



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

MLA-2022-OSDS- 016

TO : **CHIEFS, HEADS OF SECTION/UNIT
ALL DIVISION OFFICE PERSONNEL (REGULAR PERMANENT)**

FROM : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent 

SUBJECT : **CHANGING OF ALTERNATIVE WORK-FROM-HOME
ARRANGEMENT**
**FROM TWO DAYS TO ONE DAY ON JANUARY 31-FEBRUARY 4,
2022 DUE TO CHINESE NEW YEAR CELEBRATION**

DATE : January 27, 2022

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1. This Office announces the changing of Alternative Work-from-Home Arrangement from two days to one day only next week (January 31-February 4, 2022) due to national holiday or the celebration of Chinese New Year on February 1.
 2. The two-day work-from-home arrangement will resume immediately after next week.
 3. Immediate dissemination of this Memorandum is desired.

JIAL/CPC/ADMIN/atm



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