



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools  
Division Superintendent**

February 3, 2022

DIVISION MEMORANDUM  
No **025** s. 2022

**ADDENDUM TO DIVISION MEMORANDUM NO. 011 S. 2022  
RE: (DIVISION IN-SERVICE TRAINING (INSET) FOR TEACHERS)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Senior Education Program Specialists/Education Program Specialists II  
Elementary and Secondary School Principals  
All Others Concerned

1. Pursuant to DepEd Order No. 29 s. 2021 (School Calendar for School Year 2021-2022), Tagbilaran City Division reiterates the conduct of In Service Training (INSET) for Teachers from January 31-February 5, 2022
2. The aforementioned schedule was adjusted by the Schools Division Office. February 2-4 is set for the Crafting of MELCs-based Summative Test Questions which will be uploaded in the Division Test Item Bank, while the remaining 2 days (any day from February 7-11) is scheduled for the Mid-Year Evaluation on the Progress of the Implementation of the Educational Programs, Projects and Activities (PPAs) and Performance Review for Teachers.
3. A survey link will be made available to monitor and evaluate the progress of Mid-year PPAs Implementation.
4. All other provisions of Division Memorandum No. 011 s. 2022 shall remain in full force and effect
5. Immediate dissemination of this Memorandum is desired.

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

JIAL/CPC/BCL/fct



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