



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Division of City Schools – Tagbilaran City

Office of the Schools Division  
 Superintendent

DIVISION MEMORANDUM  
 MLA-2021- *CTD-038*

To : **All Public and Private Senior High School Principals**

From : **JOSEPH IRWIN LAGURA, PhD**  
 Schools Division Superintendent *JL*

Subject : **REQUEST FOR ASSISTANCE IN FACILITATING AND/OR  
 EXPEDITING THE COORDINATION AND COLLECTION OF  
 FORM 137 A**

**Date : March 4, 2021**

This has reference to the Department of Science and Technology-Science Education Institution (DOST-SEI) Undergraduate Scholarship Program open to all graduating senior high school students in both STEM and non-STEM track/strand.

Due to this pandemic, the DOST-SEI no longer conducts a qualifying examination. In lieu of the exam the DOST-SEI proposes the use of grades covering the specific periods of our senior high students as proxy indicators.

For this reason , this office hereby request all concerned to expedite the release of the students Form 137 A with the following indicators.

Grade	Grades Covered
9	Average of the first to fourth grading period
10	Average of the first to fourth grading period
11	Average of the first to second grading period ( 1 <sup>st</sup> semester only)

DOST-SEI shall shoulder the payment of expenses incurred in relation to this undertaking. Should you have further inquiry, you may reach Ms Anne Chiara Amponin of DOST-SEI through email address: [acs.amponin@gmail.com](mailto:acs.amponin@gmail.com) and mobile number 09175910126.

Wide dissemination and appropriate action on this memorandum is desired.

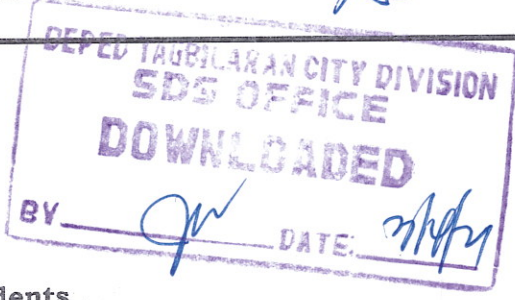


**Address:** Dampas District, Tagbilaran City, Bohol  
**Telephone Nos.:** (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY

3/2/21



Sir AMEL / Sr. Encarnacion  
gs DISTRICT  
MEMORANDUM

**MEMORANDUM**

TO : **Regional Directors**  
**Schools Division Superintendents**  
**Public and Private Secondary School Heads**  
**All Other Concerned**

FROM : *Revsee A. Escobedo*  
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary*  
Field Operations, Palarong Pambansa Secretariat, and DEACO

SUBJECT : **REQUEST FOR ASSISTANCE IN FACILITATING AND/OR EXPEDITING THE COORDINATION AND COLLECTION OF FORM 137**

DATE : February 26, 2021

This has reference to the Department of Science and Technology-Science Education Institution (DOST-SEI) Undergraduate Scholarship Program open to graduating senior high school students in both STEM and non-STEM track/strand.

The DOST-SEI proposes the use of grades covering specific periods of our senior high school students as proxy indicators, in lieu of conducting a qualifying examination due to the dangers of emerging new variants of the virus.

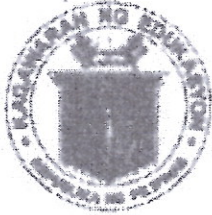
For this reason, this Office hereby requests the assistance of all concerned for expediting the coordination and collection of all the applicants' Form 137.

Enclosed are the details for your reference.

Your immediate action is requested.

Thank you very much.





Republic of the Philippines  
Department of Education  
Office of the Secretary

FOR: Urc Rana Date: 16 Feb 2021

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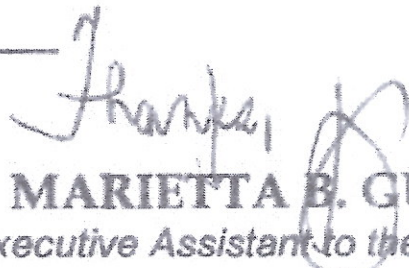
Re: \_\_\_\_\_

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|--|--|
| <input checked="" type="checkbox"/> URGENT                           | <input type="checkbox"/> Comment /Recommendation |
| <input type="checkbox"/> Follow Up/Monitor                           | <input type="checkbox"/> For Consideration       |
| <input type="checkbox"/> Information                                 | <input type="checkbox"/> For Complete Staff Work |
| <input checked="" type="checkbox"/> Appropriate/<br>Immediate Action | <input type="checkbox"/> Other Matters           |
- \_\_\_\_\_

Notes/Instructions:

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Deadline: \_\_\_\_\_

  
**MARIETTA B. GUDOY**  
Executive Assistant to the Secretary



Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**OFFICE OF THE SECRETARY**



25 January 2021

**SECRETARY LEONOR M. BRIONES**  
Department of Education  
Meralco Avenue, Pasig, 1605 Metro Manila

Dear Secretary Briones:

This is in connection with the DOST-SEI S&T Undergraduate Scholarships being implemented by the Department of Science and Technology-Science Education Institute (DOST-SEI).

The program is open to graduating senior high school students both at the STEM and Non-STEM track/strand. As part of the criteria of eligibility, applicants to the scholarship program are supposed to pass the qualifying examination.

The administration of the qualifying examination was scheduled in October 2020. However, due to the pandemic, it was postponed to a later date within the first semester of 2021. With the emerging variants of the virus, however, holding the examination is hardly possible considering the safety of both the examinees and testing personnel. As such, DOST-SEI is considering options other than administering an examination. The use of proxy indicators as practiced now by schools/universities in their admission process is being proposed to estimate the predicted performance of scholarship applicants. One of the proxy indicators identified are the grades of the applicants for the following period:

Grade	Grades Covered
9	Average of first to fourth grading period
10	Average of first to fourth grading period
11	Average of first to second grading period (first semester) only

To date, about 160,000 senior high school students filed their applications to the scholarship program. Getting the grades from this pool of applicants would require considerable time, effort, and resources.


In view of this, may we request the assistance of your good Office, particularly in the coordination and collection of the applicants' Form 137 from the DepEd high schools. The collection of grades of applicants enrolled in senior high school in the region will be done by our DOST Regional Offices while those enrolled in NCR will be collected by DOST-SEI. We have prepared a draft memorandum to the DepEd Division Superintendents for your consideration. The DOST-SEI shall process payment of expenses to be incurred in relation to this undertaking.

Ms. Anne Chiara Amponin of the DOST-SEI shall coordinate with your Office on this matter. Should you have further questions, she may be reached through e-mail address [acs.amponin@gmail.com](mailto:acs.amponin@gmail.com) and mobile number 09175510126.


We will highly appreciate your kind assistance in this significant endeavor.

Thank you.

Very truly yours,

  
**FORTUNATO T. DE LA PEÑA**  
Secretary, DOST

DEPARTMENT OF EDUCATION  
OFFICE OF THE SECRETARY

**RECEIVED**  
02-16-2021  
By:  Time: 3:55  
Doc. # 440127

SEI-21-0043





Republic of the Philippines

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
OFFICE OF THE SECRETARY



25 January 2021

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Department of Education  
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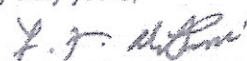
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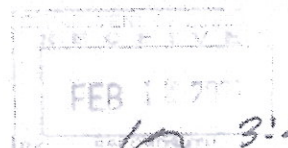
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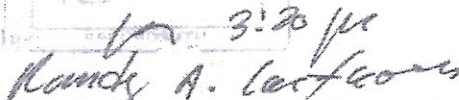
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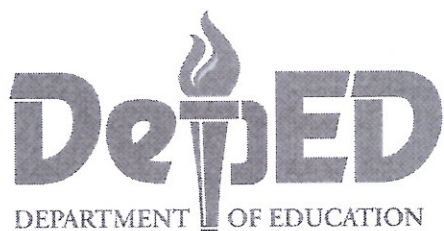
Thank you.

Very truly yours,

  
**FORTUNATO T. DE LA PEÑA**  
Secretary, DOST



  
3:20 pm  
Randy A. Cortez  
SEI-21-00043



**HAIDEE JOYCE DACQUEL**

**Office of the Undersecretary for Field Operations,  
*Palarong Pambansa Secretariat, and DEACO***

**Email Address: [haidee.dacquel@deped.gov.ph](mailto:haidee.dacquel@deped.gov.ph)**

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Department of Education

DepEd Complex, Meralco Avenue, Pasig City

[www.deped.gov.ph](http://www.deped.gov.ph)