



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

06 October 2021

DIVISION MEMORANDUM
No. 398, s. 2021

**CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR
FY2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

To: Education Program Supervisors
School Heads, Elementary and Secondary Schools
All Others Concerned

1. Pursuant to Regional Memorandum No. 0892, s. 2021 dated October 05, 2021, and DepEd MEMO DM-HROD-2021-0222 dated September 23, 2021, on the “**Clarifications on the Eligibility Requirements for FY2021 National Qualifying Examination for School Heads (NQESH)**”, this Office hereby disseminates this information to clarify that aspiring School Heads, **regardless of their current position**, are qualified to take the NQESH, provided that the following requirements are met:

- a. Meets the minimum Qualification Standards (QS) for Principal 1 position stipulated in DepEd Order No. 39, s. 2007 on Modified Qualification Standards for the Positions of Head Teachers and Principals, and
- b. Has acquired **ANY** of the following experience requirements as of **February 2022**:
 - i. One year as Head Teacher; **or**
 - ii. Two years as Teacher-in Charge; **or**
 - iii. Two years as Master Teacher; **or**
 - iv. Five years as Teacher III or SPED Teacher; **or**
 - v. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.

Moreover, please note that the following documents are required only for the specified requirements related to experience:

- a. Two years as Teacher-in-Charge
 - Designation or Special Order as Teacher-In-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent is required for those who acquired
- b. Five years as incumbent public-school teacher
 - Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution.

Finally, instructions on the application process and other information related to the conduct of the FY2021 NQESH in March 2022 shall **be announced in a separate memorandum**.

2. Immediate and wide dissemination of this Memorandum is desired.

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

JIAL/CPC/PERSONNEL/JPC/jro

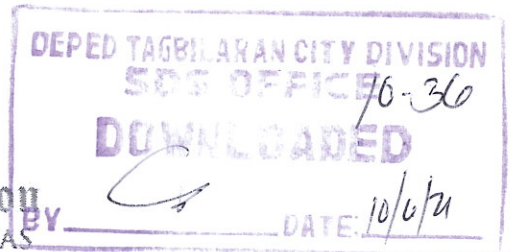


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Email Address: tagbilarancity.division@deped.gov.ph

Handwritten notes: "MAM JOY" and "ps disseminate"



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



OCT 05 2021

Office of the Regional Director
REGIONAL MEMORANDUM
No. 0892 s. 2021

**CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR
FY2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

TO : Schools Division Superintendents
School Heads, Public and Private Schools
All Others Concerned

1. Attached herein is Memorandum DM-HROD-2021-0222 entitled "**Clarifications on the Eligibility Requirements for FY 2021 National Qualifying Examination for School Heads (NQESH)**", dated September 23, 2021, from Dir. Wilfredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development (HROD), for the information and guidance of all concerned.

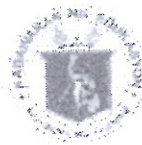
2. Immediate and wide dissemination of this Memorandum is directed.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/CAE/EBEJ/QAD_mbryant



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-HROD-2021-0222

TO : All Regional Directors
All Schools Division Superintendents
All others concerned

FROM :  WILFREDO E. CABRAL
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR
FY2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL
HEADS (NQESH)

DATE : September 23, 2021

This has reference to DM-HROD-2021-0152 which provides the eligibility requirements to be qualified to participate in the FY 2021 National Qualifying Examination for School Heads (NQESH). Please be clarified that aspiring School Heads, **regardless of their current position**, are qualified to take the NQESH, provided that the following requirements are met:

1. Meets the minimum Qualification Standards (QS) for Principal 1 position stipulated in DepEd Order No. 39, s. 2007 entitled Modified Qualification Standards for the Positions of Head Teachers and Principals, and
2. Has acquired ANY of the following experience requirements as of February 2022:
 - a. One year as Head Teacher; or
 - b. Two years as Teacher-in-Charge; or
 - c. Two years as Master Teacher; or
 - d. Five years as Teacher III or SPED Teacher; or
 - e. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.

To be indicated in the down menu

Moreover, please note that the following documents are required only for the specified requirements related to experience:

1. Two years as Teacher-in-Charge
 - Designation or Special Order as Teacher-In-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent is required for those who acquired
2. Five years as incumbent public-school teacher
 - Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution.

Finally, instructions on the application process and other information related to the conduct of the FY2021 NQESH in March 2022 shall **be announced in a separate memorandum.**

For further inquiries, all concerned may contact the Human Resource and Development Division through:

Email Address: bhrod.hrdd@deped.gov.ph

Facebook Group: <https://www.facebook.com/DepEdBHROD>

For immediate and widest dissemination.