



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

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**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. 121, s. 2020

March 25, 2021

**PERIOD OF CONSULTATION AND APPLICATION ADJUSTMENTS FOR CHANGES IN  
TUITION AND OTHER SCHOOL FEES BY PRIVATE EDUCATIONAL INSTITUTIONS  
IN LIGHT OF THE ADJUSTED SCHOOL CALENDAR FOR SY 2021-2022**

To: All Private Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 11, s. 2020, Section 181 of DepEd Order (DO) No. 88s.2010 otherwise known as the 2010 revised Manual of Regulations for Private Schools and its amendment through DO11 s.2011, any private school, which desires to revise its rates of tuition or other school fees or charges, or to impose other fees or charges shall file application therefore with the Regional Director.
2. Pursuant to Section 182 of the same DO, any proposes increase in tuition or other fees, as well as new fees or changes shall be subjected to appropriate consultations conducted by the school with the duly organized student government and with the parents of the students.
3. DO 12s. 1997 provides that consultations must be completed not later than March 30 of every school year and that applications shall be submitted not later than May 15 of every school year.
4. Pursuant to Republic Act (RA) No. 11480( An Act Amending Section 3 of Republic Act No. 7797, Otherwise Known as An Act to Lengthen the School Calendar from Two Hundred(200) Days, the opening of classes for School Year(SY) 2020-2021 was moved to October 5,2020. Private or non-DepEd Schools that had already started classes, or were scheduled to start classes on August 24 or on other dates ahead of October 5, were allowed to proceed, provided they strictly use distance learning modalities only and that there are no face-to-face classes.
5. In view of the adjustments made to the school calendar for SY 2020-2021, which consequently necessitate adjustments to the school calendar for the upcoming SY2021-2022 and in order to provide private educational institutions ample time to assess the necessary fees, as well as fully comply with consultations and other requirements, the Department of Education(DepEd) issues this DepEd Memorandum **to adjust the periods for consultation and application**, as follows:



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- a. **The Deadline for Consultation is extended from March 30 to June 30, 2021; and**
- b. **The Deadline for the Submission of Application and Documentary requirements is extended from May 15 to August 15,2021.**

6. **This adjustment shall apply to consultation and application for changes in tuition and other school fees that will be charged in the upcoming SY 2021-2022.**

7. In this regard, The Regional Directors are instructed to review the application of new and /or increase in tuition and other school fees in light of its reasonableness for the continued delivery of basic education services under flexible modes and the requirements under existing application policies.

8 For more information, please contact the **Office of the Undersecretary for Planning and Human resource and Organizational Development**, Ground Floor, Rizal Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at usec.phrod@deped.gov.ph.

9. This DepEd Memorandum shall take effect immediately upon its issuance.

10. Immediate and wide dissemination of this Memorandum is desired.



**JOSEPH IRWIN A. LAGURA, PhD**  
Schools Division Superintendent 