



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING
9:00 A.M., October 4, 2021 @ Conference Hall, Division Office

I. ATTENDANCE

Present:

1. Dr. Beatriz C. Luga - Co-Chairperson
2. Dr. Aquilino T. Milar, Jr. - Regular Member
3. Dr. Beatriz E. Incog - Regular Member
4. Dr. Aimee T. Amistoso - Regular Member
5. Dr. Vida A. Encarquez - Alternate Member
6. Mr. Alberto A. Lacang - Alternate Member
7. Dr. Nenita J. Incog - Alternate Member
8. Engr. Junicel T. Mancha - TWG Member
9. Mr. Joseph C. Barrete - TWG Member
10. Engr. Jose C. Marinas III - TWG Member
11. Mr. Artemio B. Alo LIB, EnP - TWG Member
12. Dr. John Ariel A. Lagura - Secretariat Chair
13. Ms. Angeli Faith V. Pascual - Secretariat V-Chair
14. Mr. Bernadito T. Taguisa - Secretariat Member
15. Mr. Christian John L. Capon - Secretariat Member
16. Mrs. Jennifer B. Sarigumba - Secretariat Member
17. Ms. Lady May P. Karaan - Secretariat Member
18. Ms. Marianne C. Palomares - Secretariat Member
19. Ms. Mafay D. Bernales - (Bidder) 5 Angels Trading- Tagb. City
20. Ms. Jenifer C. Alcain - CrisMark (Cebu City)
21. Ms. Consolacion Flores - Sandugo Press Mktg. & Supplies (Tagb. City)
22. Mr. Dennis Nereno - Global Copier Trading (Pob. II, Tagb. City)
23. Ms. Angeli Marie Sarmiento-St. Gabriel Office & Schl. Supplies (Tagb. City)

Absent:

1. Dr. Casiana P. Caberte - Chairperson
2. Mrs. Michelle T. Sagaral CPA, MM - TWG Member
3. Engr. Louenie T. Indanao - TWG Member
4. Mrs. Marife C. Rallos - Secretariat Member
5. Mr. Ananias J. Sumaylo - Secretariat Member
6. Mr. Ruben C. Lorejo - Secretariat Member

II. CALL TO ORDER

The meeting was called to order by Dr. Beatriz C. Luga as the Presiding Officer on behalf of Dr. Casiana P. Caberte, at 9:00 in the morning. It started with a prayer led by Mr. Artemio B. Alo. The BAC Presiding Officer declared the meeting quorum after a roll call of the BAC Members.





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53 **III. CLOSING OF RECEIPT OF BID DOCUMENTS**
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55 The box which contained the bid documents was closed at 8:59 A.M. in
56 the presence of the members of the Bids and Awards Committee, the BAC
57 Secretary, with the TWG, and with the presence of bidders' representatives
58 from CrisMark, Sandugo Press Mktg. & Supplies, Global Copier Trading, St.
59 Gabriel Office & School Supplies, and the 5 Angels Trading.
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61 **IV. READING AND APPROVAL OF THE PREVIOUS MINUTES**
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63 The copies of minutes of the previous meeting were distributed to the
64 BAC Members. A motion to dispense the reading of minutes of the previous
65 meeting was raised by Sir Albert Lacang to give way to the main agenda of the
66 meeting.
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68 **V. AGENDA OF THE MEETING**
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70 **A. MAIN AGENDA**
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72 **1. Opening of Bids:**

73 a. Supply and Delivery of 10, 025 reams of A4 Bond Paper
74 subs.20 for Reproduction of Modules with ABCs of Php1,804,635. 72.

75 b. Supply and Delivery of 7,222 reams of A4 Bond Paper
76 subs. 20 for Reproduction of Modules with ABCs of Php1,300,000. 00.

77 c. Supply and Delivery of Nutri-packs and Other Ready to Eat
78 Foods for School Based Feeding Program for SY 2021-2022 with an ABC of
79 Php 1,781,760.00.
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81 The Presiding officer acknowledged the presence of the bidders'
82 representatives, there were 5 bidders namely Ms. Mafay D. Bernales of 5
83 Angels Trading in Tagb. City, Ms. Jenifer C. Alcain of CrisMark who attended
84 online from Cebu City, Ms. Consolacion Flores of Sandugo Press Mktg. &
85 Supplies in Tagb. City, Mr. Dennis Nereno of Global Copier Trading located in
86 Pob. II, Tagb. City, and Ms. Angeli Marie Sarmiento of St. Gabriel Office &
87 Schl. Supplies in Tagb. City. The Presiding officer proceeded to the bidding
88 process which is the opening of supply and delivery of 10, 025 reams of A4
89 bond paper substance 20 for reproduction of modules. The bidders brought
90 with them samples of A4 bondpaper. Checking of the bidding documents both
91 technical and legal and financial documents was also undertaken.
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93 After the checking of bid documents, the BAC Members found that all
94 the bidders were eligible for the project. The Regular BAC Members filled-up
95 the form of Abstract of Bid as calculated.
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97 The Presiding Officer proclaimed that the 5 Angels Trading represented
98 by Ms. Mafay D. Bernales was the lowest and responsive bidder for the Supply
99 and Delivery of 10, 025 reams of A4 Bond Paper substance 20 for the
100 Reproduction of Modules.





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A. SUPPLY AND DELIVERY OF 10, 025 REAMS OF A4 BOND PAPER SUBS.
20 FOR REPRODUCTION OF MODULES WITH ABCS OF PHP1,804,635.
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NAME OF BIDDER	SAMPLE BOND PAPER	BID SECURITY	ABC	CONTRACT PRICE	REMARKS
CrisMark General Merchandise	A ONE	BSD	1,804,635. 72	1,583,047.75	Eligible
Sandugo Press Mktg. & Supplies	SMARTIST	BSD	1,804,635. 72	1,468,662.50	Eligible
Global Copier Trading	COPY PAPER	BSD	1,804,635. 72	1,637,583.75	Eligible
St. Gabriel Office & School Supplies	CACTUS	BSD	1,804,635. 72	1,582,947.50	Eligible
5 Angels Trading	PPC PAPER	BSD	1,804,635. 72	1,342,848.75	Eligible

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Opening of bids for the second project immediately followed. There were four (4) bidders this time, after the bid evaluation, the Presiding Officer declared the 5 Angels Trading as the lowest and responsive bidder for the Supply and Delivery of 7,222 reams of A4 Bond Paper substance 20 for Reproduction of Modules.

B. SUPPLY AND DELIVERY OF 7,222 REAMS OF A4 BOND PAPER
SUBS. 20 FOR REPRODUCTION OF MODULES WITH ABCS OF PHP1,300,000. 00

NAME OF BIDDER	SAMPLE BOND PAPER	BID SECURITY	ABC	CONTRACT PRICE	REMARKS
CrisMark General Merchandise	A ONE	BSD	1,140,426.02	1,300,000. 00	Eligible
Global Copier Trading	COPY PAPER	BSD	1,179,713.70	1,300,000. 00	Eligible
St. Gabriel Office & School Supplies	CACTUS	BSD	1,140,353.80	1,300,000. 00	Eligible
5 Angels Trading	PPC PAPER	BSD	967,386.90	1,300,000. 00	Eligible

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Directly thereafter was the opening of bids for the Supply and Delivery of Nutri-packs and Other Ready to Eat Foods for the School Based Feeding Program for SY 2021-2022. There was only one bidder for this project. Only the 5 Angels Trading, Tagbilaran City. After the evaluation of documents, the Presiding Officer declared that 5 Angels Trading is eligible and responsive bidder.

C. SUPPLY AND DELIVERY OF NUTRI-PACKS AND OTHER READY TO EAT FOODS
FOR SCHOOL BASED FEEDING PROGRAM FOR SY 2021-2022 WITH AN ABC OF
PHP 1,781,760.00.

NAME OF BIDDER	SAMPLE BOND PAPER	BID SECURITY	ABC	CONTRACT PRICE	REMARKS
5 Angels Trading	PPC PAPER	BSD	1,781,760. 00	1,781,760. 00	Eligible





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2. Other Matters :

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a. Post – Qualification

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The Post-Qualification evaluation report was immediately enacted by the BAC Members. All pages of the bidding documents were also signed by the BAC Members.

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VI. ADJOURNMENT

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As there were no more points to discuss, the meeting was moved to adjourned at exactly 3:30 P.M.

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I hereby attest that the foregoing statements were true and correct.

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Prepared by:

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MARIANNE C. PALOMARES

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BAC Secretariat

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Noted by:

for:

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CASIANA P. CABERTE PhD, CESE

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BAC Chairperson

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