



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 242, s. 2021

June 28, 2021

**GUIDELINES ON TEACHING AND NON-TEACHING PERSONNEL
FOLLOWING COVID-19 VACCINATION**

TO: All Public Elementary and Secondary School Principals
All D.O Personnel
All Others Concerned

1. This Office disseminates Regional Memorandum No. 0511, s. 2021 entitled “ Guidelines on Teaching and Non-teaching Personnel following Covid-19 Vaccination”.
2. In line with this, all teaching and non-teaching who wish to be vaccinated are advised to register for free vaccination through their respective local government units.
3. Deped personnel who are scheduled for vaccination shall be allowed to be out of the office/school on **Official time** during their vaccination. Furthermore, if the personnel is experiencing mild to severe side effects after the vaccination, they are entitled for a **Work from Home (WFH) arrangement** depending on the severity of the side effects. However, before they can avail, they must inform their respective School Heads and coordinate with their School Health and Nutrition Personnel for proper assessment, monitoring and issuance of a medical certificate.
4. Immediate and wide dissemination of this memorandum is highly expected.


JOSEPH IRWIN A. LAGURA, Ph D

Schools Division Superintendent
Office of the Schools Division Superintendent

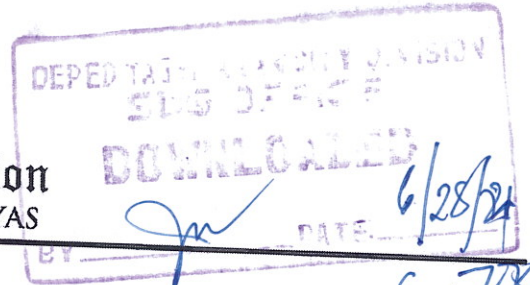


Address: Dampas District, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph

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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM
No. 0511, s. 2021

JUN 25 2021

GUIDELINES ON TEACHING AND NON-TEACHING PERSONNEL FOLLOWING COVID-19 VACCINATION

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. COVID-19 vaccination is one of the major strategies to complement the existing measures and practices to mitigate the spread and reduce morbidity and mortality due to coronavirus infection.
2. DepEd personnel who wish to be vaccinated are advised to register for their free vaccination through their respective local government units (LGUs).
3. In line with this, all teaching and non-teaching personnel scheduled for vaccination shall be allowed to be out of the office/school on **Official Time** during their vaccination day. A copy of their vaccination card must be submitted to their respective school heads or section heads upon reporting to office for validation.
4. Furthermore, appropriate work accommodation will be given in the event that the personnel has experienced mild to severe side effects after the vaccination. The concerned worker is entitled for a **Work from Home (WFH) arrangement** depending on the severity of the side effects. However, before they can avail, they must inform their respective School Heads and coordinate with their School Health and Nutrition Personnel for proper assessment, monitoring and issuance of a medical certificate.
5. Immediate dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/CAE/ESSD/TTP



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
Email Address: region7@deped.gov.ph