



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

February 24, 2022

DIVISION MEMORANDUM
No. 049, s. 2022

**AUSTERITY MEASURES IN DEPED TAGBILARAN CITY DIVISION OFFICE
AND SCHOOLS**

To: Division Office Personnel
Heads, Public Elementary and Secondary Schools
Teaching and Non-Teaching Personnel
All Others Concerned

1. In adherence to the economic policies implemented by the Department of Education (DepEd), all heads of offices, officials and employees of DepEd Tagbilaran City are advised to strictly abide by the following austerity measures to ensure efficient utilization of government resources:
 - a. Air conditioning units shall be turned on not earlier than 8:30 a.m. and turn off not later than 4:30 p.m.
 - b. Lights are to be switched off and computer units and photocopy machine are to be shut down when not in use and whenever the offices are vacant; and
 - c. Refrain from using refrigerator and rice cooker.
2. This policy shall be applicable and effective on February 28, 2022 and is subject to change until further notice.
3. For your information and guidance.

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

JIAL/CPC/ADMIN/atm



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