



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Division of City Schools - Tagbilaran City

SGOD

INTER-OFFICE MEMORANDUM
SGOD-IM-2020-

TO : **BEATRIZ C. LUGA PhD**

FROM : **JOSEPH IRWIN A. LAGURA PhD**
Schools Division Superintendent
Office of the Schools Division Superintendent *BCL*

SUBJECT : **Capstone Project Report Presentation**

DATE : March 9, 2020

1. In view of the letter from the Development Academy of the Philippines signed by the Managing Director Dr. Nanette C. Caparros Re: Capstone Project Report Presentation, this office is directing you to represent in my behalf as the alternate Institutional Partner to the said activity on March 12, 2020 at Development Academy of the Philippines (DAP), Pasig City.
2. Expenses incurred relative to the said activity will be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
3. For your information, guidance and compliance.

SDS/ASDS/SGOD/BCL/mcp



Address: Dampas District, Tagbilaran City, Bohol
Telephone Nos.: (038)427-1702; (038)427-2506; (038)422-8177; (038)427-6718; (038)544-2147
Email Address: tagbilarancity.division@deped.gov.ph



development academy of the philippines

The National Productivity Organization

09 March 2020

JOSEPH IRWIN A. LAGURA PhD
Schools Division Superintendent
Department of Education
Division of City Schools – Tagbilaran City
Tagbilaran City Building, Tagbilaran City
Bohol Province

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
SDS OFFICE

RECEIVED

BY: [Signature] TIME: 12:11 PM
DATE: 3/9/20 CTR #: 2-125

Dear **Dr. Lagura**:

Greetings from the Development Academy of the Philippines!

In connection with the Capstone Project (CP) of Middle Managers Class Batch 20, the Public Management Development Program would like to invite you to participate as panelist in the CP Report Presentation of your scholar, **Ms. Neolita S. Sarabia** on **March 12, 2020** from **10:30 am – 12:00 nn** at PMDP Conference Room, 5th Floor DAP Bldg., San Miguel Avenue, Ortigas Center, Pasig City.

Your participation as panel member is significant not only as adviser and rater during the presentation, but more importantly your presence would increase validation and confidence of the scholar as he reports on the project implementation results. The presentation also includes a discussion on the sustainability plan for the project, as well as the scholar's leadership and management journey.

May you continue to support the PMDP in our common aspiration to transform the bureaucracy to better serve the Filipino people.

Should you have queries, please contact **Mr. Juan Rodrigo E. Ongchangco** or **Mr. Luis Emmanuel G. Baldivia** at telephone numbers **631-2128/631-0921** loc. 125-12 or mobile number **0917-854-4478**.

Sincerely yours,

[Signature]
NANETTE C. CAPARROS
Managing Director



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

March 9, 2020

Ms. Nanette C. Caparros
Managing Director , PMDP
Development Academy of the Philippines
San Miguel Ave., Ortigas Center
Pasig City , Metro Manila

Madam :

Greetings!

This is to inform your good office that due to some prior commitments the undersigned cannot join the panel for our DAP scholars capstone project presentation.

May I have the honor to recommend **Dr. Beatriz C. Luga** – Chief, School Governance and Operations Division as the alternate Institutional Partner.

Thank you for your outmost consideration

Respectfully yours,

JOSEPH IRWIN A. LAGURA, PhD
Schools Division Superintendent



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