



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – City of Tagbilaran

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. **113**, s. 2021

March 17, 2021

ASSESSMENT AND VALIDATION OF SCHOOL-BASED MANAGEMENT (SBM) LEVEL OF PRACTICE FOR SCHOOL YEAR 2020-2021

To: All Public Elementary and Secondary School Heads
SBM School Coordinators, Division SBM Task Force and Division DFATs
All Others Concerned

I. In compliance with the Regional Memorandum 146 series of 2021 entitled **Assessment and Validation of School-Based Management (SBM) Level of Practice for School Year 2020-2021**, and in accordance with DepEd Order No. 83, s. 2012, on the *Implementing Guidelines on the Revised School-Based (SBM) Framework, assessment Process and Tool (APAT)*, this office, instructs all public schools both in Elementary and Secondary to conduct Self- Assessment to determine their respective SBM Level of Practice for SY 2020-2021 following the timetable below:

DATE/VENUE	ACTIVITIES	PARTICIPANTS
March 26, 2021 Bohol Tropics Resort, Harbor View Building	Orientation of SBM Framework Assessment Process and Tools	All Public Elementary and Secondary School Heads & School SBM Coordinators
March 29, 2021 Bohol Tropic, SegLim Building	Orientation on the Roles and Functions of the DFTAT & SBM TWG & Orientation of the SBM Assessment Tools and Framework	Division Field Technical Assistance Team (DFTAT): 1. Dr. Felomina C Tanggaan, SEPS 2. Dr. Esther L. Cagas, EPS II 3. Dr. Lev V. Nadela, MO III 4. Dr. Vida N. Romero, Dentist III 5. Liza E. Maquiling, EPS II 6. Rhodelia B. Tumanda, Nurse II 7. Joermelyne P. Pasilbas, PDO I 8. Junicel T. Mancha, PDO II 9. Adeline Carmen C. Dagamac, Nurse II 10. Rowena L. Pizarras, Nurse II 11. Artemio B. Alo, PO III Division SBM Task Force composed of the following: 1. Dr. Casiana P. Caberte, ASDS 2. Dr. Beatriz C. Luga, Chief-SGOD 3. Dr. John Ariel A. Lagura, Chief-CID 4. Dr. Neolita S. Sarabia, EPS



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		5. Dr. Janet T. Butalid, EPS 6. Mrs. Grace Marie Campos, Principal II 7. Miss Maurine C. Castaño, Principal III 8. Dr. Juanita C. Lafuente, Principal II 9. Dr. Ma. Antonette P. Dugang, Prin II 10. Mr. Jenelou John F. Israel, Prin I 11. Mr. Alberto L. Tibod, Principal I
April 1-29, 2021	Schools Self-Assessment Rating	All Public Elementary and Secondary Schools headed by the School Heads and School SBM Coordinators
April 30, 2021	Submission of Self-Assessment Results/Report	School Heads
May 3 – June 28, 2021	Validation of SBM Level of Practice	Division SBM Task Force headed by the ASDS
June 29, 2021	Issuance of Division Memorandum of the list of schools with validated SBM Level of Practice/Profile	Division SBM Coordinator
June 30, 2021	Submission of the list of schools with validated SBM Level of Practice/Profile to the Regional Office	Division SBM Coordinator

2. The schools shall conduct SBM Assessment starting **April 1 to 29, 2021** using the offline version of the e-SBM Assessment, Process and Tool. School Self-Assessment result will be emailed to Liza E. Maquiling, Education Program Specialist II at liza.maquiling001@deped.gov.ph on or before **April 30, 2021**.

3. School validation starts in **May 3 to June 28, 2021** of which school MOVs will be verified as to the self-assessment. School SBM Coordinators are directed to organize the artifacts/documents by dimension and to update the school SBM Corner.

4. Schools are required to observe the minimum health protocols during the entire duration of the SBM Assessment and Validation process.

5. Expenses relative to Division Orientations & School Validation activities shall be charge to Division MOOE Fund. In the conduct of the school-based SBM Assessment expenses shall be charge to school MOOE and local funds subject to the usual accounting and auditing rules and regulations.

6. Wide dissemination and compliance of this memorandum is desired.

JOSEPH IRWIN A. LAGURA, Ph D
Schools Division Superintendent
Office of the Schools Division Superintendent