



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
TAGBILARAN CITY DIVISION
City of Tagbilaran



INVITATION TO BID

No. 2021-001-GOODS

SUPPLY AND DELIVERY OF SIX THOUSAND THREE HUNDRED FORTY EIGHT (6,348) REAMS OF A4 BOND PAPER SUBSTANCE 20

1. The **Department of Education, Tagbilaran City Division**, through the **Basic Education Curriculum/Basic Education Learning Continuity Plan, Provision of Learning Resources Funds** intends to apply the sum of **One Million Two Hundred Thirty Seven Thousand Nine Hundred Thirty Seven Pesos and Eighty Eight Centavos (Php 1,237,937.88)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Six Thousand Three Hundred Forty Eight Reams (6,348) Reams of A4 Bond Paper Substance 20**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Department of Education of Tagbilaran**, now invites bids for the **Supply and Delivery of Six Thousand Three Hundred Forty Eight reams (6,348) reams of A4 Bond paper Substance 20**. Bidders should have completed, within three years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Upon submission of the bid documents, bidders shall ensure that same documents are properly arranged accordingly and labeled properly. It is also required that the bidder shall bring a sample of the prescribed good.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

under Section 23.4.1.2 of the IRR of RA 9184 exists: Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
5. Interested bidders may obtain further information from **DepEd, Tagbilaran City Division** and inspect the Bidding Documents at the address given below during Office hours (8:00am to 5:00pm).

6. A complete set of Bidding Documents may be acquired by interested Bidders starting **January 18 to February 8, 2021** from the address below and upon payment in cash of a nonrefundable fee of the Bidding Documents in the amount of **FIVE THOUSAND PESOS ONLY (Php 5,000.00)**.
7. The **Department of Education, Tagbilaran City Division** will hold a Pre-Bid Conference¹ on **January 27, 2021 @ 10:am** at **DepEd Tagbilaran City Division Conference Hall**, which shall be open to all prospective bidders.
8. Bids must be duly received by the BAC Secretariat at the address below on or before **February 8, 2021 until 8:59 am**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **February 8, 2021 9:00am** at **DepEd Tagbilaran City Division Conference Hall**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. The DepEd, Tagbilaran City Division reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:
Mr. John Ariel A. Lagura -
Ms. Angeli Faith Pascual -
Bernadito T. Taguisa
BAC Secretariat, DepED Division of Tagbilaran City
Rajah Sikatuna, Dampas District Tagbilaran City (Near COA Privincial Office)
Tel No. (038) 544-2147, 422-8179

Noted:



JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent



MARCELO K. PALISPIS JD, EdD
BAC Chairperson