



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 04, s. 2021

January 20, 2021

**RANKING OF TEACHER TRANSFEREE APPLICANTS**

To : Human Resource Merit Promotion and Selection Board  
Education Program Supervisors  
Teacher Transferee Applicants  
All Others Concerned

1. This Office hereby announces the ranking for Teacher Transferee Applicants. Pursuant to DepEd Order No. 22, s. 2013 titled “Revised Guidelines on the Transfer of Teachers from One Station to Another”, kindly refer to the following situations that should be given priority:

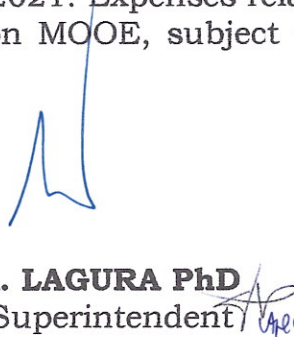
- a) When the teacher is declared excess by the SH and/or his/her expertise/area of specialization is needed in another school/ district/ division;
- b) The teacher has served for more than five years outside his/her home barangay/municipality;
- c) The teacher is a bonafide resident of the barangay, municipality, city, or province where the school is located (RA No. 8190, Localization Law), as evidenced by the teacher’s Voter’s ID;
- d) The teacher is joining his/her husband/wife in the same school (RA No. 4670);
- e) She is a nursing mother (PD No. 603, Child and Youth Welfare Code);
- f) The teacher’s life is in danger due to armed conflict, hostilities, or other similar circumstances in the area where the school is located; or
- g) He/She is in poor health condition, as evidenced by pertinent medical records to that effect.

2. Applicants may submit the pertinent documents as support of the above-mentioned situations to the **Office of the Schools Division Superintendent** not later than **March 5, 2021**.

3. This ranking welcomes and gives equal employment opportunity to all. No applicant shall be discriminated and/or denied access to opportunities for suitable employment.

4. The Human Resource Merit Promotion and Selection Board will evaluate and validate the applications on March 8 – 12, 2021. Expenses relative to the conduct of this activity are chargeable against Division MOOE, subject to the usual auditing rules and regulations.

5. For information and guidance.

  
**JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent

JIAL/MKP/ASDS/MKP/avp



Address: Dampas, Tagbilaran City, Bohol  
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147  
Email Address: tagbilarancity.division@deped.gov.ph