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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING
10:00 A.M., November 18, 2021 @ DepEd Tagbilaran City Conference Room

I. ATTENDANCE

Present:

- | | |
|---------------------------------|---------------------------------------|
| 1. Dr. Beatriz C. Luga | - Co-Chairperson |
| 2. Dr. Aquilino T. Milar, Jr. | - Regular Member |
| 3. Dr. Beatriz E. Incog | - Regular Member |
| 4. Dr. Aimee T. Amistoso | - Regular Member |
| 5. Mr. Alberto A. Lacang | - Alternate Member |
| 6. Dr. Vida A. Encarquez | - Alternate Member |
| 7. Dr. Nenita J. Incog | - Alternate Member |
| 8. Dr. John Ariel A. Lagura | - Secretariat Chair |
| 9. Ms. Angeli Faith V. Pascual | - Secretariat V-Chair |
| 10. Mrs. Marife C. Rallos | - Secretariat Member |
| 11. Mr. Ruben C. Lorejo | - Secretariat Member |
| 12. Mr. Bernadito T. Taguisa | - Secretariat Member |
| 13. Mrs. Jennifer B. Sarigumba | - Secretariat Member |
| 14. Ms. Marianne C. Palomares | - Secretariat Member |
| 15. Ms. Lady May P. Karaan | - Secretariat Member |
| 16. Engr. Louenie T. Indanao | - TWG Member |
| 17. Mr. Artemio B. Alo LIB, EnP | - TWG Member |
| 18. Ms. Maria Christine Fudolig | - C. Jansen Construction & Gen. Mdse. |
| 19. Mr. Sean Nikko O. Daquio | - Daquio Construction & Services |
| 20. Ms. Michelle Pioc | - ESP Design, Construction & Supply |

Absent:

- | | |
|-------------------------------------|----------------------|
| 1. Dr. Casiana P. Caberte | - Chairperson |
| 2. Mr. Joseph C. Barrete | - TWG Member |
| 3. Engr. Jose C. Mariñas III | - TWG Member |
| 4. Engr. Junicel T. Mancha | - TWG Member |
| 5. Mrs. Michelle T. Sagaral CPA, MM | - TWG Member |
| 6. Mr. Ananias J. Sumaylo | - Secretariat Member |
| 7. Mr. Christian John L. Capon | - Secretariat Member |

II. CALL TO ORDER

The Pre-bid Conference was called to order by Dr. Beatriz C. Luga, Co-Chairperson as the Presiding Officer at 10:00 o'clock in the morning. It was started with a prayer by Mr. Artemio B. Alo. The Presiding Officer

52 declared the meeting quorum after a roll call of the BAC members made
53 by Dr. John Ariel A. Lagura, Secretariat Chair. He also announced that
54 only the Chairperson was not around.
55

56 The presence of the prospective bidders was also acknowledged by
57 the Presiding Officer. She told them to introduce themselves. There were
58 three (3) prospective bidders who joined the Pre-bid Conference, they
59 represented C. Jansen Construction & General Merchandise, Daquio
60 Construction & Services and ESP Design, Construction & Supply.
61

62 63 **III. READING AND APPROVAL OF THE PREVIOUS MINUTES**

64
65 Copies of the previous minutes of the meeting dated October 25, 2021
66 were distributed to the members of the BAC. There was a motion to
67 dispense the reading of the previous minutes of the meeting to give way
68 for the main agendum. It was moved by Mr. Alberto A. Lacang and duly
69 seconded by Dr. Beatriz E. Incog.
70

71 72 **IV. AGENDA OF THE MEETING**

73 74 **A. MAIN AGENDUM**

- 75 1. Proposed Repair and Rehabilitation of Various School Building (3
76 CL & H.E. Building)
77

78 **B. OTHER MATTERS**

- 79 1. Matrix of Activities for the APP/PPMP Workshop
- 80 2. PMIS
- 81 3. Container Van
- 82 4. ID Printer Ink
83

84 The Presiding Officer reiterated the schedule of BAC activities
85 for the Proposed Repair and Rehabilitation of Various School Building
86 (3 CL & H.E. Building at Ubujan E/S). She highlighted the schedule of
87 bid opening and evaluation on November 29, 2021 @ 9:00 A.M.,
88 DepEd Tagbilaran City Division Conference Room, closing of the box
89 will be at 8:59 A.M.
90

91 Engr. Louenie T. Indanao also informed the body that the source
92 of fund would be from the savings of the original allotment. She also
93 enumerated the nature and scope of work to be done to the project.
94

95 The Presiding Officer gave the floor to the prospective bidders
96 for their questions and clarifications. It was raised from C. Jansen
97 Construction that if ever the project would be finished within the year,
98 were they be able to receive the payment this year. The Division
99 Budget Officer was asked to answer the query from the prospective
100 bidders. She told them that it would still be requested from the DBM
101 which requires a signed contract of the project with deadline of the
102 request dated November 30, 2021. She added that it would form part of
103 the AP and might be payable in the first quarter of 2022.

104 Meanwhile, Mr. Ruben C. Lorejo told the prospective bidders the
105 availability of the bidding documents at the SDS & Cashier's Office and
106 the cost per bid doc. Template of the POW and Estimates of the project
107 could be e-mailed to them upon request and payment of the bid docs.
108 After their questions and answers, they were excused from the BAC
109 meeting.
110

111 It was also raised by Mr. Artemio B. Alo that the PMIS deadline
112 was on October 31, 2021. This matter shall be discussed during the
113 PPMP workshop on November 22-24, 2021.
114

115 Moreover, Mrs. Marife C. Rallos informed the BAC members
116 about the remaining budget of 2021 including the items to be finally
117 procured. She also said that the quotations for the container vans
118 would not be doable for procurement. On the other hand, Ink for ID
119 Printer had already been processed with P.O. and was ordered already
120 by the Supply Office.
121

122 V. ADJOURNMENT

123

124 Dr. Aimee T. Amistoso moved to adjourn the meeting and it was
125 seconded by Dr. Aquilino T. Milar, Jr. The Pre-bid Conference was
126 adjourned at 11:00 A.M.
127

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129
130 Prepared by:

131 
132 RUBEN C. LOREJO
133 Secretariat Member
134

135 Noted by:

136 
137 BEATRIZ C. LUGA PhD
138 Co-Chairperson
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