



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Division of City Schools - Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 230 , s. 2020

September 25, 2020

**SCHOOL-BASED FEEDING PROGRAM (SBFP)-MILK FEEDING
COMPONENT ORIENTATION & UPDATES**

TO: All Public Elementary School Principals
All SBFP Coordinators
SBFP Accounting Personnel & School Health Personnel

1. Pursuant to Regional Memorandum No. 457, s. 2020, the **Implementation of the School-Based Feeding Program for the School Year 2020-2021**, and DO No. 023, s. 2020 titled **“Operational Guidelines on the Implementation of the School-Based Feeding Program for the School Year 2020-2021”**, this Office hereby disseminates the schedule of the conduct of a virtual **School-Based Feeding Program (SBFP)-Milk Feeding Component Orientation & Updates** for DepEd Tagbilaran City on October 1, 2020 with the participation of a representative from the Philippine Carabao Center.
2. Join _____ in _____ Zoom _____ Meeting <https://us05web.zoom.us/j/82557601296?pwd=cG15ZXIHYIVyOGhGWlpVZ0FCOW95QT09>
Meeting ID: 825 5760 1296
Passcode: 1JJfib
3. The expected participants are the Elementary School Heads, SBFP Coordinators, SBFP Accounting Personnel and School Health Personnel
4. For information and guidance, please read attached communication.
5. Immediate and wide dissemination of this Memorandum is highly expected.
6. All expenses incurred relative to the conduct of this activity is chargeable to the SBFP fund, subject to the usual accounting and auditing rules and regulations.

JOSEPH IRWIN A. LAGURA, Ph D
Schools Division Superintendent
Office of the Schools Division Superintendent

JIL/MKP/SGOD/BCL/RBT



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PROGRAM/ACTIVITY DESIGN TEMPLATE

General Program Information

Program Title:	School Based Feeding Program (SBFP) - Milk Feeding Component Orientation & Updates for DepEd Tagbilaran City.
Program Description:	This is a three-hour virtual meeting to provide information and updates to capacitate School Heads, SBFP Coordinators, Accounting & Health Personnel on SBFP–Milk Feeding Component during the COVID-19 pandemic.
Prerequisite Programs:	None
Duration:	3 hours
Management Level of Program:	Division-Based
Delivery Mode:	Virtual Meeting
Target Personnel:	Elementary School Heads, SBFP Coordinators, SBFP Accounting Personnel and School Health Personnel

Total amount:

Rationale:

In line with the new normal that the world is experiencing amidst the change brought about by the Covid-19 pandemic, DepEd Tagbilaran City Division personnel needs to understand the importance of the delivery of the School-Based Feeding Program (SBFP)-Milk Feeding Component services through a virtual meeting.

Objectives:

At the end of the three-hour virtual meeting, the participants are expected to:

1. Increase knowledge on the importance of providing good nutrition and boost the learners' immune system against COVID-19 and improve their milk drinking habit as they grow up.
2. To ensure the readiness of schools to receive, handle & store the fresh milk.
3. To discuss various details of implementation, including the mechanics of delivery & receipt of schools, schedules, storage, handling, accounting, the beneficiaries of SBFP and risk management.

SBFP & Milk Component Orientation & Updates

DepEd Tagbilaran City

October 1, 2020

PROGRAMME

Prayer	Dr. Vida Romero Dentist II
Welcome Address	Dr. Lev V. Nadela Medical Officer III
Message	Joseph Irwin A. Lagura, PhD Schools Division Superintendent
Instructions for the Webinar	Joermelyne P. Pasilbas PDO I
Rationale	Rhodelia B. Tumanda Nurse II
The Importance of Milk for the Nutrition of the Learners & How to receive, handle & store the fresh milk?	Ms. Guillerma Abay-abay PCC Coordinator
To discuss various details of implementation, including the mechanics of delivery & receipt of schools, schedules, storage, handling, the beneficiaries of SBFP and risk management.	Nicasio L. Degamo Nurse II
Liquidation & other accounting matters	Ms. Sally Tambis

Lady of Ceremony: Joermelyne P. Pasilbas

End of Program Outputs: Proper implementation of the SBFP-Milk Feeding Component to the elementary schools of the Tagbilaran City Schools Division for S.Y 2020-2021.

Materials: LCD, laptop, attendance sheets, internet connectivity

Monitoring & Evaluation:

The Program Delivery Working Group through the Program Management Team are responsible for overseeing the monitoring and evaluation process for the program. M and E tools will be provided to support the training.

Budget Requirements

Item of expenditure	No. of Participants	Cost per unit	No. of Days	SBFP Fund	Amount
Meals & Snacks	20	400	1	Php8,000.00	Php6,000.00

APPROVAL SHEET

This Program Design has been prepared by the following on September 24, 2020.

Prepared by:


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Division SBFP Coordinator

Reviewed by:


BEATRIZ C. LUGA, PhD
Chief-SGOD

Certifying the Availability of Funds:


MICHELLE T. SAGARAL
Accounting III

Approved:


JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent