



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of City Schools – Tagbilaran City

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Office of the Schools Division  
Superintendent

**MEMORANDUM**

To : **Engr. Jose C. Mariñas III**

From : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *Jell*  
Office of the Schools Division Superintendent

Subject : **CONDUCT OF INTERVIEW FOR APPLICANTS OF  
EDUCATION PROGRAM SUPERVISOR, ELEMENTARY SCHOOL  
PRINCIPAL II, ELEMENTARY SCHOOL PRINCIPAL I, AND  
SENIOR HIGH SCHOOL TEACHER I POSITIONS**

Date : January 15, 2021

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1. The Division Human Resource Merit Promotion and Selection Board shall conduct an online interview of applicants for the ranking of applicants for the Education Program Supervisor (SPED/Kindergarten), Elementary School Principal II, Elementary School Principal I, Senior High School Teacher I (TVL-SMAW) positions on January 21–22, 2021 at the Office of the Assistant Schools Division Superintendent.
2. In line with this, you are directed to be the Board's technical support in the conduct of such. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. Expenses relative to the conduct of the said activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.
4. For information, guidance, and strict compliance.

JIAL/MKP/ASDS/MKP/avp



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