lapu City
395	Antonio, Aira Camille	Junior High School	Grade 10	Region VII	Lapu-Lapu City
396	Avila, Antoniette Grace	Junior High School	Grade 10	Region VII	Negros Oriental
397	Ayta, Evryl	Senior High School	Grade 11	Region VII	Lapu-Lapu City
398	Barbadillo, Kate	Senior High School	Grade 12	Region VII	Mandaue City
399	Barriga, John Celner	Senior High School	Grade 12	Region VII	Danao City
400	Bolambao, Imee Faith	Senior High School	Grade 11	Region VII	Cebu
401	Cañete, Antonete	Senior High School	Grade 12	Region VII	Bohol
402	Cartagenas, Vince Joseph	Senior High School	Grade 11	Region VII	Tagbilaran City
403	Cenita, Angel Vince	Junior High School	Grade 9	Region VII	Bohol
404	Cenita, Elimar Rose	Junior High School	Grade 9	Region VII	Bohol
405	Concha, Clarence	Senior High School	Grade 11	Region VII	Tagbilaran City



Annex A

Training Program and Schedule of Activities

All MYAs are required to attend the following sessions as part of their journey.

Date	Indicative Activity
12 March 2022	General Orientation on the Microsoft Youth Ambassadors (MYA) Training Program
19 & 26 March 2022	<p style="text-align: center;">Microsoft 365 Fundamentals</p> <p>Learners are expected to demonstrate foundational-level knowledge on Microsoft 365 and student benefits by:</p> <ul style="list-style-type: none"> a. activating Microsoft 365 Learner's Account; and b. identifying core Microsoft 365 capabilities <ul style="list-style-type: none"> - Productivity and teamwork (messaging and chat, online meetings, email and calendaring, Office productivity apps, file storage and sharing, intranet and team sites, enterprise social accessibility)
9 & 23 April 2022	<p style="text-align: center;">LinkedIn Learning Digital Literacy Program</p> <p>This program shows how to use the tools to meet student learning needs and getting online learning materials, including videos, links, and PDFs by:</p> <ul style="list-style-type: none"> a. empowering students with digital technology; b. creating content and custom playlists with LinkedIn Learning; c. reviewing use cases for LinkedIn Learning; and d. making digital content available and accessible.
30 April 2022	<p style="text-align: center;">Professional Communication Skills Training</p> <p>Learners are expected to upskill their communication skills which will empower them as they enter the workforce through:</p> <ul style="list-style-type: none"> a. describing basic communication principles and effective communication skills; b. applying best practices; and c. analyzing communication scenarios.
7 & 14 May 2022	<p style="text-align: center;">Mentoring & Coaching Sessions</p> <p>This program aims to orient the MYAs on their specific roles as mentors to their respective teams. The MYAs are projected to showcase their digital literacy and communication abilities.</p>



Date	Indicative Activity
21, 28 May & 4, 11 June 2022	<p style="text-align: center;">Capstone</p> <p>Learners are expected to conduct their own training in their respective groups. At the end of the trainings, the learners must be able to relay the following to their team members:</p> <ol style="list-style-type: none"> a. knowledge of basic Microsoft 365 Office apps (tools for learning and communication such as Microsoft PowerPoint, Microsoft Excel, Microsoft Word, Microsoft Forms, OneDrive, Outlook, and Calendar) b. communicate effectively to their team members to bring out the best possible outputs on using basic Microsoft 365 Office apps from the members
17 June 2022	<p style="text-align: center;">Program Graduation</p> <p>At the end of this project, the MYAs are expected to present either a PowerPoint or video presentation of their journey as ambassadors.</p> <p>The MYA who showcases the most innovative ideas will be given an award of "Growth Mindset", while the MYA who employed the most efficient and effective mentoring to their teams will be recognized with the title "MYA of the Year."</p>



Annex B

PARENT CONSENT FORM

This form confirms that I/WE agree to allow the participation of my/our son/daughter in the **Microsoft Youth Ambassadors Program**. This is to confirm that I/WE give full permission in any recording that may be done during the conduct of this campaign and to use some or all their images/contributions/performances in any publication (including electronic publications such as film or website) created by or for the Youth Formation Division and to release this material on DepEd Official platforms.

I/WE hereby confirm that I/WE agree and understand the commitment of my/our son/daughter as a Microsoft Youth Ambassador. I/WE also understand and will support my/our son/daughter's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow students and to the Youth Formation Division (YFD).

Name and Signature of the Learner

Name and Signature of the Parent/Guardian

