



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Division of City Schools - Tagbilaran City

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

No. 134, s. 2020

June 1, 2020

**RANKING FOR CHIEF EDUCATION SUPERVISOR
AND ELEMENTARY HEAD TEACHER II POSITIONS**

To: Personnel Selection Board
Applicants
Others Concerned

1. This Office hereby announces the ranking for vacant positions. Kindly refer to the herein information to wit:

POSITION TITLE & SALARY GRADE	EDUCATION REQUIREMENTS	MINIMUM EXPERIENCE REQUIREMENTS	MINIMUM TRAINING REQUIREMENTS	ELIGIBILITY REQUIREMENTS	NO. OF VACANCY
Chief Education Supervisor (Curriculum Implementation Division) [SG 24]	Master's degree in Education or other relevant Master's degree	4 years relevant experience involving management and supervision	24 hour of training in management and supervision	PBET/ LET/ Teacher (RA 1080)	1
Elementary Head Teacher II [SG 15]	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	HT for 1 year; or Teacher for 4 years	24 hours of relevant training	PBET/ LET/ Teacher (RA 1080)	1

2. Interested and qualified applicants should signify their interest in writing specifying the position applied for. Attach the following documents to the application letter:

- a) Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded from *www.csc.gov.ph*;
- b) Performance rating for the last 3 periods (if applicable);
- c) Photocopy of certificate of eligibility/ rating/ license;
- d) Photocopy of Transcript of Records;
- e) Photocopy of Service Record or Certificate of Employment;
- f) Photocopy of certificates of relevant trainings if any; and
- g) Photocopy of certificates and/or proofs of outstanding accomplishments if any.

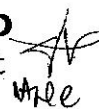
3. Kindly submit your pertinent documents inside a folder not later than **June 11, 2020** to the **Office of the Schools Division Superintendent**. For additional information, kindly refer to DepEd Order No. 66, s.2007 (Chief Education Supervisor) and DepEd Order No. 42, s. 2007 (Head Teacher II).

4. Schedule of interview will be announced later.

5. This ranking welcomes and gives equal employment opportunity to all. No applicant shall be discriminated and/or denied access to opportunities for suitable employment.

6. For information and guidance.


JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent



JIAL/MKP/ASDS/MKP/avp



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