



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**Division of City Schools – Tagbilaran City**

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Office of the Schools Division  
Superintendent

MEMORANDUM

MLA/ SGOD – 2021 091

TO : Principals/School Heads  
School Facilities Coordinators  
School Property Custodians of  
Ubujan Elementary School  
Tagbilaran City Central Elementary School  
Taloto Elementary School  
Dr. Cecilio Putong National High School  
Tagbilaran City Science High School

FROM : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

SUBJECT : Orientation on the Implementation of Infrastructure Projects Under  
the CY2020 and CY2021 Basic Education Facilities Fund (BEFF)

DATE : June 10, 2021

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1. To provide information and knowledge on the implementation of the Last Mile Schools Program, Restoration of Gabaldon and Heritage School Building Program and Quick Response Fund under CY2020 and CY2021 Basic Education Facilities Fund (BEFF), the Office of the Undersecretary for Administration (OUA) through the Education Facilities Division (EFD) will conduct a series of online orientations and pre-construction meetings with the school heads of recipient schools.
2. This orientation will include discussions on site selection, assessment and development plans, details of proposed projects, and basic monitoring of various infrastructure projects. This will also involve familiarization on the different stages of construction, documentation requirements and booking up of schools' assets.
3. A special detailed discussion on the Implementing Rules and Regulations (IRR) of Republic Act 11194 (*Gabaldon School Buildings Conservation Act*) shall also be given and schools with existing Gabaldon Buildings in their respective areas are encouraged to participate.
4. The following are invited to join the activity:

a. Principals/School Heads

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Address: Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol  
Telephone Nos.: (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147  
Email Address: tagbilarancity.division@deped.gov.ph



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- b. School Facilities Coordinators
- c. School Property Custodians
- d. Regional and Division/DepEd Project Engineers/Architects
- e. Regional and Division Supply Officers

5. Kindly refer to the following schedule of activities for the orientation series:

Date	Sessions	Programs/Projects	Participants
22 June 2021	AM	New Construction	Recipients of CY 2020 and CY 2021 BEFF – New Construction Program
	PM	Last Mile Schools	Recipients of CY2020 and CY2021 Last Mile Schools Program
23 June 2021	AM	Repair/ Rehabilitation	Recipients of CY 2020 and CY 2021 BEFF – Repair/Rehabilitation Program
	PM	Quick Response Fund	Recipients of CY2021 Quick Response Fund
24 June 2021	AM	Gabaldon Restoration Program	All School Heads of Schools with Existing Gabaldon buildings

6. Kindly confirm participation through <http://bit.ly/3ySTwZh> not later than **June 17, 2021**. Meeting links shall be provided through official communications.
7. For immediate and appropriate action.



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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0621-0075**

**MEMORANDUM**

03 June 2021

For: **OUA Strand Offices**  
(Bureau and Service Directors and Division Chiefs)  
**Regional Directors**  
**School Division Superintendents**  
**Regional and Division Engineers**  
**School Heads**  
**All Others Concerned**

Subject: **ORIENTATION ON THE IMPLEMENTATION OF  
INFRASTRUCTURE PROJECTS UNDER THE CY2020 AND  
CY2021 BASIC EDUCATION FACILITIES FUND (BEFF)**

To prepare for the implementation of the Last Mile Schools Program, Restoration of Gabaldon and Heritage School Building Program and Quick Response Fund under the CY2020 and CY2021 Basic Education Facilities Fund (BEFF), the Office of the Undersecretary for Administration (OUA) through the Education Facilities Division (EFD) will conduct a series of online orientations and pre-construction meetings with the school heads of recipient schools.

This is to provide information and knowledge on various aspects of project implementation. This will include discussions on site selection, assessment and development plans, details of proposed projects, and basic monitoring of various infrastructure projects. It shall entail familiarization on the different stages of construction, documentation requirements and booking up of schools' assets.

Further, there will be a special detailed discussion on the Implementing Rules and Regulations (IRR) of Republic Act 11194, otherwise known as the *Gabaldon School Buildings Conservation Act*. This is for all participants with existing Gabaldon buildings in their respective schools.

In this regard, the OUA invites the following to attend the said activity:

- 1) Principals/School Heads
- 2) School Facilities Coordinators
- 3) School Property Custodians



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of Major Programs



**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtago

- 4) Regional and Division/DepEd Project Engineers/Architects
- 5) Regional and Division Supply Officers


Kindly refer to the following schedule of activities for this orientation series:

Date	Sessions	Programs/ Projects	Participants
22 June 2021	AM	New Construction	Recipients of CY2020 and CY2021 BEFF – New Construction Program
	PM	Last Mile Schools	Recipients of CY2020 and CY2021 Last Mile Schools Program
23 June 2021	AM	Repair/Rehabilitation	Recipients of CY2020 and CY2021 BEFF – Repair/ Rehabilitation Program
	PM	Quick Response Fund	Recipients of CY2021 Quick Response Fund
24 June 2021	AM	Gabaldon Restoration Program	All School Heads of Schools with existing Gabaldon buildings

Kindly confirm participation through <http://bit.ly/3ySTwZh> not later than **17 June 2021**. The meeting links shall be provided through official communications.

For any questions and clarifications, kindly contact Ms. Kianna Gonzales, Administrative Assistant II of the EFD, through +63 956 253 2227 or email at [kianna.gonzales@deped.gov.ph](mailto:kianna.gonzales@deped.gov.ph).

For immediate and appropriate action.

  
**ALAIN DEL B. PASCUA**  
 Undersecretary



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