



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

MLA-2021-OSDS- 113

TO : **Dr. Casiana P. Caberte CESE**
Dr. John Ariel A. Lagura
Dr. Aquilino T. Milar Jr.
Dr. Beatriz C. Luga
(Mrs.) Jocelyn P. Cutin
(Mrs.) Michelle T. Sagaral MM
Dr. Filomena C. Tanggaan
Dr. Esther L. Cagas
Miss Angeli Faith V. Pascual
Miss Lady May P. Karaan
(Mrs.) Julie Ann Kristie A. Redillas
(Mrs.) Marife C. Rallos
Dr. Lev V. Nadela

Mr. Artemio B. Alo
Mr. Alberto Tibod
Miss Katrina B. Ora
Miss Maricel A. Galan
(Mrs.) Maricel Barimbao
(Mrs.) Glaiza Jala
(Mrs.) Pablita Cabarles
Miss April Revita
Miss Marianne Palomares
Engr. Junicel Mancha
Engr. Jose Mariñas III

FROM : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent

SUBJECT : **CIVIL SERVICE COMMISSION (CSC) ONLINE ASSESSMENT ON
PRIME-HUMAN RESOURCE MANAGEMENT SYSTEMS OF DEPED
TAGBILARAN CITY**

DATE : July 15, 2021

1. Anchored on the vision of the Department of Education (DepEd)-Tagbilaran City Division to continuously improve itself to better serve its stakeholders, this Office through the Human Resource Merit Promotion and Selection Board (HRMPSB), Program on Awards and Incentives of becoming accredited PRIME Human Resource Management (HRM) Maturity Level II, the Civil Service Commission (CSC) Region 7 will conduct the online assessment to determine whether our four HRM systems are worthy to be recognized as PRIME HRM Maturity Level II.
2. In this connection, this Office, through the Human Resource Merit Promotion and Selection Board (HRMPSB), PRAISE Committee, Performance Management Team and Learning and Development Committee will convene and prepare documentary requirements necessary for the said online assessment and respond to the interview for validation from **July 26-29, 2021** at the **Division Office Conference Room**.
3. Participants to the said activity will strictly observe the basic health protocols set by DOH and BIATF.
4. Expenses relative to the activity shall be charged against Division MOOE, subject to the usual auditing and accounting rules and regulations.
5. For information, guidance and compliance of all concerned.

JIAL/CPC/ADMIN/atm



Address: Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol
Telephone Nos.: (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147
Email Address: tagbilarancity.division@deped.gov.ph