



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Division Superintendent**

DIVISION MEMORANDUM  
No. **016**, s. 2021

January 20, 2021

**Bugsay Leadership for Youth**

- To: Heads, Public Elementary and Secondary Schools  
All Supreme Pupil Government and Supreme Student Government Presidents  
Division Youth Formation Coordinator  
All Others Concerned
1. The Department of Education (DepEd) Division of City Schools- Tagbilaran, in coordination with the *RAFI Center for Leaders* will conduct a virtual leadership training on January 26, 2021.
  2. This two-hour virtual learning session aims to achieve the following outcomes:
    - To develop personal leadership through the Bugsay Principles
    - To strengthen value of goal setting by identifying personal goal as leaders
    - To strengthen the culture of connection and support
  3. All SPG and SSG Presidents and the Division Youth Formation Coordinator are enjoined to attend the virtual learning session on January 26, 2021 at 2:00 p.m. to 4:00 p.m.
  4. Participants shall register at the link below starting January 21, 2021 until the day of the event.  
  
[https://docs.google.com/forms/d/e/1FAIpQLSdgHe8YFnRXoyGqS-3PXby2cWtd7\\_bXrEojXQZH2qYSMkSPWA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdgHe8YFnRXoyGqS-3PXby2cWtd7_bXrEojXQZH2qYSMkSPWA/viewform)
  4. SPG and SSG Advisers are also instructed to claim the load allowance for the participants on January 22, 2021 and January 25, 2021, 1:00 pm to 4:00 pm at Dr. Cecilio Putong National Highschool Guardhouse. Kindly coordinate with the Division Youth Formation Coordinator, Joermelyne P. Pasilbas for more details.
  5. Immediate and wide dissemination of this Memorandum is desired.

  
**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent



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**CENTER FOR  
LEADERS**

# RAFI Center for Leaders Proposal for DepEd Tagbilaran Bohol 2021

*Equipping leaders through powerful learning experiences.*

20 January 2021

RAFI Center for Leaders

Service Proposal for DepEd Tagbilaran Bohol Division



**Program:** Youth Bugsay Leadership for DepEd Tagbilaran SPG and SSG Officers  
**Proposed Course** January 26, 2021  
**Conduct Schedule:**  
**Modality:** Online Facilitated Interactive Courses  
**Participants** Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Officers

### I. Rationale

Our proposal will allow the DepEd Tagbilaran Bohol Youth Formation Development Office to support youth formation and development of their Supreme Pupil Government and Supreme Student Government Officers in meeting the current challenges on their functions and roles as student officers amidst changes brought about by the COVID 19 pandemic.

The proposed intervention focuses on leadership values and skills sharing essential in the continuing development of their leadership profiles. The proposed intervention is the Youth Bugsay Leadership Session. This is one of the modules under RAFI Center for Leaders Leadership series.

### II. Proposed Program Structure

RAFI Bugsay Principles aim to develop goal-driven leadership skills through self-examination using Roberto E. Aboitiz's Bugsay Philosophy. Building on the competencies of (a) Self-awareness, (b) Goal setting and (c) Collaboration, this two-hour virtual learning session aims to achieve the following outcomes:

1. To develop personal leadership through the Bugsay Principles
2. To strengthen value of goal setting by identifying personal goal as leaders
3. To strengthen the culture of connection and support

Outlined below is the session design for the proposed intervention. This is designed to deliver the key aspects outlined above.

<b>Youth Bugsay Leadership</b> <b>January 26, 2021</b> <b>2:00-4:00PM</b>	
Time Schedule	Activity
1:45PM	Meeting Room Open, Admission of Participants
2:00PM	Preliminaries (Opening Prayer and Welcome Remarks)
2:15PM	Who is in the Room? (Ice breaker and GTKY)
2:30PM	Official Start of Session - Session Activities - Input Sharing - Break out Rooms - Plenary Sharing
3:45PM	Synthesis; Sharing of Session Output
4:00PM	Closing (Session Evaluation and Closing Remarks)

### III. Terms and Agreements

General Terms and Agreements	
Pre-Program Preparation	a. Program consultation, development, and identification of course objectives and outcomes with identified Division Representatives. b. Course confirmation via formal email at least 1 month prior to the course c. DepEd Tagbilaran to provide RAFI CFL list of confirmed participants at least 2 weeks prior to the course. d. Submission of online Registration Forms for all participants 2 weeks prior to course date.
Program Implementation	a. Guaranteed minimum of 15 participants.

	b. Presence of DepEd Division Coordinator or Representative to assist RAFI CFL Facilitators and manage participants.
Post Program Implementation	a. Evaluation meetings and debriefing sessions with CFL Facilitators
Program Cancellation	<p>Programs may be cancelled or postponed based on the following:</p> <p>a. Fortuitous events (e.g. typhoons, calamities and other safety considerations). A written advice or notice will be given to organizers/participants at least two (2) days before the scheduled activity.</p> <p>b. Cancellations and postponement: a written advice notice will be given to organizers/participants at least fifteen (15) days before the scheduled activity.</p>

#### IV. Program Package

As a way of providing support to identified DepEd Leaders and students, the Ramon Aboitiz Foundation Inc. Center for Leaders is presenting a subsidized training rate of P100.00 per participant per session.

Target No of Participants	Counterpart	Total
25 participants (17 SPG, 7 SSG and 1 YFD Coordinator)	P100.00	P2,500.00

Program Courses are subsidized by RAFI, the rate indicated above serves as a course counterpart for DepEd Tagbilaran to ensure programs and services of RAFI Center for Leaders can be extended to as many education and youth student leaders.

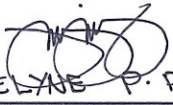
#### V. Contact Information

**Jo Ann Ramos**  
Service Lead, Youth Development  
RAFI Center for Leaders  
Mobile: (+63) 915 889 6748  
Email: jo.ann.ramos@rafi.ph

**CONFORME:**

I hereby declare that I have read and understood all terms and conditions stated in this proposal and hereby indicate my acceptance and conformity to all the above provisions by affixing my signature hereunder.

**CONFORME:**

  
JOERMELYNE P. PASILBAS  
Signature above Printed Name

PROJECT DEVELOPMENT OFFICER I  
Designation

Date: JANUARY 20, 2021