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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

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BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING

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November 29, 2021, 09:00 A.M.
DepEd Tagbilaran City Conference Room

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I. ATTENDANCE

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Present:

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| 1. Dr. Beatriz C. Luga | - Vice Chairperson |
| 2. Dr. Aquilino T. Milar Jr. | - Regular Member |
| 3. Dr. Beatriz E. Incog | - Regular Member |
| 4. Dr. Aimee T. Amistoso | - Regular Member |
| 5. Mr. Alberto A. Lacang | - Alternate Member |
| 6. Dr. Vida A. Encarquez | - Alternate Member |
| 7. Dr. Nenita J. Incog | - Alternate Member |
| 8. Miss Angeli Faith V. Pascual | - Secretariat Vice Chair |
| 9. (Mrs.) Marife C. Rallos | - Secretariat Member |
| 10. Mr. Ruben C. Lorejo | - Secretariat Member |
| 11. Mr. Bernadito T. Taguisa | - Secretariat Member |
| 12. Mr. Ananias J. Sumaylo | - Secretariat Member |
| 13. Mr. Christian John L. Capon | - Secretariat Member |
| 14. (Mrs.) Jennifer B. Sarigumba | - Secretariat Member |
| 15. Miss Marianne C. Palomares | - Secretariat Member |
| 16. Miss Lady May P. Karaan | - Secretariat Member |
| 17. Engr. Louenie T. Indanao | - TWG Member |
| 18. Mr. Artemio B. Alo LIB, EnP | - TWG Member |
| 19. Mr. Joseph C. Barrete | - TWG Member |
| 20. Engr. Jose C. Mariñas III | - TWG Member |
| 21. Engr. Junicel T. Mancha | - TWG Member |
| 22. (Mrs.) Michelle T. Sagaral CPA, MM | - TWG Member |
| 23. (Ms.) Christine Fudolig | - C. Jansen Construction &
General Merchandise |

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Absent:

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| 1. Dr. Casiana P. Caberte | - Chairperson |
| 2. Dr. John Ariel A. Lagura | - Secretariat Chair |

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II. CALL TO ORDER

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The Bidding Conference was called to order by BAC Vice Chairperson Dr. Beatriz C. Luga as the Presiding Officer at 09:00

51 o'clock in the morning. It started with a prayer by Dr. Nenita J.
52 Incog. The Presiding Officer declared the meeting quorum after a
53 roll call of the BAC members made by Angeli Faith V. Pascual,
54 Secretariat Vice Chair.
55

56 The presence of the lone bidder, C. Jansen Construction &
57 General Merchandise represented by Ms. Christine Fudolig, was
58 also acknowledged by the Presiding Officer.
59

60 **III. READING AND APPROVAL OF THE PREVIOUS MINUTES**

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63 Copies of the previous minutes of the meeting dated November
64 18, 2021 were distributed to the members of the BAC. A motion to
65 dispense the reading of the previous minutes of the meeting was
66 carried in order to give way for the main agendum. It was moved by
67 Dr. Aimee T. Amistoso and duly seconded by Dr. Vida A.
68 Encarquez.
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70 **IV. AGENDA OF THE MEETING**

71 **A. MAIN AGENDUM**

- 72 1. Proposed Repair and Rehabilitation of Various School
73 Buildings (3 Classroom & H.E. Building) at Ubuja
74 n Elementary School
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78 After the Presiding Officer acknowledged again the presence of the
79 lone bidder, C. Jansen Construction & General Merchandise
80 represented by Ms. Christine Fudolig, the bidding process then
81 proceeded. The sealed envelope of the bid documents was opened.
82 The checking of the technical, legal, and financial aspects of the
83 bid documents by the BAC Members was undertaken.
84

85 The Presiding Officer then announced after checking the
86 documents that the bidder is eligible. The BAC Members proceeded
87 then in filling out the form of Abstract of Bid as calculated.
88

89 Since, there was only one (1) bidder, the Presiding Officer then
90 announced that C. Jansen Construction & General Merchandise,
91 being eligible, automatically won the bidding for the Proposed
92 Repair and Rehabilitation of Various School Buildings (3
93 Classroom & H.E. Building) at Ubuja Elementary School with the
94 bid/contract price of One million five hundred eighty thousand
95 three hundred eighteen pesos and five cents (Php 1,580,318.05),
96 Philippine currency.
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98 **B. OTHER MATTERS**

- 99 1. Post Qualification
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102 The Post-Qualification evaluation report was immediately enacted
103 by the BAC Members and the Technical Working Group. All pages
104 of the bidding documents were as well signed by the BAC
105 Members.
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107 2. Allocation of Toner/Drum for printers given by LGU
108 Tagbilaran to schools
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110 Engr. Mancha updated the body that the (3.9 M) bidding for
111 toners/drums for the printers distributed to the public schools of
112 the DepEd Tagbilaran City Division through SEF, with LGU
113 Tagbilaran City as the procuring entity, was already done. She
114 just needs to coordinate with the General Services Office of the
115 City Government as well as the supplier of the toners for the
116 schedule/s of delivery.
117

118 3. ID Printer
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120 Engr. Mancha also updated the body that although the ID printer
121 as provided by LGU Tagbilaran City by acquisition through SEF is
122 already with the Division, other materials such as the camera, ink,
123 and card were still requested by Engr. Jose C. Mariñas in order to
124 start the printing. Those were still being followed up.
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127 **V. ADJOURNMENT**
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129 Dr. Aquilino T. Milar Jr. moved to adjourn the meeting
130 and it was seconded by Dr. Aimee T. Amistoso. The Conference
131 was adjourned at 10:16 A.M.
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135 Prepared by:

Noted by:

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138 **ANGELI FAITH V. PASCUAL**
139 BAC Secretariat Vice Chair
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138 **BEATRIZ C. LUGA PhD**
139 BAC Vice Chairperson
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149 **Address:** Dampas District, Tagbilaran City, Bohol
150 **Telephone Nos.:** (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-
151 2147
152 **Email Address:** tagbilarancity.division@deped.gov.ph
153