



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of City Schools – Tagbilaran City

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

No. 149, s. 2020

June 18, 2020

**RANKING FOR ELEMNTARY SCHOOL PRINCIPAL I, MASTER
TEACHER I, AND MASTER TEACHER II POSITIONS**

To: Personnel Selection Board
Elementary and Secondary School Heads
Applicants
Others Concerned

1. This Office hereby announces the ranking for positions, to wit:

POSITION TITLE & SALARY GRADE	EDUCATION REQUIREMENTS	MINIMUM EXPERIENCE REQUIREMENTS	MINIMUM TRAINING REQUIREMENTS	ELIGIBILITY REQUIREMENTS
Elementary School Principal I [SG 19]	Bachelor's degree in Elementary Education or Bachelor's degree with 18 professional units in education	At least five (5) years in the aggregate as Head Teacher, Teacher-In-Charge, Master Teacher, and Teacher III (per DO No. 42, s.2007)	None required	PBET/ LET/ Teacher (RA 1080), NQESH
Master Teacher I [SG 18] <i>MUST BE WILLING TO BE ASSIGNED IN OTHER SCHOOL/S.</i>	<i>Elementary</i> - Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education, and 18 units for a Master's degree in Education or its equivalent	3 years relevant experience	None required	PBET/ LET/ Teacher (RA 1080)

	<p>Secondary - Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education with appropriate major, and 18 units for a Master's degree in Education or its equivalent</p>			
<p>Master Teacher II [SG 19]</p> <p>MUST BE WILLING TO BE ASSIGNED IN OTHER SCHOOL/S.</p>	<p>Elementary - Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education, and 24 units for a Master's degree in Education or its equivalent</p> <p>Secondary - Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education with appropriate major, and 24 units for a Master's degree in Education or its equivalent</p>	<p>1 year as Master Teacher I or 4 years as Teacher III</p>	<p>4 hours of relevant training</p>	<p>PBET/ LET/ Teacher (RA 1080)</p>

2. Interested and qualified applicants should signify their interest in writing specifying the position applied for. Attach the following documents to the application letter:

- a) Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded from www.csc.gov.ph;
- b) Performance rating for the last 3 periods (if applicable);
- c) Photocopy of certificate of eligibility/ rating/ license;
- d) Photocopy of Transcript of Records;

- e) Photocopy of Service Record or Certificate of Employment;
- f) Photocopy of certificates of relevant trainings if any; and
- g) Photocopy of certificates and/or proofs of outstanding accomplishments if any.

3. Kindly submit your pertinent documents inside a folder not later than **July 10, 2020** to the **Office of the Schools Division Superintendent**. For additional information, kindly refer to DepEd Order No. 42, s. 2007 (School Principal) and MEC Order No. 10, s. 1979 (Master Teacher).

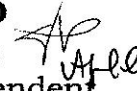
4. Schedule of interview will be announced later.

5. This ranking welcomes and gives equal employment opportunity to all. No applicant shall be discriminated and/or denied access to opportunities for suitable employment.

6. For information and guidance.



JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent
Office of the Schools Division Superintendent



JIAL/MKP/ASDS/MKP/avp



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