



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS -TAGBILARAN

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. *211*, s. 2021

June 08, 2021

**CONDUCT AND SUBMISSION OF QUARTER 2 SCHOOL MONITORING, EVALUATION  
AND ADJUSTMENT (SMEA) OUTPUTS**

To: All Public Elementary and Secondary School Principals  
All Others Concerned

1. In pursuance to Division Order 013, s.2021 dated January 18, 2021 titled, *Mechanics for the Conduct of the School Monitoring, Evaluation & Adjustment (SMEA) in the New Normal*, this Office hereby announces the start of the School SMEA commencing this June and submission of the Six (6) School SMEA outputs on data of each KRA and log sheets on issues for Quarter 2 on or before **June 22, 2021**.
  2. Schools are advised to send their respective timetables and links in the conduct of the School MEA to the Division Office prior to the date of delivery.
  3. Access to the templates can be gained through this link <http://bitly.ws/dZ2a>
  4. Please send the School MEA outputs to [esther.cagas@deped.gov.ph](mailto:esther.cagas@deped.gov.ph).
3. Immediate dissemination of and compliance with this memorandum is desired.

**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

JIAL/CPC/SGOD/BCL/etc



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