



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. *231*, s. 2020

September 28, 2020

**RECONSTITUTION OF THE DIVISION AND SCHOOL INSPECTORATE TEAM
PURSUANT TO DEPED ORDER NO. 027, s.2020**

To : Division Bids and Awards Committee
Public Elementary and Secondary School Principals
Others Concerned

1. Cognizant to the mandate of Republic Act No. 9184 or the Government Procurement Reform Act and its Revised Implementing Rules and Regulations, DepEd Order No. 027, s. 2020 titled “Guidelines on the Reconstitution of Inspectorate Team in the Department of Education Central Office, Regional and Schools Division Offices, and Schools” is issued which aims to uphold the governing principles of government procurement such as transparency, system of accountability and public monitoring of the procurement process through the selection and designation of highly competent and responsible individuals to perform functions as inspectorate team.

2. Hereunder is the composition of the **Division Inspectorate Team**, to wit:
Team Leader : **Dr. Beatriz C. Luga**
Regular Members : **Ms. Julie Ann Kristie A. Redillas**
Ms. Marife C. Rallos
Provisional Members: **Dr. Neolita S. Sarabia**
Mr. Jovenal B. Cagas

For different procurement projects:

1. Learning Materials, Supplementary Learning Resources, Printing Projects and LTE for TVL and SME	Chairperson: Dr. Neolita S. Sarabia Members: Ms. Emily L. Acabo Ms. Elizabeth Rosil-Escolano
2. Food and Medicines, Dental Tools and Supplies and Other Health Supplies	Chairperson: Dr. Lev V. Nadela Members: Dr. Vida N. Romero Ms. Rhodelia B. Tumanda
3. Sports-Related Goods and Equipment	Chairperson: Mr. Alberto A. Lacang Members: Mr. Jovenal B. Cagas Ms. Liza E. Maquiling
4. Training / Seminar Kits	Chairperson: Dr. John Ariel A. Lagura Members: Dr. Aimee T. Amistoso Dr. Beatriz E. Incog

5. Furniture and Related Goods	Chairperson: Engr. Junicel T. Mancha Members: Engr. Louenie T. Indanao Mr. Artemio B. Alo LLB
6. DCP Packages, IT-Related Goods and Internet Services	Chairperson: Engr. Jose C. Mariñas III Members: Ms. Jennifer B. Sarigumba Ms. Angeli Faith V. Pascual
7. DRRM Supplies and Materials	Chairperson: Mr. Jovenal B. Cagas Members: Ms. Liza E. Maquiling Engr. Junicel T. Mancha
8. Service Vehicles	Chairperson: Ms. Marife C. Rallos Members: Mr. Japhet A. Revereal Ms. Lady May P. Karaan
9. Security, Janitorial and Other General Services	Chairperson: Dr. Aquilino T. Milar, Jr. Members: Ms. Maricel A. Galan Ms. April L. Revita

3. In addition, there shall be a School Inspectorate Team which shall be in-charge of the inspection procedure upon delivery and before acceptance of all types of goods. **School Heads shall submit to this Office not later than October 16, 2020 a copy of your School Inspectorate Team**, which shall be composed of a Team Leader, Regular Members and a Provisional Member particularly described as follows:

Team Leader

Must be a 2nd ranking permanent official in the School.

Regular Members


Shall be the following School personnel:

1. At least one Officer or Teacher who has adequate knowledge and technical skill relative to the goods procured;
2. School Property Custodian or Supply Officer; and
3. School Accountant or Book Keeper.

Provisional Member

May be a representative from the PTA, a Barangay Official, or any other third-party monitor to be determined by the School Head.

4. Kindly refer to DepEd Order No. 027. s. 2020 for additional information.
5. For strict compliance.


JOSEPH IRWIN A. LAGURA PhD
 Schools Division Superintendent
 Office of the Schools Division Superintendent

