



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

SCHOOLS DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

No. III, s. 2020

**SCHOOL MONITORING, EVALUATION AND ADJUSTMENT (SMEA)
REPORT FOR THE 4TH QUARTER OF THE SCHOOL YEAR 2019-2020**

To: Public Elementary and Secondary School Heads
School Monitoring, Evaluation and Adjustment (SMEA) Coordinators
All Others Concerned

1. This Office hereby directed to submit your School Monitoring, Evaluation and Adjustment (SMEA) report including your consolidated Concerns, Issues, Gaps and Problems (CIGPs) in all your areas of concern including the Cause of Occurrence, Proposed Corrective Action, Proposed Preventive Measure/s, the Time Frame to Resolve/Address and the Best Practices to the Chief of SGOD, Dr. Beatriz C. Luga for the Division M & E Coordinator to consolidate on or before April 30, 2020.
2. Kindly send your SMEA report through this email address: jovenalcagas27@gmail.com.
3. Immediate dissemination of and strict compliance with this Memorandum is directed.

DEPED TAGBILARAN CITY DIVISION
SDS OFFICE
UPLOADED

BY: JAL

DATE 4/23/20

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent

JIAL/MKP/SGOD/BCL/jbc



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