



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of City Schools – Tagbilaran City

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Office of the Schools Division  
Superintendent

**MEMORANDUM**

To : **Dr. Filomena C. Tanggaan**  
**Mrs. Esther L. Cagas**  
**Ms. Angeli Faith V. Pascual**

From : **JOSEPH IRWIN A. LAGURA PhD**  
Schools Division Superintendent *AP*  
Office of the Schools Division Superintendent *me*

Subject : **CONDUCT OF INTERVIEW FOR APPLICANTS OF  
ELEMENTARY SCHOOL PRINCIPAL I POSITION**

Date : July 17, 2020

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1. Designated as the Division Personnel Selection Board Secretariat, you are hereby directed to facilitate the preliminaries and assist the panel of interviewers during the conduct of interview of applicants for the ranking of Elementary School Principal I, which is scheduled on July 28, 2020 from 01:00 p.m.- 04:00 p.m. at the Division Conference Room.
2. You are expected to perform your duties and responsibilities with utmost sincerity and dedication.
3. For information, guidance, and strict compliance.

