



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – City of Tagbilaran

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. 109, s. 2021

March 17, 2021

**CONSULTATION ON SCHOOL MONITORING, EVALUATION,  
AND ADJUSTMENT (SMEA) TOOL**

To: SGOS Chief, EPS II-M & E , EPS II-HRDD  
School Heads of the following: Manga ES, Cogon ES, San Isidro NHS & DCPNHS  
SMEA School Coordinators of Selected Schools  
All Others Concerned

1. In compliance with Regional Memorandum No. 177 series of 2021 entitled *Consultation on School Monitoring, Evaluation, and Adjustment (SMEA) Tool*, this office directs the following selected SGOD personnel, School Heads and School MEA Coordinators to attend a virtual orientation on March 23, 2021 at 8:00 AM to 5:00 PM via Google Meet, through this link: <https://mee.google.com/rxi-tuvm-wgq>. The following are:

Name	Designation/Position	Station
Dr. Beatriz C. Luga	SGOD Chief	Division Office
Ms. Liza E. Maquiling	EPS II – M & E	Division Office
Dr. Esther L. Cagas	EPS II – HRDD	Division Office
Dr. Juanita C. Lafuente	Principal II	Manga ES
Mr. Alberto L. Tibod, Jr	Principal I	Cogon ES
Mr. Jenelou John F. Israel	Principal I	San Isidro NHS
Miss Maurine C. Castaño	Principal III	DCPNHS
Mrs. Lynlee Marie M. Go	Teacher III	TCCES
Mr. Lemuel B. Barol	Head Teacher III	Cogon HS Evening Class
Miss Lucille D. Saraspe	Teacher I	Tagbilaran City Science HS
Mrs. Michelle C. Cahucom	Teacher III	Mansasa National HS

2. Division and School personnel who will be reporting to the office while engaging in this activity shall be entitled to meal allowance, chargeable against Division Office funds. All expenses shall be subject to the usual accounting and auditing rules and regulations.

3. Immediate dissemination and compliance of this memorandum is desired.

**JOSEPH IRWIN A. LAGURA, Ph D**  
Schools Division Superintendent  
Office of the Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
**REGION VII - CENTRAL VISAYAS**  
 Division of City Schools - City of Tagbilaran

**DIVISION-BASED RESPONDENTS:**

1. Dr. Beatriz C. Luga – SGOD, Chief
2. Liza E. Maquiling – EPS II M & E
3. Dr. Esther L. Cagas – EPS II HRDD

**SCHOOL-BASED RESPONDENTS**

**Table 1. For School MEA Coordinators:**

SDO	Classification	NUMBER OF RESPONDENTS				Total			
		Central Elementary School	Elementary School	Integrated School	Junior HS				
Tagbilaran City	Small	0	Tagbilaran City Central ES <input checked="" type="checkbox"/> Lynlee Marie M. Go <input checked="" type="checkbox"/> lynlee.go@deped.gov.ph	Cogon HS Evening Class <input checked="" type="checkbox"/> Lemuel B. Barol <input checked="" type="checkbox"/> lemuel.barol@deped.gov.ph	Tagbilaran City Science HS <input checked="" type="checkbox"/> Lucille Saraspe <input checked="" type="checkbox"/> lucille.saraspe@deped.gov.ph	Mansasa National HS <input checked="" type="checkbox"/> Michelle C. Cahucom <input checked="" type="checkbox"/> michelle.cahucom@deped.gov.ph	Mountain/ Island Junior high School	0	4

**Table 2 For School Heads**

SDO	Classification	NUMBER OF RESPONDENTS				Total			
		Central Elementary School	Elementary School	Integrated School	Junior HS				
Tagbilaran City	Small	0	Manga Elementary School Dr. JUANITA C. LAFUENTE juanita.lafuente001@deped.gov.ph	Cogon Elementary School Alberto Tibod, Jr alberto.tibod@deped.gov.ph	San Isidro National High School Jenelou John F. Israel jenelou.israel@deped.gov.ph	Dr. Cecilio Putong NHS Maurine Castaño maurine.castano001@deped.gov.ph	Mountain/ Island Junior high School	0	4

**DR. JOSEPH IRWIN A. LAGURA**  
 Schools Division Superintendent

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main with monitoring  
identity program



Republic of the Philippines  
Department of Education  
REGION VII - CENTRAL VISAYAS



MAR 16 2021

Office of the Regional Director  
REGIONAL MEMORANDUM  
No. 0177 s. 2021

**CONSULTATION ON SCHOOL MONITORING, EVALUATION,  
AND ADJUSTMENT (SMEA) TOOL**

TO : SCHOOLS DIVISION SUPERINTENDENTS  
All others Concerned

1. This Office informs the 19 Schools Division Offices (SDOs) of the enhanced School Monitoring, Evaluation, and Adjustment (SMEA) Tool for SY 2020-2021 which covers access, quality, and governance of the basic education.
2. This undertaking aims to:
  - a. continually improve the systems and processes in conducting SMEA;
  - b. gather feedback on the said tool in conformity with the ease in utilization principles; and
  - c. establish standard in the data gathering procedures;
3. In this connection, this Office directs the SDOs to identify the respondents to be part of this SMEA Tool feedback gathering mechanism, to wit:
  - 3.1 Division/District-Based Respondents
    - 3.1.1 SGOD Chief (19);
    - 3.1.2 SEPS M&E (19); and
    - 3.1.3 One PSDS per SDO (19)
  - 3.2 School-Based Respondents
    - 3.2.1 School Heads
    - 3.2.2 School M&E Coordinators
4. Refer to attachments A and B for the number of school MEA Coordinators and School Head Respondents.
5. Schools Division Superintendents with the assistance of the SGOD Chiefs and SEPS M&E are directed to identify the respondents and submit their DepEd email addresses to the respective QAD EPS Counterparts on or before Monday, March 22, 2021.
6. In consonance with this, a virtual orientation of the SGOD Chiefs and SEPS M&E shall be conducted on March 23, 2021 at 8:00 am to 5:00 pm via Google Meet, through this link <https://meet.google.com/rxi-tuvm-wgg>
7. Meal expenses during the virtual orientation of DepEd RO7 personnel to be served by the Applied Nutrition Center shall be charged against Regional Office funds. Division Office participants who will be reporting to the office while engaging in this activity shall be entitled to meal allowance, chargeable against Division Office funds. All expenses shall be subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum to all concerned is desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director



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Republic of the Philippines  
**Department of Education**  
 REGION VII - CENTRAL VISAYAS

Attachment A:

Table 1. For School MEA Coordinators:

SDO	Classification	Number of Respondents							Total
		Central Elementary School	Elementary School	Integrated School	Junior High School	Senior High School	Mountain/ Island Junior High School		
1. Bais City	Small	1		1					4
2. Bayawan City	Medium								6
3. Bogo City	Small								4
4. Bohol	Large								8
5. Carcar City	Medium	1	2	1	2	1	1	1	6
6. Cebu City	Medium	1	1	1	1	1	1	1	6
7. Cebu Province	Very Large	1	1	1	1	1	1	1	6
8. City of Naga	Small	2	2	2	2	2	2	2	12
9. Danao City	Medium	1	1	1	1	1	1	1	4
10. Dumaguete City	Small	1	1	1	1	1	1	1	4
11. Guihulngan City	Small	1	1	1	1	1	1	1	6
12. Lapulapu City	Medium	1	1	1	1	1	1	1	4
13. Mandaue City	Medium	1	1	1	1	1	1	1	4
14. Negros Oriental	Large	1	1	1	1	1	1	1	6
15. Siquijor	Medium	1	2	1	2	1	1	1	6
16. Tagbilaran City	Small	1	1	1	1	1	1	1	8
17. Talisay City	Medium	1	1	1	1	1	1	1	6
18. Tarjaya City	Small	1	1	1	1	1	1	1	4
19. Toledo City	Medium	1	1	1	1	1	1	1	6
<b>Total</b>		<b>13</b>	<b>22</b>	<b>20</b>	<b>22</b>	<b>20</b>	<b>20</b>	<b>13</b>	<b>110</b>

TCEES  
 Lynlee Marie M. Go  
 lynlee.go@deped.gov.ph  
 DCPNHS  
 Margen  
 Maribel O. Breinbo



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Attachment B:

**Table 2. For School Heads:**

SDO	Classification	Number of Respondents							Total
		Central Elementary School	Elementary School	Integrated School	Junior High School	Senior High School	Mountain/ Island Junior High School		
1. Bais City	Small		1					1	4
2. Bayawan City	Medium	1							6
3. Bogo City	Small		1					1	4
4. Bohol	Large								8
5. Carcar City	Medium	1	2		2				6
6. Cebu City	Medium	1	1		1				6
7. Cebu Province	Very Large		1		1				6
8. City of Naga	Small	2	2	2	2	2	2	2	12
9. Danao City	Medium		1						4
10. Dumaguete City	Medium	1							6
11. Guihilingan City	Small		1						4
12. Lapulapu City	Small		1						4
13. Lapulapu City	Medium	1							4
14. Mandaue City	Medium	1							6
15. Negros Oriental	Large	1	1						6
16. Siquijor	Medium	1	2						6
17. Tagbilaran City	Small	1	1	1	1	1	1	1	8
18. Talisay City	Medium	1	1	1	1	1	1	1	6
19. Tanjay City	Small		1						4
20. Toledo City	Medium	1	1		1				6
<b>Total</b>		<b>13</b>	<b>22</b>	<b>20</b>	<b>22</b>	<b>20</b>	<b>13</b>	<b>20</b>	<b>110</b>



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