




Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM MLA-2022-CID- 011

TO : ALBERTO A. LACANG-EPVSR-MAPEH
MARILYN M. GOTI-AY-Principal, Booy ES
DR. MA. ANTONETTE P. DUGANG-Principal, TCCES
DR. BASILIDES S. SEMPRON-Principal, Cogon ES
MAURINE C. CASTANO-Principal, DCPNHS
GRACE MARIE L. CAMPOS-Principal, MANGA HS
MARIA RACHEL S. OMA-SAS-Principal, Booy South
MARCELINO B. PELIN-Principal, Ubujan ES
MA. DIOSCORA H. SAYON-Principal, San Isidro ES
MA. DOLORES T. DAHAB-Principal, Cogon HS Evening Class

ATTENTION: MARCELINA DIVINAGRACIA-BOOY ES
CECILIA PALMAERA-TCCES
RACHEL P, AUTENTICO-COGON ES
ROWENA DINSAY-BOOY SOUTH
CARMELITA DUMAGAN-DCPNHS
JERRY BELECINA-Assistant School Principal, Cogon ES
PRISCILLA FARAH ANAVISO- DCPNHS
VOLTAIRE GONZALEZ-DCPNHS
DR. BUTCH M. BERNAS-MANGA HS
VINCENT MARK RANAY-COGON HS, Evening Class
HILARIO D. APARRE JR.-DCPNHS
PRISCILLA FARRAH N. ANAVISO-DCPNHS

FROM : DR. JOSEPH IRWIN A. LAGURA
Schools Division Superintendent 

DATE: JANUARY 24, 2022

SUBJECT: PLANNING CONFERENCE FOR TEACHERS IN-SERVICE TRAINING

1. This Office, through the Curriculum Implementation Division, calls the aforementioned Master Teachers and School Heads to a planning conference on January 27, 2022 at 1:30 P.M. at Bool Elementary School Stage.
2. The planning conference aims to:
 - a. discuss the flow of the In-Service Training for Teachers
 - b. craft matrices for the INSET
3. Participants to this planning conference are entitled to service credits under the provisions of Dep Ed Order No. 19, s. 2011 and Dep Ed Order No. 53, s. 2003.
4. For your guidance and compliance.