



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
MLA-2021-OSDS- 028-1

To : **Dr. Marcelo K. Palispis**
Dr. John Ariel A. Lagura
Dr. Aquilino T. Milar, Jr.
Mrs. Jocelyn P. Cutin
Dr. Beatriz C. Luga

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *me*
Office of the Schools Division Superintendent

Subject : **EVALUATION & VALIDATION OF DOCUMENTS AND
CONDUCT OF INTERVIEW OF APPLICANTS FOR SENIOR
EDUCATION PROGRAM SPECIALIST, HEAD TEACHER V, AND
GUIDANCE COUNSELOR II POSITIONS**

Date : February 9, 2021

1. Designated as the Division Human Resource Merit Promotion and Selection Board in pursuance to DepEd Order No. 29, s. 2002, you are hereby directed to evaluate and validate the pertinent papers of the applicants for the ranking of the positions of Senior Education Program Specialist (Monitoring & Evaluation), Head Teacher V, and Guidance Counselor II on February 16, 2021, and to conduct an interview on February 18-19, 2021 at the Office of the Assistant Schools Division Superintendent.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.





Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
MLA-2021-OSDS- ORK-2

To : **Dr. Filomena C. Tanggaan**
Mrs. Esther L. Cagas
Miss Angeli Faith V. Pascual

From : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent *AP*
Office of the Schools Division Superintendent *me*

Subject : **EVALUATION & VALIDATION OF DOCUMENTS AND
CONDUCT OF INTERVIEW OF APPLICANTS FOR SENIOR
EDUCATION PROGRAM SPECIALIST, HEAD TEACHER V, AND
GUIDANCE COUNSELOR II POSITIONS**

Date : February 9, 2021

1. Designated as the Division Human Resource Merit Promotion and Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the board in the evaluation and validation of pertinent papers of the applicants for the ranking of the positions of Senior Education Program Specialist (Monitoring & Evaluation), Head Teacher V, and Guidance Counselor II on February 16, 2021, and to conduct an interview on February 18-19, 2021 at the Office of the Assistant Schools Division Superintendent.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.

JIAL/MKP/ASDS/MKP/avp



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