



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 051, s. 2022

February 23, 2022

**REITERATING DEPED ORDERS AND REGIONAL MEMORANDA RELATED TO THE
“STRENGTHENING THE FIRE SAFETY AND AWARENESS PROGRAM”**

To: **ALL PUBLIC AND PRIVATE
ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL TEACHING AND NON-TEACHING PERSONNEL
ALL OTHERS CONCERNED**

1. This Office and the Education Support Services Division (ESSD) is reiterating the issuance of DepEd Orders No. 72 and 28 s. 2016 and RM No. 0212 2021 entitled “Strengthening the Fire Safety and Awareness Program (FSAP) which aims to remind the roles, responsibilities and monitoring and evaluation mechanisms for the safety and awareness program of schools in implementing the fire safety preparedness and facilitate the Fire Code compliance of schools through a sustainable program and partnership with Department of Interior and Local Government and the Bureau of Fire Protection (BFP).
2. Attached is the Guidelines on Strengthening the Fire Safety and the Awareness Program (FSAP), Memorandum of Understanding (MOU) with DILG-BFP, Fire Safety Measures for Schools and Prescribed Schools Reporting Templates for dissemination and compliance.
3. In addition to the different mitigating measures enclosed on the aforementioned DepEd Orders and Regional Memoranda, Heads of schools are directed to intensify the monitoring of unattended plugged gadgets, electric fan and other type of electrical equipment before leaving the school or office premises especially after class/office hours, weekend and long vacation.
4. School heads shall be accountable for any untoward incidents due to the negligence/non-implementation of the recommended fire/disaster preparedness measures.
5. For questions and clarifications, contact Mr. Ranilo L. Edar through his mobile phone no. 09171566073.
6. Immediate and wide dissemination of this Memorandum to all concerned is desired.

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent 



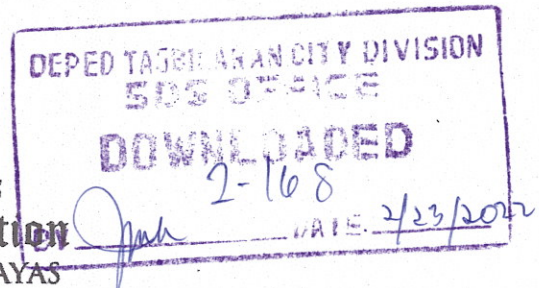
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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



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Office of the Regional Director

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REGIONAL MEMORANDUM

No. 0147, s. 2022

**REITERATING DEPED ORDERS AND REGIONAL MEMORANDA RELATED TO THE
"STRENGTHENING THE FIRE SAFETY AND AWARENESS PROGRAM"**

To: Assistant Regional Director
Schools Division Superintendents
Region and Division DRRM Coordinators
All Others Concerned

1. This Office, the Education Support Services Division (ESSD) is reiterating the issuance of DepEd Orders No. 72, s. 28, s. 2016 and RM No. 0212 2021 entitled "Strengthening the Fire Safety and Awareness Program (FSAP) which aims to remind the roles, responsibilities, and monitoring and evaluation mechanisms for the safety and awareness program of schools in implementing the fire safety preparedness and facilitate the Fire Code compliance of schools through a sustainable program and partnership with Department of Interior and Local Government and the Bureau of Fire Protection (BFP).
2. Attached is the Guidelines on Strengthening the Fire Safety and the Awareness Program (FSAP), Memorandum of Understanding (MOU) with DILG-BFP, Fire Safety Measures for Schools and Prescribed Schools Reporting Templates, Division and Regional Consolidation Templates for dissemination and compliance.
3. In addition to the different mitigating measures enclosed on the aforementioned DepEd Orders and Regional Memoranda, Heads of DepEd Offices and schools are directed to intensify the monitoring of unattended plugged gadgets, electric fan, and other type of electrical equipment before leaving the school or office premises especially after class / office hours, weekend, and long vacation.
4. School/Office heads shall be accountable for any untoward incidents due to the negligence/non-implementation of the recommended fire/disaster preparedness measures.
5. For the questions and clarifications, contact Mr. Ranilo L. Edar through his mobile phone no. 09171566073.
6. Immediate dissemination and appropriate action of this Memorandum to all concerned is desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

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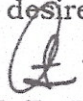
REGIONAL MEMORANDUM

No. **0212**, s. 2021

REITERATING D.O. NO. 28, s. 2016 ENTITLED "STRENGTHENING THE FIRE SAFETY AND AWARENESS PROGRAM

To: Assistant Regional Director
Schools Division Superintendents
Regional and Division DRRM Coordinators

1. This Office through the Education Support Services Division (ESSD) is reiterating the issuance of DepEd Order No. 28, s. 2016 entitled "**Strengthening the Fire Safety and Awareness Program (FSAP)**" which aims to remind the roles, responsibilities, and monitoring and evaluation mechanisms for the safety and awareness program of schools in implementing fire safety preparedness and facilitate the Fire Code compliance of schools through a sustainable program and partnership with Department of Interior and Local Government and the Bureau of Fire Protection (BFP).
2. Attached is the Guidelines on Strengthening the Fire Safety and Awareness Program (FSAP), Memorandum of Understanding (MOU) with DILG-BFP, Fire Safety Measures for Schools and Prescribed Schools Reporting Templates, Division and Regional Consolidation Templates for dissemination and compliance.
3. For the details and clarifications, refer to Mr. Ranilo L. Edar through his cellular phone nos. 09287941159/09062978498
4. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ, JD, EdD, CESO V
Director IV
Regional Director



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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City




REGIONAL MEMORANDUM
No. 0350, s. 2019

JUL 08 2019

**REITERATING DEPED ORDER NO. 72, S. 2012 AND REGIONAL
MEMORANDUM NO. 0334 AND 0531 ENTITLED CONTINUING FIRE SAFETY
AND AWARENESS PROGRAM, DRRM RELATED ACTIVITIES DURING
BRIGADA ESKWELA AND SAFETY PREPAREDNESS IN THE SCHOOLS
RESPECTIVELY**

To: Schools Division/City Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office would like to reiterate the following DepEd Order and Regional Memoranda entitled:
 - a) DepEd Order No. 72, s. 2012 – Continuing Fire Safety and Awareness Program (FSAP)
 - b) RM No. 0334, s. 2017 – DRRM Related Activities During Brigada Eskwela 2017
 - c) RM No. 0531, s. 2019 – Reiterating the Safety Measures in the Schools.
2. In addition to the different mitigating measures enclosed on the aforementioned DepEd Order and Regional Memoranda, Heads of DepEd offices and schools are directed to intensify the monitoring of unattended plugged gadgets, electric fan and other type of electrical equipment before leaving the school or office premises especially after class/office hours, weekend and long vacation.
3. Schools/Office heads shall be accountable for any untoward incidents due to the negligence/non-implementation of the recommended fire/disaster preparedness measures.
4. Enclosed are the DepEd Order and Regional Memoranda
5. Immediate and wide dissemination of this Memorandum to all concerned is directed.


SALUSTIANO T. JIMENEZ
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

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Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366, 414-7322; 414-4367
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“ EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat ”



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Republic of the Philippines
Department of Education

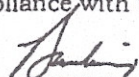
DepEd ORDER
No., 72 s. 2012

AUG 31 2012

CONTINUING FIRE SAFETY AND AWARENESS PROGRAM (FSAP) IN SCHOOLS

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. In the light of the recent fire incidents in several public elementary and high schools nationwide, and various reports from the Bureau of Fire Protection (BFP) of violations to the Revised Fire Code of the Philippines (RA No. 9514) committed by schools, the Department of Education (DepEd) has felt an urgent need to conduct and implement the **Continuing Fire Safety and Awareness Program (FSAP) in Schools** to give priority attention to these concerns and be conscious about fire safety.
2. The Program aims to promote awareness of fire safety and the importance of prevention and preparedness among school officials, personnel and staff, and pupils/students nationwide.
3. The most common violations of schools as reported by the BFP are as follows:
 - a. Hazardous electrical wirings due to overusage, deterioration, and substandard installations;
 - b. Lack of markings for emergency exits, and the blockage of these exits with unused furniture, among others;
 - c. Absence of fire sprinklers, lack of fire fighting equipment/fire extinguishers, irregular servicing or non-maintenance of existing fire extinguishers that do not comply with ISO 9001-2008 series certified as preferably required to ensure the use of quality and non-ozone depleting products;
 - d. Inadequate provisions of outlets, which cause overload, particularly due to excessive connection of equipment/appliances via octopus outlet and other inappropriate extension; and
 - e. Non-organization of fire brigades and lack of preparedness for fire emergencies.
4. Schools are directed to adopt/observe the fire safety and prevention measures contained in the enclosure. They shall coordinate closely with the LGUs and the BFP in the implementation of the FSAP.
5. The School Maintenance and Other Operating Expenses (MOOE) may be utilized in the implementation of this Program.
6. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:
As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

CALAMITY
PROGRAMS
SAFETY EDUCATION
SCHOOLS

Model: Revised Fire Safety with Enclosure
August 16, 2012/8-23-12

Enclosure to DepEd Order No. 72, s. 2012

FIRE SAFETY PREVENTION MEASURES UNDER THE CONTINUING FIRE SAFETY AND AWARENESS PROGRAM IN SCHOOLS

The risk of fatalities in case of fire in schools is being magnified by the (1) violations of the provisions of the Revised Fire Code of the Philippines of 2008 (RA No. 9514); (2) the number of young children who spend most of their time in schools; (3) mentors who are mostly unprepared to manage the emergency situation; and (4) vulnerabilities from bad elements including the risk brought about by the *El Nino* phenomenon. In this connection, the following measures should be adopted/observed in coordination with the Local Government Units (LGUs) through the BFP in their respective localities for the implementation of the above-stated continuing fire safety programs and the correction of all Fire-Code violations as stated:

1. Conduct of seminars and/or orientations on fire drills, trainings on fire prevention and civilian response in fire emergencies, first aid and related topics;
2. Forging into a Memorandum of Agreement (MOA) with the Department of Interior and Local Government (DILG), local government units (LGUs), non-governmental organizations (NGOs) and other stakeholders in the conduct of building/structural integrity assessment to determine the existence of hazardous electrical wirings, lack of fire exits to existing school buildings, the installation of fire exits in schools without such exits and strict adherence to DepEd-Physical Facilities Schools and Engineering Division (PFSED) building standards for all future school building constructions
3. Purchase of fire fighting equipment or fire extinguishers compliant with ISO 9001-2008 series as certified, to be preferably required to ensure the use of quality and non-ozone depleting products. Conduct of educational campaigns, by incorporating appropriate fire safety and prevention topics in school subjects, focusing on practical applications at home, school and in the community.
4. Integration of fire safety and prevention topics in different subjects designed to enable the pupils and students as well as teachers, to have an outreached effect on the safety awareness levels and practices in their own homes and communities.
5. Activation/Organization of the School Fire Brigade, Kiddie/Junior Marshall who will help in the removal of blockage of exits such as unused furnitures, steel railings in doors and windows and other fire hazards in schools, check Fire Code violations in the school premises and act as fire safety officers and first aiders during emergency situations. The girl/boy scouts, cadets, marshalls shall be the first choice to handle these responsibilities.



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Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM
No. 0334, s. 2017

MAY 16 2017

DRRM RELATED ACTIVITIES DURING BRIGADA ESKWELA 2017

To: Schools Division/City Superintendents
Officer-In-Charge of Regular and Interim Divisions
All Others Concerned

1. The DRRM unit of Education Support Services Division of this Office would like to remind the Division and School Coordinators in addressing all the hazardous facilities within the perimeters of our School during The Brigada Eskwela, ensuring the safety of the learners and personnel.

2. The following checklist that needs to be done shall be observed:

- a) Pruning of tree branches which should be at the level of the roof of the building;
- b) Protruding nails at the wall, floor, stairs it should be fixed;
- c) Electrical outlets and lighting installation must be checked and fixed every six months;
- d) Lighting installation should not be tapped for electrical outlet, electric fan and etc.;
- e) Schools vulnerable to flooding should construct drainage/canal to divert the water outside of the school;
- f) Dilapidated school building including ceiling, walls, and floors should be fixed;
- g) Material Recovery Facilities (MRF) must be functional and
- h) Schools high risk to landslide should be stabilized by planting of deep-rooted trees (madre de cacao/kakawate, Acacia mangium, Acacia auriculiformis, narra) and cover crops (vetiver grass, kudzu) around the school site.

3. All DRRM activities should be documented and send to Regional Office and drmo@deped.gov.ph

4. For dissemination and support.

Juliet A. Jeruta
JULIET A. JERUTA, Ph. D., CESO V
Director III
Officer-In-Charge

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" ESK, 2015: Karapatan ng Lahat, Pannagutan ng Lahat "



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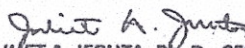
AUG 1 1 2017

REGIONAL MEMORANDUM
No. 0531, s. 2017

REITERATING THE SAFETY PREPAREDNESS MEASURES IN THE SCHOOLS

To: Schools Division/City Superintendents
Officer-In-Charge of Regular and Interim Divisions
All Others Concerned

1. Congruent to DepED's mandate and the national framework for DRRM (DepED Order No. 37, s. 2017), all schools are hereby directed to establish mechanisms to safeguard and protect the learners and education workers from death, injury and harm in schools.
2. The recent incidents in Bohol, Cebu City and some other untoward incidents in the Region necessitates the reiteration of the safety prepared measures and guidelines to effectively manage and response to all to all types of emergencies.
3. All DRRM interventions and other safety preparedness measures (schools, division offices) shall be incorporated in the plans of schools and offices.
4. Immediate dissemination of this Order is directed.


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Director III
OIC - Regional Director

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"EFA 2015: *Karapatan ng Lahat, Pananagutan ng Lahat*"

GUIDELINES ON THE WORKPLACE AND SCHOOL DISASTER PREPAREDNESS FOR SAFETY AND SECURITY

1. Construct a sturdy fence surrounding the school premises or ensure existing fence is secured to prevent easy entrance and exit of outsiders within school premises;
2. Establish two (2) entry points for the school, one (1) for students and personnel only while the other should be designated as the entry point for visitors only;
3. Hire (if applicable)/request assistance from the LGU or ask for volunteers from the community for the security personnel of the school who shall man the two (2) entry points and inspect the belongings of visitors, students, and personnel;
4. Require all students and personnel to wear ID's and proper school uniform (if applicable) upon entering the school premises;
5. Require all visitors to sign in a logbook, to be managed by the security personnel, upon entering and sign out upon leaving the school premises. The logbook should contain the following details:
 - a) Name of visitor/s
 - b) Date/Time/In/Out
 - c) Organization/agency/affiliation
 - d) Designation/position
 - e) Name and designation of personnel to meet
 - f) Purpose of the visit
 - g) Contact details (e.g. email address/es, landline/es, etc.)
 - h) Signature
6. If possible, visitors shall seek for appointment schedule with notification from the school /office personnel at the guard house or security personnel. If no appointment was made earlier, permission from the school/Office Head shall be sought before the visitor(s) are allowed to enter and meet the personnel involved.
7. Proper baggage handling should be implemented:
 - During class hours or official/recognized co-curricular and extra-curricular activities (e.g. catch up classes, intramurals, Nutrition Month, etc.) students and personnel should ensure that their respective bags/backpacks are brought and kept in their respective classrooms/offices or on their designated school seats/office seats; and,
 - If learners and personnel are within school premises during break time (recess and lunch), before/after class hours, their respective bags/backpacks should be brought by the person or kept on their designated school seats/office seats.
8. All security and maintenance personnel should be instructed to make periodic checks of all rest rooms, staircases, and other areas of the building to assure that there are no unattended and suspicious bags/backpacks lying around;
9. Ensure that the school has all emergency contact numbers (e.g. LGU, local PNP, local BFP, etc.) posted in appropriate visible areas within school premises;
10. Ensure that the school regularly conducts evacuation drills, and students and personnel strictly adhere the Anti-Bomb Joke Law.
11. The SDRRM team should draft a School Incident Management Plan to manage all possible effects of the bomb threat and/or bombing and other untoward disasters risk to the school, learners and personnel (Please see Annex A for the SIM Plan Minimum Standards).

9. The school may opt to designate more point persons/teams for other needs or may opt to assign some of the roles and responsibilities of the aforementioned IC and the different point persons/teams to other school personnel if there are available personnel.