



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

February 16, 2022

DIVISION MEMORANDUM
No. 040, s. 2022

**ADDENDUM TO DIVISION MEMORANDUM MLA-2022-OSDS-026
Changing of Alternative Work-from-Home Arrangement from Two Days to One Day
Effective February 16, 2022**

To: Division Office Personnel
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel in Schools
All Others Concerned

1. As an addendum to Division Memorandum MLA-2022-OSDS-026, this Office announces that all teachers and nonteaching personnel in schools shall follow the new Alternative-Work-from-Home Arrangement **from two days to one day only** effective February 16, 2022.
2. All other provisions on the above-cited Division Memorandum are still in effect.
3. Immediate dissemination of this Memorandum is desired.

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

JIAL/ADMIN/atm



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