



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2022-CID 014

TO : Joseph C. Barrete, Genevieve A. Bongcac, Mae M. Bastes,
Rosalma Balistoy, Basilides Sempron, Nilo Sempron, Felipe Epe,
Corazon H. Samuya, Pablita Cabarles, Crestita Batingal, Beverly
Joy Cuajao, Lani Gutas, Jenelou John Israel, Alberto Tibod Jr.,
Jonathan Membreve, Carmelita Pungay, Ermila Cardenas, Laura
Asas, James Ramon Otero, Janice C. Lahoy, Lynlee Maria M. Go,
Josephine Moreno, Maricel Barimbao, Michelle Pilayre, Chona Uayan,
Jered Grace Labus,

FROM : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent
Office of the Schools Division Superintendent

SUBJECT : **PLANNING CONFERENCE FOR IN-SERVICE TRAINING 2022**

DATE : January 24, 2022

1. This Office, through the Curriculum Implementation Division, calls the abovementioned teachers and School Heads to a planning conference on January 26, 2022, at 1:00 P.M. at Computer Room of Mr. Jairus Tadena, Dr. Cecilio Putong NHS.
2. The Planning Conference aims to:
 - a. comprehend one's role in the INSET
 - b. talk through the standard of formulating test question and the levels of cognition,
 - c. provide vital announcement and reminders for this activity
3. Participants are entitled to service credits under the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003
4. For compliance.



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