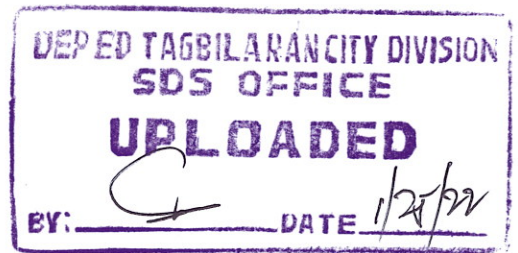




Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY



Office of the Schools Division  
Superintendent

DIVISION MEMORANDUM  
No. 015 , s. 2022

January 25, 2022

**RANKING RESULTS FOR APPLICANTS TO THE POSITIONS OF  
ADMINISTRATIVE ASSISTANT II, ADMINISTRATIVE ASSISTANT I,  
AND ADMINISTRATIVE AIDE VI**

To : Human Resource Merit Promotion and Selection Board  
Applicants  
Others Concerned

1. Announcing herewith are the ranking results of the applicants for the positions of Administrative Assistant II, Administrative Assistant I, and Administrative Aide VI.
2. The effectivity of this first posting is ten (10) calendar days, within which applicants may ask through written queries and/or clarifications before the final result will be released/ posted.
3. Only those with letters will be entertained and shall be acted upon accordingly. No additional document shall anymore be received by this Office and given credit within the said period.
4. For information and guidance.

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *tree*





Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Pursuant to DepEd Order No. 66, s. 2007

**ADMINISTRATIVE ASSISTANT II**  
 NON TEACHING - FIRST LEVEL

**(CATEGORY A - Preferred qualification/ Commerce graduate)**

SELECTION LINE-UP (in Alphabetical Order)

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>ALIMPOLOS, Jesse D.</b>	0.00	2.75	0.00	0.00	0.00	12.78	17.02	<b>32.55</b>
2	<b>BABAISON, Fairy Ann C.</b>	33.95	5.00	0.00	0.00	0.00	13.90	18.62	<b>71.47</b>
3	<b>CALAMBA, Rufa L.</b>	33.55	0.00	0.00	0.00	10.00	0.00	0.00	<b>43.55</b>
4	<b>ELLO, Cheryl</b>	32.79	5.00	0.00	0.00	8.00	13.23	17.93	<b>76.95</b>
5	<b>INGCOG, Hannah Lyn E.</b>	35.00	2.25	0.00	6.00	0.00	14.50	19.13	<b>76.88</b>
6	<b>MENDE, Adelene Grace P.</b>	28.19	5.00	0.00	0.00	10.00	13.38	18.06	<b>74.63</b>
7	<b>PAJO, Aldrin M.</b>	32.08	5.00	0.00	0.00	10.00	14.60	19.48	<b>81.16</b>

*Jessie Alimpos*

*Jessie Alimpos*

*Jessie Alimpos*

**ADMINISTRATIVE ASSISTANT II**

NON TEACHING - FIRST LEVEL

**(CATEGORY A - Preferred qualification/ Commerce graduate)**

SELECTION LINE-UP (in Alphabetical Order)

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
8 <b>PINAT, Jonas Eric C.</b>	0.00	5.00	0.00	0.00	0.00	13.43	17.90	<b>36.33</b>
9 <b>ROBLES, Mayflor L.</b>	33.52	5.00	0.00	0.00	0.00	14.40	18.46	<b>71.38</b>
10 <b>ROSAUPAN, Alice C.</b>	0.00	5.00	0.00	0.00	8.00	13.42	17.68	<b>44.10</b>
11 <b>TUMABANG, Jerelyn T.</b>	34.74	5.00	0.00	0.00	10.00	14.00	19.38	<b>83.12</b>


HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:

  
**JOHN AREL. A. LAGURA PhD**  
 Member

  
**JOCELYN P. CUTIN**  
 Member

  
**AQUILINO T. MILNAR, JR. PhD**  
 Member

  
**CASIANA P. CABERTE PhD, CESE**  
 Chairperson

**BEATRIZ C. LUGA PhD**  
 Member  
  
**MICHELE T. JAGARAL CPA, MM**  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Pursuant to DepEd Order No. 66, s. 2007

**POSITION:** ADMINISTRATIVE ASSISTANT II  
 NON TEACHING - FIRST LEVEL  
**(CATEGORY B - CSC Minimum qualification/ Non-Commerce graduate)**

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1 <b>CERINO, Cherryl D.</b>	29.78	2.75	0.00	0.00	6.00	12.88	17.68	<b>69.09</b>
2 <b>CLOMA, Jeanette Ann C.</b>	30.25	0.00	0.00	0.00	0.00	13.54	18.64	<b>62.43</b>

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:**

*John Ariel A. Lagura*  
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 JOCELEAN P. CUTIN  
 Member

*Aquilino T. Millar, Jr.*  
 AQUILINO T. MILLAR, JR. PhD  
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*Casiana P. Caberte*  
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 Chairperson

*Beatriz C. Luga*  
 BEATRIZ C. LUGA PhD  
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*Michelle T. Sagalar*  
 MICHELLE T. SAGALAR CPA, MM  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Pursuant to DepEd Order No. 66, s. 2007

**ADMINISTRATIVE ASSISTANT I**  
**NON TEACHING - FIRST LEVEL**

**(CATEGORY A - Preferred qualification/ Commerce graduate)**

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>ALIMPOLOS, Jesse D.</b>	0.00	2.75	0.00	0.00	0.00	12.78	17.02	<b>32.55</b>
2	<b>BABAISON, Fairy Ann C.</b>	33.95	5.00	0.00	0.00	0.00	13.90	18.62	<b>71.47</b>
3	<b>CALAMBA, Rufa L.</b>	33.55	0.00	0.00	0.00	10.00	0.00	0.00	<b>43.55</b>
4	<b>CENTINO, Elaine C.</b>	30.63	5.00	0.50	0.00	0.00	13.76	17.80	<b>67.69</b>
5	<b>ELLO, Cheryl</b>	32.79	5.00	0.00	0.00	8.00	13.23	17.93	<b>76.95</b>
6	<b>INGCOG, Hannah Lyn E.</b>	35.00	2.25	0.00	6.00	0.00	14.50	19.13	<b>76.88</b>
7	<b>MENDE, Adelene Grace P.</b>	28.19	5.00	0.00	0.00	10.00	13.38	18.06	<b>74.63</b>

*Jedaniel A. Jagan*

*[Signature]*

*[Signature]*

*[Signature]*

**ADMINISTRATIVE ASSISTANT I**

NON TEACHING - FIRST LEVEL

**(CATEGORY A - Preferred qualification/ Commerce graduate)**

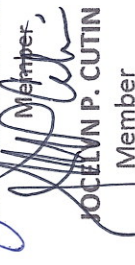
SELECTION LINE-UP (in Alphabetical Order)

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NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
8 PAJO, Aldrin M.	32.08	5.00	0.00	0.00	10.00	14.60	19.48	81.16
9 ROBLES, Mayflor L.	33.52	5.00	0.00	0.00	0.00	14.40	18.46	71.38
10 ROSAUPAN, Alice C.	0.00	5.00	0.00	0.00	8.00	13.42	17.68	44.10
11 TUMABANG, Jerelyn T.	34.74	5.00	0.00	0.00	10.00	14.00	19.38	83.12

HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:


  
JOHN ARIEL A. LAGURA PhD  
Member

  
JOCELYN P. CUTIN  
Member

  
AQUILINO T. MILLAR, JR. PhD  
Member

  
CASIANA N. CABERTE PhD, CESE  
Chairperson

BEATRIZ C. LUGA PhD  
Member

  
MICHELLE SAGARA CPA, MM  
Member

APPROVED BY:

JOSEPH IRWIN A. LAGURA PhD  
Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

POSITION: **ADMINISTRATIVE ASSISTANT I**  
 NON TEACHING - FIRST LEVEL  
 Pursuant to DepEd Order No. 66, s. 2007  
**(CATEGORY B - CSC Minimum qualification/ Non-Commerce graduate)**

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>CERINO, Cherryl D.</b>	29.78	2.75	0.00	0.00	6.00	12.88	17.68	<b>69.09</b>
2	<b>CLOMA, Jeanette Ann C.</b>	30.25	0.00	0.00	0.00	0.00	13.54	18.64	<b>62.43</b>
3	<b>ESTACA, May Jean D.</b>	29.84	4.42	0.00	0.00	8.00	14.32	18.38	<b>74.96</b>
4	<b>TAGHAP, April R.</b>	29.75	0.00	0.00	0.00	0.00	13.05	17.95	<b>60.75</b>
5	<b>TORRALBA, Myree Charity V.</b>	11.32	0.00	0.00	0.00	0.00	11.53	16.03	<b>38.88</b>

**HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD:**

**JOHN ARIEL A. LAGURA PhD**  
 Member

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**MICHELLE T. SAGARA CPA, MM**  
 Member

APPROVED BY:

**JOSEPH IRWIN A. LAGURA PhD**  
 Schools Division Superintendent



Republic of the Philippines  
 Department of Education  
 Region VII, Central Visayas  
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Pursuant to DepEd Order No. 66, s. 2007

**ADMINISTRATIVE AIDE VI**  
**NON TEACHING - FIRST LEVEL**

POSITION:

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
1	<b>ASOMBRADO, Marilou A.</b>	30.66	5.00	0.00	0.00	0.00	11.88	17.18	<b>64.72</b>
2	<b>BABAISON, Fairy Ann C.</b>	33.95	5.00	0.00	0.00	8.00	13.90	18.62	<b>79.47</b>
3	<b>BARBANTE, Ivy Joy R.</b>	30.37	5.00	0.00	0.00	0.00	13.40	19.13	<b>67.90</b>
4	<b>BARON, Edgar Jr. T.</b>	21.51	2.25	0.00	0.00	0.00	13.33	18.38	<b>55.47</b>
5	<b>CAGOCO, Junna Kiza C.</b>	31.15	4.50	0.00	0.00	8.00	13.18	18.83	<b>75.66</b>
6	<b>CALAMBA, Rufa L.</b>	33.55	3.58	0.00	0.00	10.00	0.00	0.00	<b>47.13</b>
7	<b>CASULOCAN, Divine Grace V.</b>	20.74	1.00	0.00	0.00	0.00	14.08	19.18	<b>55.00</b>

*Jho Carl R. Legua*

*JHP Luterio*

*Cal*

*Judy T. ...*

POSITION:

**ADMINISTRATIVE AIDE VI**

**NON TEACHING - FIRST LEVEL**

Pursuant to DepEd Order No. 66, s. 2007

**SELECTION LINE-UP (in Alphabetical Order)**

The selection line-up presents the results of the PSB evaluation of the qualified and competent candidates for a vacant position.

	NAME OF CANDIDATE	Performance Rating (35 pts)	Experience (5 pts)	Outstanding Accomplishments (5 pts)	Education (10 pts)	Training (10 pts)	Potential (15 pts)	Psychosocial Attributes and Personality Traits (20 pts)	Total Score (100 pts)
8	<b>CENTINO, Elaine C.</b>	30.63	5.00	0.50	0.00	0.00	13.76	17.80	<b>67.69</b>
9	<b>CERINO, Cherryl D.</b>	29.78	3.83	0.00	0.00	6.00	12.88	17.68	<b>70.17</b>
10	<b>CLOMA, Jeanette Ann C.</b>	30.25	5.00	0.00	0.00	0.00	13.54	18.64	<b>67.43</b>
11	<b>DANO, Fhrezel A.</b>	28.54	3.08	0.00	0.00	0.00	12.70	18.45	<b>62.77</b>
12	<b>ESTACA, May Jean D.</b>	29.84	4.42	0.00	0.00	8.00	14.32	18.38	<b>74.96</b>
13	<b>MAR, Hilda L.</b>	0.00	2.42	0.00	7.00	0.00	12.63	18.18	<b>40.23</b>
14	<b>MENDE, Adelene Grace P.</b>	28.19	5.00	0.00	0.00	10.00	13.38	18.06	<b>74.63</b>
15	<b>PAJO, Aldrin M.</b>	32.08	5.00	0.00	0.00	10.00	14.60	19.48	<b>81.16</b>
16	<b>PENALES, Arjean</b>	0.00	0.17	0.00	0.00	0.00	12.25	18.10	<b>30.52</b>
17	<b>ROBLES, Mayflor L.</b>	33.52	5.00	0.00	0.00	0.00	14.40	18.46	<b>71.38</b>

*Jha Avelina Segura*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

POSITION:

# ADMINISTRATIVE AIDE VI

NON TEACHING - FIRST LEVEL

Pursuant to DepEd Order No. 66, s. 2007

### SELECTION LINE-UP (in Alphabetical Order)

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18	<b>ROSAUPAN, Alice C.</b>	0.00	5.00	0.00	0.00	8.00	13.42	17.68	<b>44.10</b>
19	<b>TAYABAS, Fannie B.</b>	33.61	3.75	0.00	0.00	8.00	13.13	18.58	<b>77.07</b>
20	<b>TUMABANG, Jerelyn T.</b>	34.74	5.00	0.00	0.00	10.00	14.00	19.38	<b>83.12</b>

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 Member

  
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 Member

  
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**MICHELLE T. SASARAL CPA, MM**  
 Member

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 Schools Division Superintendent