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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

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8 BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING  
9 10 AM, September 14, 2020  
10 @ ASDS Office

11  
12 **I. ATTENDANCE** (Please see attached Attendance Sheet)

13  
14 Present:

- 15 1. Dr. Marcelo K. Palispis - Chairperson  
16 2. Dr. Beatriz C. Luga - Vice-Chairperson  
17 3. Dr. Beatriz E. Incog - Regular Member  
18 4. Dr. Nenita J. Incog - Regular Member  
19 5. Mr. Alberto Lacang - Alternate Member  
20 6. Dr. Aquilino T. Milar, Jr. - Secretariat Member  
21 7. Engr. Junicel T. Mancha - TWG Member  
22 8. Mr. Joseph Barrete - TWG Member  
23 9. Mrs. Michelle Sagaral - TWG Member  
24 10. Mr. Bernadito Taguisa - Secretariat Member  
25 11. Mr. Artemio B. Alo - TWG Member  
26 12. Mrs. Marife Rallos - TWG Member  
27 13. Ms. Angeli Faith V. Pascual - Secretariat Member  
28 14. Ms. Anselma Zaldivar - Bohol Star Press Representative  
29 15. Engr. Dario Rosalejos - Bohol Star Press Representative  
30 16. Ms. Mafay Bernales - 5 Angels Trading Representative

31  
32 Absent:

- 33 1. Dr. John Ariel A. Lagura - On Official Business  
34 2. Dr. Vida A. Encarquez - On Official Business  
35 3. Engr. Louenie Indanao - On Official Business  
36 4. Mr. Ananias Sumaylo - On Official Business

37  
38 **II. CALL TO ORDER**

39  
40 The meeting was called to order by Dr. Marcelo K. Palispis, BAC chairperson via fb  
41 messenger video platform at 10:00 o'clock in the morning. It started with a prayer by Dr.  
42 Beatriz Luga. The Chair declared the meeting quorum.

43  
44 **III. READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

45  
46 It was moved by Dr. Luga to dispense the reading of the minutes and was duly  
47 seconded by Dr. Beatriz Incog to give way to the main agendum of the day. The motion was  
48 carried and approved.

49  
50 **IV. PRESENTATION AND APPROVAL OF THE AGENDA**

51  
52 The Chair presented the following agenda for approval.  
53

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Address: Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol  
Telephone Nos.: (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147

- 54 1. Pre-bid Conference on the following:  
55 1.1. Procurement of Goods Supply and Delivery of A4 Bond Paper Substance  
56 20;  
57  
58 1.2. Procurement of Services Reproduction and Delivery of Modules from  
59 Kindergarten to Grade 11  
60 1.3. Procurement of Goods Supply and Delivery of Nutri-Packs and Other Ready  
61 to Eat Foods for School-Based Feeding Program CY 2020-2021; and  
62  
63 2. Other Matters  
64  
65

66 It was moved by Dr. Beatriz Luga and duly seconded by Dr. Nenita Incog that the  
67 agenda of the day be approved. The motion was carried and approved.  
68

#### 69 V. DISCUSSION ON THE AGENDA 70

71 Dr. Milar has read the description of the description of the projects and the ABC per  
72 project, which are as follows:

- 73 1. Procurement of Goods Supply and Delivery of A4 Bond Paper Substance 20  
74 ABC – Php 3,900,000.00  
75 2. Procurement of Services Reproduction and Delivery of Modules from Kindergarten  
76 to Grade 11  
77 ABC – Php 15,730,546.00  
78 3. Procurement of Goods Supply and Delivery of Nutri-Packs and Other Ready to Eat  
79 Foods for School-Based Feeding Program CY 2020-2021;  
80 ABC – Php 2,277.600.00  
81

82 According to the TWG, projects 1 and 2 have bidders already while the third one has  
83 none yet. However. BQ has expressed interest to join the bidding.  
84

85 The BAC Chair reminded the bidders to comply with the basic requirements and  
86 upon submission of said documents, each shall be in two (2) copies and with tagging or dog  
87 ears.  
88

89 The BAC Chair asked the bidders who were present if they have questions.  
90

91 The Bohol Star Press representative Dario Rosalejos asked if they can join even if  
92 their PhilGEPS' renewal is still on the process. All the necessary documents have been  
93 complied and submitted already for approval.  
94

95 The 5 Angels Trading representative Mafay Bernales wanted to clarify if the delivery  
96 of the printed modules shall be one time or staggered.  
97

98 Dr. Neolita Sarabia, LRMDS coordinator was called to give idea to the bidders as to  
99 the schedule of printing and all other information needed.  
100

101 According to Dr. Sarabia the modules are to be printed by set and the winning  
102 bidders must follow the prescribed specifications as contained in the DepEd Guidelines  
103 issued by the Central Office.  
104

105 Mr. Taguisa said that Bid Bulletin shall be issued for additional specifications which  
106 are not reflected in the bid documents such as the use of offset printing and others.  
107  
108



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109 **VI. OTHER MATTERS**

110

111 As to the development of San Isidro High School Repair of Classrooms, according to  
112 Engr. Mancha, a Notice to Proceed shall be issued for that project; while Tiptip ES  
113 Classroom Repair is not ready yet for the Notice to Proceed because of the presence of the  
114 Locally Stranded Individuals (LSI) who are occupying in that school.

115

116

117 **VII. ADJOURNMENT**

118

119 Dr. Beatriz Incog moved to adjourn the meeting. It was duly seconded by Dr. Nenita  
120 Incog. The motion was carried and the pre-bid conference was adjourned at 11:35 in the  
121 morning, September 14, 2020.

122

123

124 Prepared by:

125

  
AQUILINO T. MILAR, JR. PhD  
Secretariat Member

126

127

128

129 NOTED:

130

  
MARCELO K. PALISPIS JD, EdD  
BAC Chairperson *ml*

131

132





# ATTENDANCE

## PRE-BID CONFERENCE

ON THE SUPPLY AND DELIVERY OF A4 BOND PAPER,  
REPRODUCTION OF DepEd CENTRAL OFFICE MODULE  
KINDERGARTEN TO GRADE 11, SUPPLY AND DELIVERY OF  
NUTRI-PACKS FOR SCHOOL BASE FEEDING PROGRAM CY 2020-20

MONDAY, SEPTEMBER 14, 2020

	NAME	DESIGNATION	SIGNATURE
1	BEATRIZ C. LUGA	BAC - Member	Bcluga
2	Marcelo K. Palispis	Chair	(virtual)
3	BERNARD TAGUNA	MAC SEC.	[Signature]
4	VENITA J. INCOG	BAC member	[Signature]
5	BEATRIZ E. INCOG	BAC Member	[Signature]
6	Joseph G. Bernate	TWG	[Signature]
7	ALBERTO X. LAZARUS		[Signature]
8	Marie Rallo		[Signature]
9	ARTEMIO ALO	TWG	[Signature]
10	AQUILINO T. MIAJAL JR.	Secretariat Member	[Signature]
11	Michelle J. Segonal	TWG	[Signature]
12	Juniel T. Mancho	TWG	[Signature]
13	Angeli Faith V. Pascual	Secretariat Member	[Signature]
14			
15			
16			
17			
18			

### OBSERVERS

	NAME	AGENCY	SIGNATURE
1			
2			
3			
4			

### BIDDERS

	NAME	COMPANY	SIGNATURE
1	Anselmo R. Zaldivar	Babal Star Press	[Signature]
2	Dario Rosales	Babal Star Press	[Signature]
3	MAFAY D. BERMALES	5 Angels Trading	[Signature]
4			