



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

BIDS AND AWARDS COMMITTEE (BAC) MINUTES OF THE MEETING  
10 AM, January 23, 2020  
@ ASDS Office

**I. ATTENDANCE** (Please see attached Attendance Sheet)

**Present:**

- |                               |                                    |
|-------------------------------|------------------------------------|
| 1. Dr. Marcelo K. Palispis    | - Chairperson                      |
| 2. Dr. Beatriz C. Luga        | - Vice-Chairperson                 |
| 3. Dr. Elisea G. De La Torre  | - Regular Member                   |
| 4. Dr. Beatriz E. Incog       | - Regular Member                   |
| 5. Dr. John Ariel A. Lagura   | - Regular Member/Secretariat Chair |
| 6. Dr. Vida A. Encarquez      | - Alternate Member                 |
| 7. Dr. Aquilino T. Milar, Jr. | - Secretariat Member               |
| 8. Engr. Junicel T. Mancha    | - TWG Member                       |
| 9. Engr. Jose C. Mariñas III  | - TWG Member                       |
| 10. Engr. Louenie Indanao     | - TWG Member                       |
| 11. Mr. Bernadito Taguisa     | - Secretariat Member               |
| 12. Mr. Artemio B. Alo        | - TWG Member                       |
| 13. Miss Retchel Sumampong    | - Secretariat Member               |

**Absent:**

- |                          |                      |
|--------------------------|----------------------|
| 1. Mr. Alberto Lacang    | - Alternate Member   |
| 2. Mr. Joseph Barrete    | - TWG Member         |
| 3. Mrs. Michelle Sagaral | - TWG Member         |
| 4. Mrs. Marife Rallos    | - TWG Member         |
| 5. Mr. Ananias Sumaylo   | - Secretariat Member |

**II. CALL TO ORDER**

The meeting was called to order by Dr. Marcelo K. Palispis, BAC chairperson at 10:00 o'clock in the morning. It started with a prayer by Dr. Beatriz Luga. The Chair declared the meeting quorum.

**III. READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

It was moved by Dr. Luga to dispense the reading of the minutes and was duly seconded by Dr. Encarquez. The motion was carried and approved.

**IV. PRESENTATION AND APPROVAL OF THE AGENDA**

The Chair presented the following agenda for approval.

1. Pre-bid Conference on the Classroom Conversion to Dental Clinic at Tagbilaran City Central School SPED Center; and
2. Other Matters



**Address:** Rajah Sikatuna Avenue, Dampas, Tagbilaran City, 6300 Bohol  
**Telephone Nos.:** (038) 427-1702; (038) 422-8177; (038) 427-6718; (038) 544-2147  
**Email Address:** tagbilarancity.division@deped.gov.ph

55 It was moved by Dr. De La Torre and duly seconded by Dr. De la Torre that the agenda  
56 of the day be approved. The motion was carried and approved.  
57

## 58 V. DISCUSSION ON THE AGENDA 59

60 Conversion of Classroom to Dental Clinic at TCCES SPED Center

61 Location : Poblacion 3, Tagbilaran City

62 ABC : Php 348,233.89

63 Duration : 60 calendar days

64 Bid Opening : February 4, 2020 @ 8:59 AM  
65

66 The Chairperson advised the august body that all must be present at the venue before  
67 8:45 AM, the opening of bids.  
68

## 69 VI. OTHER MATTERS 70

- 71 • San Isidro ES Repair of Classrooms is ongoing;
- 72 • Cabawan Senior High School has started already its construction;
- 73 • Division Office's Vehicle – not released yet. Big and provincial divisions were  
74 prioritized.
- 75 • Agency Procurement Compliance and Performance Indicators (APCPI)  
76 March 5, 2020 shall be the date where the BAC members particularly the Secretariat  
77 members to gather and organize all the necessary documents in preparation for the  
78 APCPI evaluation and assessment. Memorandum for this matter shall be released  
79 next week.
- 80 • Mr. Alberto Lacang, Dr. Beatriz Incog, Dr. Nenita Incog & Engr. Jose Mariñas to attend  
81 the GPP Training Invitation in compliance to the APCPI.
- 82 • Angeli Faith Pascual shall be designated as an additional BAC Secretariat Member to  
83 be prepared by Dr. Milar.  
84

## 85 VII. ADJOURNMENT 86

87 Dr. De la Torre moved to adjourn the meeting. It was duly seconded by Dr. Encarquez.  
88 The motion was carried and the meeting was adjourned at 11:00 o'clock in the morning.  
89

90  
91 Prepared by:

AQUILINO T. MILAR, JR. PhD  
Secretariat Member

92  
93  
94  
95 NOTED:

MARCELO K. PALISPIS, EdD  
BAC Chairperson  
96  
97  
98



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# ATTENDANCE

## PRE-BID CONFERENCE ON THE

### REPAIR OF CLASSROOM/CONVERSION OF CLASSROOM TO DENTAL CLINIC AT TAGBILARAN CITY CENTRAL SCHOOL SPED CENTER

JANUARY 23, 2020

	NAME	DESIGNATION	SIGNATURE
1	MARCELO K. PALLISPI	BAC - Chairperson	
2	Vida A. Encarnay	BAC - Alt. Member	
3	Elisea G. De la Torre	BAC - Member	
4	Beatriz C. Luga	BAC - "	
5	Beatriz E. Incog	BAC Member	
6	RETCHEL T. SUMAMPONG	BAC Secretariat	
7	AQUILINO T. MILAR, JR.	BAC-SEC Member	
8	BERNARD TAGUKA	BAC-SEC	
9	LORENIE T. INDANO	DPE	
10	JOSE C. MARTIAS IV	TWG	
11	Juniel Marcha	twc	
12	ARTEMIO R. ALA	-da	
13	John Ariel A. Lagura	Member	
14	Joseph C. Barrete	TWG	
15			
16			
17			
18			

#### OBSERVERS

	NAME	AGENCY	SIGNATURE
1			
2			
3			
4			

#### BIDDERS

	NAME	COMPANY	SIGNATURE
1			
2			
3			