



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

**Office of the Schools Division  
Superintendent**

MEMORANDUM

MLA-2022-CID 018

TO : Beatriz E. Incog - EPSVR – Filipino  
Annabelle M. Pergamino – MT II, Ubujan Elementary School  
Marilyn M. Goti-ay – Principal, Booy Elementary School  
Lorelei G. Anore – Principal, Dampas Elementary School  
Eufe Rhoda R. Galon- Principal, Bool Elementary School  
Ranulfa B. Lacang – MT II. Mansasa Elementary School  
Crescencia B. Adlaon – MT II, Cogon Elementary School  
Genellie I. Calipes – MT I, Dr. Cecilio Putong NHS  
Maria Sandra Isabel S. Fortich – HT 5, Dr. Cecilio Putong NHS  
Maria Helen O. Chavez – MT I, Dr Cecilio Putong NHS  
Bernardita D. Amora – MT I, Manga National High School  
Grace Marie L. Campos – Principal, Manga National High School  
Aly Marie L. Cajilog – MT I, Dao Elementary School  
Marlyn D. Baluca – San Isidro Elementary School  
Maria Rachel S. Omasas – Principal, Booy South Elementary School  
Sylvia J. Mahumas – MT I, Cabawan Elementary School

FROM : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

SUBJECT : **PLANNING CONFERENCE FOR TEACHERS' IN-SERVICE TRAINING**

DATE : January 26, 2022

1. This Office, through the Curriculum Implementation Division, calls the aforementioned names to a planning conference on January 27, 2022, at 1:00 P.M. at Tagbilaran City Central Elementary School.

2. The Planning Conference aims to:

- a. discuss the flow of the In-Service-Training,
- b. craft matrices for the INSET.

3. Participants are entitled to service credits under the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003

4. For compliance.



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