



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING
2:30 P.M., June 3, 2021 @ CID Office

I. ATTENDANCE

Present:

1. Dr. Casiana P. Caberte - Chairperson
2. Dr. Beatriz C. Luga - Co-Chairperson
3. Dr. Aquilino T. Milar, Jr. - Regular Member
4. Dr. Aimee T. Amistoso - Regular Member
5. Dr. Vida A. Encarquez - Alternate Member
6. Dr. Nenita J. Incog - Alternate Member
7. Mr. Alberto A. Lacang - Alternate Member
8. Dr. John Ariel A. Lagura - Secretariat Chair
9. Mrs. Jennifer B. Sarigumba - Secretariat Member
10. Mr. Ananias J. Sumaylo - Secretariat Member
11. Ms. Lady May P. Karaan - Secretariat Member
12. Ms. Marianne C. Palomares - Secretariat Member
13. Mrs. Michelle T. Sagaral CPA, MM - TWG Member
14. Engr. Junicel T. Mancha - TWG Member
15. Engr. Louenie T. Indanao - TWG Member
16. Engr. Jose C. Marinas III - TWG Member

Absent:

1. Dr. Beatriz E. Incog - Regular Member
2. Mr. Artemio B. Alo LIB, EnP - TWG Member
3. Mr. Joseph C. Barrete - TWG Member
4. Ms. Angeli Faith V. Pascual - Secretariat V-Chair
5. Mrs. Marife C. Rallos - Secretariat Member
6. Mr. Bernadito T. Taguisa - Secretariat Member
7. Mr. Ruben C. Lorejo - Secretariat Member
8. Mr. Christian John L. Capon - Secretariat Member

II. CALL TO ORDER

The Pre-procurement Conference was called to order at 2:30 P.M by Dr. Casiana P. Caberte as the Presiding Officer. It started with a prayer led by Dr. Beatriz C. Luga.

The BAC Presiding Officer declared the meeting quorum after a roll call of the BAC Members. The Chairperson read the Schedule of BAC Activities for the Proposed Repair and Rehabilitation of Various School Buildings (14 CL) at Ubujan ES:

Date	BAC Activities
June 23, 2021	Pre-bid Conference at 10:00 a.m.
July 5, 2021	Receipt and opening of bids/bid evaluation until 8:59 a.m.
July 6, 2021	Post-Qualification
July 7, 2021	Preparation of Solution to Award





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48 **III. READING AND APPROVAL OF THE PREVIOUS MINUTES**
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50 A motion to dispense on the reading of the previous minutes was raised
51 to give way to the discussion on the Proposed Repair and Rehabilitation of
52 Various School Buildings (14 Classrooms) at Ubujaan Elementary School with
53 ABC of Php 6, 594, 981.05.
54

55 **IV. AGENDUM OF THE MEETING**
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57 **A. MAIN AGENDUM**
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59 **1. Pre-procurement Conference on the Proposed Repair and**
60 **Rehabilitation of Various School Buildings (14 CL) at Ubujaan Elementary**
61 **School (with ABC of Php 6, 594, 981. 05).**

62 Engr. Louenie T. Indanao, Division Engineer of Tagbilaran City Division
63 was given the floor to explain the subject which will be reserved, amounting
64 to Php 6, 594, 981. 05.

65 The usual works will be concreting works, rebar works, formworks,
66 masonry works, doors and windows, ceiling and carpentry works roofing
67 works, electrical works, and painting works. The ceiling works includes the
68 Marcos type, LSB and then Standard for the 14-classrooms. It also includes
69 the whole concreting of wall. Comfort rooms are not included in the project.
70

71 It has already an Authority to Procure (ATP), and 180 calendar days for
72 the project to be completed. SARO can be requested once there is a winning
73 bidder and the amount to be released will be based on the amount of bid of
74 the winning bidder. The target date of accomplishment of the project will be
75 within the first quarter of the next school year.
76

77 **B. OTHER MATTERS**
78

79 Dr. Luga inquired about the ID Printer, Engr. Mancha responded that
80 there was a re-opening of bidding and still waiting for the Notice to Proceed
81 (NTP). Moreover, it was informed that CCTVs will be installed by a supplier
82 from Dumaguete City.

83
84 **V. ADJOURNMENT**

85 As there were no more points to discuss with, the august body, through
86 Dr. Milar moved to adjourn the meeting, duly seconded by Dr. Luga. At exactly
87 3:00 P.M. the meeting has ended.
88
89





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90 I hereby attest that the foregoing statements were true and correct.

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93 Prepared by:

MARIANNE C. PALOMARES
BAC Secretariat

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98 Noted by:

CASIANA P. CABERTE PhD, CESE
BAC Chairperson

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