



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

January 03, 2022

DIVISION MEMORANDUM

No. 522, s. 2022

**SUBMISSION OF 2021 STATEMENT OF ASSETS, LIABILITIES  
AND NET WORTH (SALN)**

To: Assistant Schools Division Superintendent  
Chiefs of Divisions & Heads of Sections/Units  
Public Elementary and Secondary School Heads  
Teaching, Teaching-Related and Non-Teaching Personnel  
All Others Concerned

1. Pursuant to Section 8 of Republic Act 6713, all public officials and employees are required to file under oath their Statement of Assets, Liabilities and Net Worth (SALN) and Financial and Business Interests including those of their spouses and unmarried children under eighteen (18) years of age living in their households.

2. The Committee for SALN Review will check the accomplished SALN on the accuracy and completeness of entries and to ensure 100% submission considering that this report is one of the requirements for the yearly Performance Based Bonus (PBB). The members of the Committee are the following:

Chairperson	:	Dr. Aquilino T. Milar Jr.
Vice Chairperson	:	Mrs. Jocelyn P. Cutin
Members	:	Dr. Brendalou D. Arancana Mrs. Maricel A. Galan Miss April L. Revita

3. The deadline of submission of said documents with the list of permanent employees using the attached template per school is on **February 25, 2022** at the Human Resource Management Office (HRMO).

4. Failure of an official or employee to comply and submit his/her SALN is punishable under Section 52(B), Rule IV of the Uniform Rules on Administrative Cases in the Civil Service, with the following penalties: 1<sup>st</sup> Offense – Suspension for One (1) month and One (1) day to Six (6) months, 2<sup>nd</sup> Offense – Dismissal from the service.

5. Immediate and wide dissemination of this Memorandum is desired.

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

JIAL/CPC/ADMIN/atm



**Address:** Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol  
**Telephone Nos.:** (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147  
**Email Address:** tagbilarancity.division@deped.gov.ph

## SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH

As of December 30, 2023

(Required by R.A. 6713)

**Note:** Husband and wife who are both public officials and employees may file the required statements jointly or separately.

Joint Filing       Separate Filing       Not Applicable

<b>DECLARANT:</b>	Dela Cruz	Juan	M.	<b>POSITION:</b>	Clerk V
	(Family Name)	(First Name)	(M.I.)	<b>AGENCY/OFFICE:</b>	Civil Service Commission
<b>ADDRESS:</b>	1 Rizal St., Sampaloc, Manila			<b>OFFICE ADDRESS:</b>	CSC Bldg., IBP Road, Batasan Hills, Quezon City
<b>SPOUSE:</b>	Dela Cruz	Juana	M.	<b>POSITION:</b>	Director II
	(Family Name)	(First Name)	(M.I.)	<b>AGENCY/OFFICE:</b>	Civil Service Commission
				<b>OFFICE ADDRESS:</b>	CSC Bldg., IBP Road Batasan Hills, Quezon City

### UNMARRIED CHILDREN BELOW EIGHTEEN (18) YEARS OF AGE LIVING IN DECLARANT'S HOUSEHOLD

NAME	DATE OF BIRTH	AGE
Gabriel M. dela Cruz	1/2/2005	13
Michael M. dela Cruz	5/2/2010	9
Angelica M. dela Cruz	10/11/2017	2
N/A	N/A	N/A

### ASSETS, LIABILITIES AND NETWORK

(Including those of the spouse and unmarried children below eighteen (18) years of age living in declarant's household)

#### 1. ASSETS

##### a. Real Properties\*

DESCRIPTION <small>(e.g. lot, house and lot, condominium and improvements)</small>	KIND <small>(e.g. residential, commercial, industrial, agricultural and mixed use)</small>	EXACT LOCATION	ASSESSED VALUE	CURRENT FAIR MARKET VALUE	ACQUISITION		ACQUISITION COST
			(As found in the Tax Declaration of Real Property)	YEAR	MODE		
House and Lot (mort.)	Residential	1 Rizal St., Sampaloc, Manila	P800,000.00	P1,500,000.00	2003	Sale with mortgage	P5,000,000.00
Building (1/3 co-owned)	Commercial	1 Quezon Ave., Tandang Sora, Cavite	P1,200,000.00	P2,000,000.00	2000	Deed of Sale	P1,500,000.00
Farm lot	Agricultural	Brgy. Kaligayahan, Cavite	P900,000.00	P1,200,000.00	2010	Inherited	0
Lot	Mixed use	Santa Fe Subd., Brgy. Ana, Quezon City	P600,000.00	P800,000.00	2008	Deed of Sale	P1,300,000.00

**Subtotal: P7,800,000.00**

##### b. Personal Properties\*

DESCRIPTION	YEAR ACQUIRED	ACQUISITION COST/AMOUNT
Condominium Unit (contract to sell)	2015	P500,000.00
Furniture	2000-present	P150,000.00
Appliances	2000-present	P200,000.00
Shares of stock	2013	P50,000.00

**Subtotal : P3,250,000.00**

**TOTAL ASSETS (a+b): P11,050,000.00**

\* Additional sheet/s may be used, if necessary.

**2. LIABILITIES\***

NATURE	NAME OF CREDITORS	OUTSTANDING BALANCE
Personal debt	Eddie dela Cruz	P800,000.00
Housing Loan	Pag-IBIG	P2,500,000.00
Contract to Sell	DMCI	P1,000,000.00
GSIS Multipurpose loan	GSIS	P60,000.00

**TOTAL LIABILITIES: P4,360,000.00**

**NET WORTH : Total Assets less Total Liabilities = P6,690,000.00**

\* Additional sheet/s may be used, if necessary.

**BUSINESS INTERESTS AND FINANCIAL CONNECTIONS**

(of Declarant / Declarant's spouse/ Unmarried Children Below Eighteen (18) years of Age Living in Declarant's Household)

I/We do not have any business interest or financial connection.

NAME OF ENTITY/BUSINESS ENTERPRISE	BUSINESS ADDRESS	NATURE OF BUSINESS INTEREST &/OR FINANCIAL CONNECTION	DATE OF ACQUISITION OF INTEREST OR CONNECTION
Sea Travel and Tours	Agapito St., Sampaloc, Manila	Owner	2015
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

**RELATIVES IN THE GOVERNMENT SERVICE**

(Within the Fourth Degree of Consanguinity or Affinity. Include also Bilas, Balae and Inso)

I/We do not know of any relative/s in the government service)

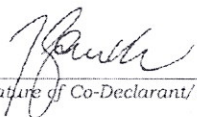
NAME OF RELATIVE	RELATIONSHIP	POSITION	NAME OF AGENCY/OFFICE AND ADDRESS
Nadine Lustre	sister	Attorney V	Department of Education, Quezon City
James Reid	cousin	Property Officer III	Department of Public Works and Highway, Pasig
Anne Curtis	aunt	Health Officer	Municipality of Bukid, Batangas
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

I hereby certify that these are true and correct statements of my assets, liabilities, net worth, business interests and financial connections, including those of my spouse and unmarried children below eighteen (18) years of age living in my household, and that to the best of my knowledge, the above-enumerated are names of my relatives in the government within the fourth civil degree of consanguinity or affinity.

I hereby authorize the Ombudsman or his/her duly authorized representative to obtain and secure from all appropriate government agencies, including the Bureau of Internal Revenue such documents that may show my assets, liabilities, net worth, business interests and financial connections, to include those of my spouse and unmarried children below 18 years of age living with me in my household covering previous years to include the year I first assumed office in government.

Date: 03/15/2019

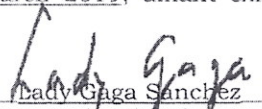
  
(Signature of Declarant)

  
(Signature of Co-Declarant/ Spouse)

Government Issued ID: CSC ID  
ID No.: 123456  
Date Issued: 01/02/2018

Government Issued ID: CSC ID  
ID No.: 987654  
Date Issued: 01/05/2018

**SUBSCRIBED AND SWORN** to before me this 15 day of March 2019, affiant exhibiting to me the above-stated government issued identification card.

  
Lady Gaga Sanchez  
(Person Administering Oath)

**SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH**

As of December 31, 2018  
 (Additional sheet/s for the declarant)

**NAME:** Dela Cruz Juan M. **POSITION:** Clerk V  
 (Family Name) (First Name) (M.I.) **AGENCY/OFFICE:** Civil Service Commission

**ASSETS, LIABILITIES AND NET WORTH**

**1. ASSETS**

**a. Real Properties**

DESCRIPTION <small>(e.g. lot, house and lot, condominium and improvements)</small>	KIND <small>(e.g. residential, commercial, industrial, agricultural and mixed use)</small>	EXACT LOCATION	ASSESSED VALUE	CURRENT FAIR MARKET VALUE	ACQUISITION		ACQUISITION COST
			<small>(As found in the Tax Declaration of Real Property)</small>		YEAR	MODE	
condominium	residential	SM Prima Towers, EDSA, Mandaluyong City	P1,000,000.00	P1,750,000.00	2016	donation	0
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**Subtotal:** Php 0

**b. Personal Properties**

DESCRIPTION	YEAR ACQUIRED	ACQUISITION COST/AMOUNT
Jewelry	2000-present	P 100,000.00
Mitsubishi Montero	2010	P1,200,000.00
Hand gun (Glock)	2012	P 50,000.00
Cash in bank	2000- present	P 800,000.00
Cash on hand	2018	P 200,000.00

**Subtotal:** Php 2,350,000.00

**TOTAL ASSETS (a+b):** Php 2,350,000.00

**2. LIABILITIES**

NATURE	NAME OF CREDITORS	OUTSTANDING BALANCE
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

**TOTAL LIABILITIES:** N/A

**BUSINESS INTERESTS AND FINANCIAL CONNECTIONS**

NAME OF ENTITY/BUSINESS ENTERPRISE	BUSINESS ADDRESS	NATURE OF BUSINESS INTEREST &/OR FINANCIAL CONNECTION	DATE OF ACQUISITION OF INTEREST OR CONNECTION
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

**STATEMENT OF ASSETS, LIABILITIES AND NET WORTH**

As of December 31, 2018

(Additional sheet/s for the exclusive properties of the declarant's spouse and unmarried children below eighteen (18) years of age living in declarant's household)

**NAME:** Dela Cruz Juan M. **POSITION:** Clerk III  
 (Family Name) (First Name) (M.I.) **AGENCY/OFFICE:** Civil Service Commission

**ASSETS, LIABILITIES AND NET WORTH**

**1. ASSETS**

**a. Real Properties**

DESCRIPTION <small>(e.g. lot, house and lot, condominium and improvements)</small>	KIND <small>(e.g. residential, commercial, industrial, agricultural and mixed use)</small>	EXACT LOCATION	ASSESSED VALUE	CURRENT FAIR MARKET VALUE	ACQUISITION		ACQUISITION COST
			<small>(As found in the Tax Declaration of Real Property)</small>		YEAR	MODE	
lot	agricultural	Brgy. Kaligayahan, Sto. Tomas, Batangas	P150,000.00	P210,000.00	2018	donation	0
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**b. Personal Properties**

DESCRIPTION	YEAR ACQUIRED	ACQUISITION COST/ AMOUNT
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

**2. LIABILITIES**

NATURE	NAME OF CREDITORS	OUTSTANDING BALANCE
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

**BUSINESS INTERESTS AND FINANCIAL CONNECTIONS**

NAME OF ENTITY/BUSINESS ENTERPRISE	BUSINESS ADDRESS	NATURE OF BUSINESS INTEREST &/OR FINANCIAL CONNECTION	DATE OF ACQUISITION OF INTEREST OR CONNECTION
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

**<Name of Agency>**  
**Summary List of Filers**  
**Statement of Assets, Liabilities and Network**  
 Calendar Year \_\_\_\_\_

No.	NAME OF EMPLOYEE			TIN	POSITION	NET WORTH
	Lastname	Firstname	Middlename			
1	xxxxxxx	xxxxxx				
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Total Number of Filers: \_\_\_\_\_  
 Total Number of Personnel Comple adffa

Prepared by:

Noted by:

\_\_\_\_\_  
 <Name and Signature>  
 Person In-charge of SALN

\_\_\_\_\_  
 <Name and Signature>  
 Head of Agency

Position: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

adfd

Position: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

Date : \_\_\_\_\_

Date : \_\_\_\_\_